#### OC 02/2019-2020/6.1. MINUTES OF 29 JULY 2019.

Council Resolved, That:

• That the minutes of the meeting of the 29<sup>th</sup> July 2019 be confirmed and approved as a true reflection of what transpired in the said meeting.





### OC 02/2019-2020/7. STATUS OF IMPLEMENTATION OF COUNCIL RESOLUTIONS

#### Council Resolved, That:

• That the progress report on the Status of Implementation of Council Resolutions be noted.

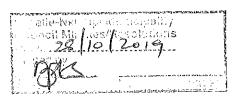




### OC 02/2019-2020/8.1.1. APPROVAL OF 2019/2020 FIRST QUARTER AUDIT COMMITTEE REPORT.

Council Resolved, That:

- That the 2019/2020 First Quarter Audit Committee Report be adopted with its recommendations as follows:
  - ➤ Municipality should accelerate the processes of appointing key personnel (Municipal Manager, Executive Manager Corporate Services, Executive Manager Planning & LED and other key positions that affect service delivery).
  - Municipality should accelerate the finalization of job evaluation processes.
  - Management should adhere to the approved procurements plan to avoid delays in the appointment of service providers which affects service delivery negatively and expose the Municipality to reputational risk.
  - Management should improve in planning to avoid delays in the appointments of the service providers which lead to withdrawal of GRANTS as that hampers service delivery which is the core function of the Municipality.
  - ➤ Municipality should ensure that Performance Assessments of the Section 56 and 57 Managers are conducted as prescribed.
  - Management should strengthen controls on contract management.
  - > The Municipality must strengthen contract management for Service Providers appointed.

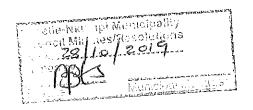




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### OC 02/2019-2020/8.2.1. RECRUITMENT OF AUDIT COMMITTEE MEMBERS AND THEIR REMUNERATION STRUCTURE.

- That the Recruitment of Audit Committee Members and their Remuneration Structure be approved as follows:
  - Advertisement and appointment of five Audit Committee Members.
  - ➤ To maintain remuneration structure of R8000.00 for Audit Committee Chairperson and R7000.00 for Audit Committee Members.
  - > Speaker Cllr Ntsoane P B and MPAC Chairperson Cllr Mollo M.I to serve in the recruitment panel of Audit Committee

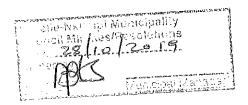




### OC 02/2019-2020/8.2.2. AUDIT COMMITTEE PERFORMANCE EVALUATION REPORT FOR 2018/2019 FINANCIAL YEAR.

Council Resolved, That:

• That the Audit Committee Performance Evaluation Report for 2018/19 financial year be approved.





OC 02/2019-2020/8.2.3. PROGRESS REPORT ON THE RECOVERY OF FUNDS INVESTED IN VBS MUTUAL BANK PRIOR ITS LIQUIDATION.

- The progress made towards the recovery of funds invested with VBS *Mutual* Bank (in liquidation) be noted.
- It be noted that the claim against the individual can only be pursued in the event that the claim against the benefactor (VBS Mutual bank) is not settled in full.
- Management will regularly update Council on the progress.

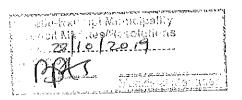




### OC 02/2019-2020/8.2.4. SHORT TERM INVESTMENT. SHORT TERM INVESTMENT.

Council Resolved, That:

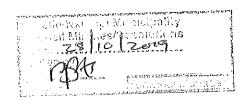
• That the matter be deferred back to administration for submission of written quotations before Council can resolve on the matter





### OC 02/2019-2020/8.2.5. EXTENSION OF ACTING PERIOD EXECUTIVE MANAGER PLANNING AND LED: L D MAPHORU.

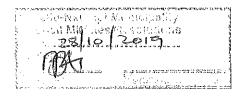
- It be noted that the acting period of Mr. L. D Maphoru will end on 11 October 2019.
- It be noted that the position of Executive Manager Planning and LED has been advertised with the closing date of 17 September 2019.
- The extension of the acting period of Mr. L. D Maphoru, as Executive Manager Planning and LED be approved for a period not exceeding three (3) months and if the position is filled before the three months period his acting should automatically lapse.
- An annual salary of Mr. L.D Maphoru is above the 60% of the total maximum point and therefore an acting allowance cannot be effected in terms of the Collective Agreement on Conditions of Service: Limpopo Division.





### OC 02/2019-2020/8.2.6. IRREGULAR EXPENDITURE REPORT: AUGUST 2019.

- The register be noted in terms of Section 32(4)(a) of Municipal Finance Management Act of 2006.
- The matter be referred to the Disciplinary Board for investigation and MPAC for investigation.

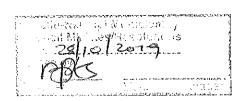




OC 02/2019-2020/8.2.7. FRUITLESS AND WASTEFUL DISCLOSURE REPORT: JULY 2019.

#### Resolved, That:

- Debit order payment arrangements be made for all Eskom accounts to avoid interest charges and disconnections due to late and non-payments.
- The report be referred to Financial Misconduct Board and MPAC for investigation.
- The report be noted.





## OC 02/2019-2020/8.2.8. FRUITLESS AND WASTEFUL DISCLOSURE REPORT: AUGUST 2019.

Resolved, That:

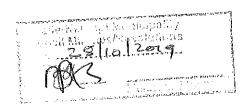
- Debit order payment arrangements be made for all Eskom accounts to avoid interest charges and disconnections due to late and nonpayments.
- The report be referred to Financial Misconduct Board and MPAC for investigation.
- The report be noted.





## OC 02/2019-2020/8.2.9. BUDGET STATEMENT SECTION 71 REPORT: JULY 2019.

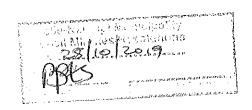
- The Monthly Budget Statement (Table C1-C7) for the period ending July 2019 and the attached supporting documents (SC1-SC13) be noted:
  - (a)MBRR Table C1-Monthly Budget Summary
  - (b)MBRR Table C2-Budgeted Financial Performance (revenue & expenditure by standard)
  - (c)MBRR Table C3- Budgeted Financial Performance (revenue & expenditure by municipal vote)
  - (d) MBRR Table C4- Budgeted Financial Performance (revenue & expenditure)
  - (e) MBRR Table C5-Budgeted Capital Expenditure by vote standard classification and funding source.
  - (f)MBRR Table C6-Budgeted Financial Position
  - (g)MBRR Table C7-Budgeted C
  - (h)Cash Flow Statement.
- The report be referred to MPAC for further scrutiny.





### OC 02/2019-2020/8.2.10. BUDGET STATEMENT SECTION 71 REPORT: AUGUST 2019.

- The Monthly Budget Statement (Table C1-C7) for the period ending August 2019 and the attached supporting documents (SC1-SC13) be noted:
  - (a)MBRR Table C1-Monthly Budget Summary
  - (b)MBRR Table C2-Budgeted Financial Performance (revenue & expenditure by standard)
  - (c)MBRR Table C3- Budgeted Financial Performance (revenue & expenditure by municipal vote)
  - (d) MBRR Table C4- Budgeted Financial Performance (revenue & expenditure)
  - (e) MBRR Table C5-Budgeted Capital Expenditure by vote standard classification and funding source.
  - (f)MBRR Table C6-Budgeted Financial Position
  - (g)MBRR Table C7-Budgeted C
  - (h)Cash Flow Statement.
- The report be referred to MPAC for further scrutiny.





OC 02/2019-2020/8.2.11. SECTION 66 DISCLOSURE REPORT: JULY 2019.

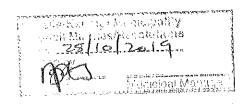
- Expenditure report on staff costs, benefits, councillor's allowances and other allowances be noted.
- The report be referred to MPAC for further scrutiny.





OC 02/2019-2020/8.2.12. SECTION 66 DISCLOSURE REPORT: JULY 2019.

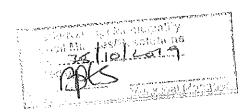
- Expenditure report on staff costs, benefits, councillor's allowances and other allowances be noted.
- The report be referred to MPAC for further scrutiny.





OC 02/2019-2020/8.2.13 OC 02/2019-2020/8.2.13. REVENUE REPORT: JULY 2019.

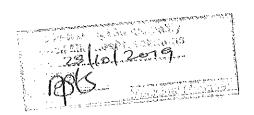
- The Revenue Report for July 2019 be noted.
- The report be referred to MPAC for further scrutiny.





#### OC 02/2019-2020/8.2.14. REVENUE REPORT: AUGUST 2019.

- The Revenue Report for August 2019 be noted.
- Officials and councillors with outstanding debts must make payment arrangements to settle their accounts.
- Administration must check with debtors why they fail to pay.
- The report be referred to MPAC for further scrutiny.





#### OC 02/2019-2020/8.2.15. INSURANCE REPORT: JUNE 2019.

- The Insurance Report for June 2019 be noted.
- The Fujitsu Laptop with assets number be written off the Fixed Asset Register.
- The report be referred to MPAC for further scrutiny.





ON THE 28<sup>TH</sup> OCTOBER 2019 AT MOLETLANE TRADITIONAL AUTHORITY HALL AT 11H00.

### OC 02/2019-2020/8.2.16. ASSETS WITHDRAWAL FROM AUCTION AND ASSETS DUPLICATED ON DISPOSAL LISTS.

Resolved, That:

 The list of assets withdrawn and duplicated during auction be noted.

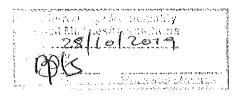




### OC 02/2019-2020/8.2.17. ILLEGAL BUILDING PLAN APPROVAL STAMP.

Council Resolved, That:

• The report on illegal building plan approval stamp be noted as the matter is now handled by Lebowakgomo SAPS.





ON THE 28TH OCTOBER 2019 AT MOLETLANE TRADITIONAL AUTHORITY HALL AT 11H00.

OC 02/2019-2020/8.2.18. PROGRESS ON RECRUITMENT OF SENIOR MANAGERS: CHIEF FINANCIAL OFFICER AND EXECUTIVE MANAGER CORPORATE SERVICES.

Council Resolved, That:

• The progress with regards to the recruitment process for the positions of Chief Financial Officer and Executive Manager Corporate Services be noted.

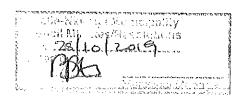




### ON THE 28<sup>TH</sup> OCTOBER 2019 AT MOLETLANE TRADITIONAL AUTHORITY HALL AT 11H00.

### OC 02/2019-2020/8.2.19. REVISED PROCUREMENT PLAN FOR 2019/20.

- The Revised Procurement Plan for 2019/20 Financial Year be noted.
- A report on consequence management of projects that were terminated be submitted to Council.
- That a comprehensive report with attachments be submitted to Council.

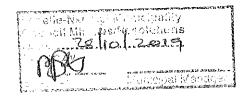




ON THE 28<sup>TH</sup> OCTOBER 2019 AT MOLETLANE TRADITIONAL AUTHORITY HALL AT 11H00.

### OC 02/2019-2020/8.2.20. $1^{\rm ST}$ QUARTER IRREGULAR EXPENDITURE REPORT 2019.

- The first quarter irregular expenditure register in terms of Section 32(4) (a) of Municipal Finance Management Act of 2006 be noted.
- Irregular Expenditure Register be developed.
- The matter be referred to the Financial Misconduct Board for investigation and MPAC for further recommendations.
- The matter be referred to Auditor General and Provincial Treasury.





### OC 02/2019-2020/8.2.21. $1^{\rm ST}$ QUARTER SCM IMPLEMENTATION REPORT.

- The SCM report for the month and quarter ending September 2019 be noted.
- The matter be referred to MPAC for further scrutiny.

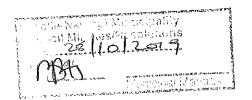




OC 02/2019-2020/8.2.22. SECTION 66 DISCLOSURE REPORT: SEPTEMBER 2019.

Council Resolved, That:

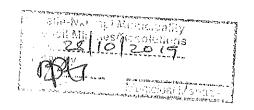
• The expenditure report on staff costs, benefits, councillor's allowances and other allowances be noted by Council.





### OC 02/2019-2020/8.2.23. BUDGET STATEMENT SECTION 71 REPORT: SEPTEMBER 2019.

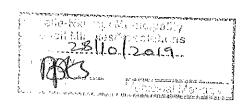
- The Monthly Budget Statement (Table C1-C7) for the period ending September 2019 and the attached supporting documents (SC1-SC13) be noted:
  - (a)MBRR Table C1-Monthly Budget Summary
  - (b)MBRR Table C2-Budgeted Financial Performance (revenue & expenditure by standard)
  - (c)MBRR Table C3-Budgeted Financial Performance (revenue & expenditure by municipal vote).
  - (d) MBRR Table C4- Budgeted Financial Performance (revenue & expenditure)
  - (e) MBRR Table C5-Budgeted Capital Expenditure by vote standard classification and funding source.
  - (f)MBRR Table C6-Budgeted Financial Position
  - (g)MBRR Table C7-Budgeted C
  - (h)Cash Flow Statement.
- The report be referred to MPAC for further scrutiny





OC 02/2019-2020/8.2.24. FRUITLESS AND WASTEFUL DISCLOSURE REPORT: SEPTEMBER 2019.

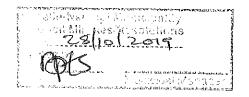
- The fruitless and wasteful expenditure report for September 2019 be noted by council.
- Debit order payments be arranged for all Eskom accounts to avoid interest charges and disconnections.
- The report be referred to Financial Misconduct Board and MPAC for investigations.





OC 02/2019-2020/8.2.25. REVENUE REPORT FOR THE MONTH ENDING SEPTEMBER 2019.

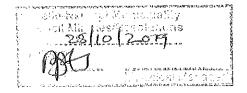
- The Revenue Report for September 2019.
- The report be referred to MPAC for further scrutiny.





#### OC 02/2019-2020/8.2.26. RE-ALLOCATION OF BUDGET.

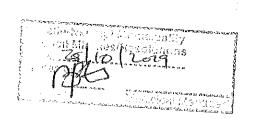
- The report be noted.
- It be noted that the expenditure will be authorized during budget adjustment.





OC 02/2019-2020/8.2.27. REQUEST FOR RENEWAL OF LICENCE FOR MASTER AGREEMENT PAYDAY SOFTWARE SYSTEMS (PTY) LTD.

- It be noted that the item will be reported as deviation.
- It be noted that the rates for the initial contract will apply on the maintenance and support services.
- The renewal of the agreement be approved.





### OC 02/2019-2020/8.2.28. PROGRESS ON RECRUITMENT: EXECUTIVE MANAGER PLANNING AND LED.

#### Council Resolved, That:

- The progress of the recruitment process for the position of Executive Manager Planning and LED be noted.
- Permission for the filling of the vacant position of Executive Manager Planning and LED be granted.
- A selection panel for the position of Executive Manager Planning and LED be appointed in terms of Clause 12 of the Local Government Municipal System Act (32/2000);Local Government Regulation on Appointment and Conditions of employment of Senior Managers and the Municipality's Recruitment Policy as mentioned here-under:

#### **Executive Manager Post (Level 1)**

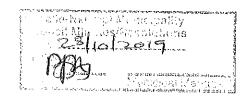
- a) Municipal Manager (Chairperson)
- b) Relevant Portfolio Chairperson
- c) Municipal Manager, Officials from Provincial Departments & other Municipalities.
- d) Secretariat (HR)
- e) Representative from Labour shall be invited as observers
- f) Employment Equity Representative.





### OC 02/2019-2020/8.2.29. EXTENSION OF ACTING PERIOD: EXECUTIVE MANAGER CORPORATE SERVICES.

- It be noted that the acting period of Mr. W T Mashita will end on 11 November 2019.
- It be noted that the position of Executive Manager Corporate Services has been advertised with the closing date of 17 September 2019, shortlisting took place on 1 October 2019 and that we are currently awaiting vetting results from state security to determine the date for the interviews.
- The extension of the acting period of Mr. W T Mashita, as Executive Manager Corporate Services be approved until the position is filled for the purpose of continuity in the department.
- In view that the annual salary of Mr. W T Mashita is above the 60% of the total minimum point and midpoint, therefore the acting allowance be based on 60% of the total maximum point remuneration package which is R661 554.00.





### OC 02/2019-2020/8.2.30. FINANCIAL RECOVERY PLAN.

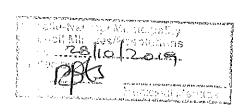
- The report be noted.
- The document be approved as a draft pending consultations with other stakeholders.



OC 02/2019-2020/8.2.31. APPROVAL OF TERMS OF REFERENCE FOR DISCIPLINARY BOARD.

Council Resolved, That:

• The terms of reference for Disciplinary Board be approved.



OC 02/2019-2020/8.2.32. 2019/2020  $1^{\rm ST}$  QUARTER PERFORMANCE REPORT.

Council Resolved, That:

• The 2019/20 1st quarter performance report be noted.

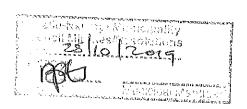




OC 02/2019-2020/8.2.33. 2019/2020  $1^{\rm ST}$  QUARTER SERVICE PROVIDER PERFORMANCE REPORT.

Council Resolved, That:

• The 2019/20 1st quarter service provider performance report be noted.





#### OC 02/2019-2020/8.2.34. DRAFT EPWP POLICY.

Council Resolved, That:

• The Draft EPWP Policy (with incursion of recruitment procedure) be noted for comments by the public and other stakeholders.

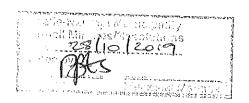




OC 02/2019-2020/8.2.35. ACTION PLAN ON IMPLEMENTATION OF INDIGENT REGISTER.

Council Resolved, That:

• The action plan on implementation of indigent register be approved.

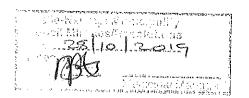




OC 02/2019-2020/8.2.36. PROGRESS ON IMPLEMENTATION OF THE ELECTRONIC TRAFFIC MANAGEMENT SYSTEM.

Council Resolved, That:

• The progress on implementation of Electronic Traffic Management System be noted.

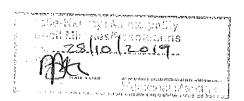




OC 02/2019-2020/8.2.37. REQUEST FOR ALL COUNCILLORS TO IDENTIFY AND PROVIDE INFORMATION ON ALL SOCIAL ORGANIZATIONS, CLUBS AND NPO WITHIN THEIR RESPECTIVE WARDS.

#### Council Resolved, That:

• All councillors to identify and provide information of all Social Organisations, Clubs and Non-Profit Organisations (NPOs) within their respective wards which will be used to formulate a database within the municipality.





OC 02/2019-2020/8.2.38. 2019/20 FINANCIAL YEAR: SERVICE LEVEL STANDARDS: LNM.

Council Resolved, That:

• The Service Level Standards for 2019/2020 Financial Year be approved.

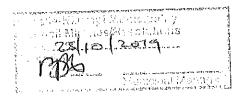




OC 02/2019-2020/8.2.39. 2019/20 FINANCIAL YEAR: MUNICIPAL BACK TO BASICS ACTION PLAN: LNM.

Council Resolved, That:

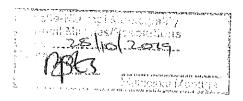
• Municipal Back to Basic Action Plan for 2019/2020 Financial Year be approved.





### OC 02/2019-2020/8.2.40. REPORT ON THE ENERGY DISTRIBUTION POLE ON ROAD S TO Q CONSTRUCTION PROJECT.

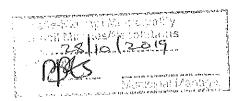
- The report be noted.
- Progress on this matter will be reported in the next council meeting.





### OC 02/2019-2020/8.3.1. $1^{\rm ST}$ QUARTER PERFORMANCE REPORT: OFFICE OF THE SPEAKER.

- The 1<sup>st</sup> quarter performance report be approved.
- From 01 November 2019 all ward committee members who do not attend mandatory ward committee meetings will not be paid their stipend.
- All ward councillors that do not call mandatory Community meetings will be subjected to a fine imposed by the Ethics Committee.





### OC 02/2019-2020/8.3.2. AMENDMENT OF WARD COMMITTEE AND TRADITIONAL AUTHORITY'S WELFARE POLICY.

- The amendment of Ward Committees and Nduna's Welfare Policy be approved as follows:
  - ➤ In the event of death of Ward Committee Member/ Nduna/ Traditional Leader, the Municipality shall contribute an amount of R10 000.00 to cover the memorial and funeral services.





### OC 02/2019-2020/8.3.3. REQUEST TO RESCIND A RESOLUTION ON THE ACTING MUNICIPAL MANAGER'S NAMES.

- The report be noted.
- Mr. Gafane's names be recorded as Lephosha April on all legal documents.
- Copy of ID book be submitted in the next council meeting.





OC 02/2019-2020/8.3.4. DEPLOYMENT OF COUNCILLOR TO SECTION 79 COMMITTEE.

- The election result that Councillor Sello Donald Phoshoko has been declared with effect from 09 October 2019 councillor in ward 13 by the IEC be noted.
- The deployment of Cllr Sello Donald Phoshoko as a member of the Municipal Public Accounts Committee be noted.





OC 02/2019-2020/8.3.5. 1<sup>ST</sup> QUARTER PERFORMANCE REPORT: OFFICE OF THE CHIEFWHIP. 1<sup>ST</sup> QUARTER PERFORMANCE REPORT: OFFICE OF THE CHIEFWHIP.

Council Resolved, That:

• The 1<sup>st</sup> Quarter Report from Office of Chiefwhip be approved.





### OC 02/2019-2020/8.3.6. ETHICS COMMITTEE $1^{\rm ST}$ QUARTER REPORT.

- It be noted that on the 30<sup>th</sup> April 2019, council have noted the report with old version policies of Rules of Order, Leave of Absence and Code of Conduct together with proposed changes for Council to scrutinize and give inputs.
- The 1<sup>st</sup> quarter report 2019/2020 with the reviewed Rules of Order, Leave of Absence and Code of Conduct Policies be approved.
- Councillors who did not declare would be sanctioned as determined by the Ethics Committee.



