



LEPELLE-NKUMPI LOCAL MUNICIPALITY

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170 BA Civic Centre
LEBOWAKGOMO, 0737
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SUPPLY CHAIN MANAGEMENT UNIT INVITATION TO BID

LEPELLE-NKUMPI MUNICIPALITY INVITES PROSPECTIVE BIDDERS TO BID FOR THE FOLLOWING:

Item	Bid Number	Bid Description	Bid Doc. Fee	Evaluation Criteria	Contact Person	Compulsory Briefing	Closing Date
01	LNMO15/2019/20	Supply and delivery of stationery for period of 12 months (on as when required) Re advert	R350.00	80/20 Preference Points 100 points functionality	Miss Lerato Chuene Tel 015 633 4538	N/A	09 November 2019
02	LNMO13/2018/19	Supply, installation and leasing of photocopy machines for period of 36 months Re advert	R400.00	80/20 Preference Points 100 points functionality	Mr Phuti Somo Tel: 015 633 4526	N/A	10 November 2019

REQUIREMENTS:

The Municipality will adjudicate and award bids in accordance with the revised PPPFA Regulation and Municipal's Supply Chain Management Policy, B-BBEE Level of contribution on a 80/20 point system, where 80 points will be allocated for price and 20 points will be allocated for B-BBEE Level of Contribution.

Bidders who previously purchased the tender documents are welcome to come and collect for free of charge provided they have proof of purchase or are recorded in the municipal bid collection register. Bidders are also notified that the pre-evaluation will be conducted publicly during the opening, bidders who are interested in attending the pre evaluation are welcomed to do so.

Bidders who do not attend compulsory site briefing will be considered non-responsive and will therefore be disqualified for evaluation (if applicable). Municipality reserves the right to negotiate further conditions of the bid and other requirements with the successful bidder and reserves the right to appoint and not to appoint and is not obliged to accept the lowest bid.

Documents will be available, upon payment of non-refundable fees, as from **13/11/2019** from Supply chain Management Offices and official closing time for submission bids is 11h00. Bid documents may be collected during working hours between 07h30 and 15h00 from Monday to Friday, excluding Public Holiday. Lepelle-Nkumpi Municipality SCM Offices, Unit F Civic Centre, Lebowakgomo. Completed bid documents, fully completed, priced, initialized on all pages, attached with certified copies of relevant documents and a valid tax clearance certificate or Tax Compliance Status with pin, CSD summary report, sealed in Bid an envelope marked with the bid name, number and description and should be deposited in the bid box at Municipal Offices (Civic Centre) Unit F Lebowakgomo, on or before closing date.

Bids will remain valid for 90 days from the date of closing. No faxed, e-mail bids will be accepted, service providers using courier services should ensure that their documents are deposited into the bid box. It is not the responsibilities of Municipal officials to accept bids from courier services and take to the bid box. All bidders must be registered on the National Treasury Central Supplier Database.

Enquiries relating to bid documents may be directed to Ms *Ramothole Mantwa/Lethabo chuene /Bokang Muroa* (015) 633 4602/4538 of Supply Chain Management Unit.N.B. No bids will be considered from persons in the service of state (as defined in **SCM Regulation of the MFMA: Local Government**)

MR. LA GAFANE
ACTING MUNICIPAL MANAGER

MUNICIPAL CALL CENTRE NUMBER: 0800 222 011



"Motho ke motho ka batho"