

SCHEDULE OF COUNCIL RESOLUTIONS: 20 JUNE 2008

RESOLUTION NO.	DESCRIPTION	BRIEF OF RESOLUTION	RESPONSIBLE DEPT.	PROGRESS
6.1.01/2008	2008/09 IDP and Budget	Council resolved to adopt the 2008/09 IDP and Budget with tariff rates for Lepelle-Nkumpi municipality.		
6.2.01/2008	Organogram and Remuneration Policy	Council resolved as follows: - To adopt the new organogram and remuneration policy with amendments on bullet 8 that further negotiations should be made between the employer and the employee concerning implementation of salary notches and also that the proposed salaries be inclusive of all benefits. - Noted the Provincial Proposed Functional Organizational Chart as per Annexure A. - Noted the Medium Term		

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Organizational Chart (in line with the five year IDP) as per Annexure B and drafted by the management.

- Approved the 2008/09 Organizational Chart (in line with the 2008/09 IDP and representing funded positions in the 2008/09 proposed budget) as per Annexure C and the job titles with associated job levels and grades as per Annexure C.8.
- Approved the 2008/09 salary notches (including the SALGA negotiated 8, 3 % increases) for the SALGBC staff as tabled in Annexure E and mandated the Municipal Manager to implement the notches with effect from 1 July 2008.
- That there is no mandate to correct any salaries in this category retroactively prior to 1 July 2008.

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		- Approved the 2008/09 salary bands for the non-SALGBC staff as tabled in Annexure F and mandated the Municipal Manager to implement the increases with effect from 1 July 2008 as reflected in Annexure G. - To rescind all previous resolutions from Council which relates to remuneration and salary bands of Section 57, 56 and other fixed term contracted staff.		
6.3.01/2008	Property Rates Policy	Council resolved to adopt the property rates policy and further resolved to implement the tariff structure as from the 1 st July 2008.		
6.4.01/2008	Indigent Policy	Council resolved to defer the indigent policy to finance portfolio committee in order for the portfolio to come up with specific figures which will be approved by council.		

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Speaker	Municipal Manager

SCHEDULE OF CONCIL RESOLUTIONS: 25 FEBRUARY 2008

RESOLUTION NO.	DESCRIPTION	BRIEF OF RESOLUTION	RESPONSIBLE DEPT.	PROGRESS
7.2.1/01/2008	Local Government Briefing Session: National Electricity Emergency Plan	Council resolved to adopt the proposed energy saving mechanisms for our municipality.		
7.3.4/01/2008	Appointment of MEO	Council resolved to appoint Mr Sathekge as the MEO of Lepelle-Nkumpi Municipality.		
8.1.3/01/2008	Determination of Upper Limits	Council resolved as follows: ▪ Noted the letter from the MEC for Local Government and Housing that confirms the municipality is at grade 3 level. ▪ Adopted the R 1227 gazette as the enabling Act in determination of upper limits		

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Spetich	Municipal Manager

for councilors.

- That the municipality would remain at Grade 1 for 2007/08 financial year.
- To revoke the resolution taken in June 2007 at Molelane to employ two more councillors on full time basis during adjustment budget.
- That Councillors' salaries and allowances should be paid in accordance to the gazette R 1227 retrospectively from July 2007 in accordance with grade 1 level.
- That 7.5% for councilors be paid before 29 February 2008.

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8.1.4/01/2008	Adjustment Budget	Council resolved to adopt the Adjusted Budget for Lepelle-Nkumpi Municipality.	
8.2.1/01/2008	Annual Report	Council resolved to table and submit the report to Oversight Committee for scrutiny.	
8.2.2/01/2008	Half Yearly Report	Council resolved to adopt the Half Yearly Report for Lepelle-Nkumpi municipality.	

MATTERS NOTED BY COUNCIL

7.1. Granting of leave – Finance Officials

Exco presented to Council that other officials in the Finance Department were granted 30 days leave till the 21st February 2008 in terms of section 61 of the MFMA based on the following allegations:

- Selling of stands in the township
- Cancelled receipts
- Transfer of properties

The officials were Shokane T.S, Koopedi E.N and Mathabatha DD. It was further indicated that formal investigation was instituted to prove whether the allegations were true or false.

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It was recommended to Council to take note of the action taken by the Accounting Officer in relation to the provisions of MFMA and also to take note of the investigations that were conducted in the municipality with regard to the above matter.

- Council noted the action took by the Accounting Officer in terms of MFMA and the investigations conducted.
- Council would be notified once the investigations are finalized.
- Council should be provided with internal audit and forensic audit reports

This was for noting.

7.3.1. Ward Committee Annual Conference

It was presented to Council the Project Charter/Plan for Ward Committee Conference for noting. The conference aims to capacitate Ward Committees, Ward Councillors, Community Development Workers and Magoshi on municipal governance and to further enhance or strengthen the relationship between them for service delivery to be visible and successful within our communities and ultimately within the municipality.

It is further presented that the following wards have submitted their ward annual reports which are to form part of discussions for the conference: Wards 1,5,7,8,9,15,16,18,22 and 25.

Council noted the project charter for ward committee conference and reports submitted by wards.

This was for noting

7.3.2. Ward Committee Computer Training

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It was presented to Council that Office of the Speaker will be establishing ward committee site offices within the municipality. The establishment of these offices will be done by way of clustering the wards. Six areas have been identified as Mafefe Tribal Office, Mathabatha Tribal Office, Mphahlele Tribal Office, Moletane Tribal Office, Dithabaneng Community Hall and Seloane Tribal Office. Based on this fact it is proposed that one ward committee member per ward should be trained on basic computer literacy.

This was for noting.

7.3.3. Vacancies for two Councillors in Lepelle-Nkumpi Municipality.

It was with great sorrow to pronounce the vacancy created by the untimely death of Councillor Thulare Billy Sehlapelo. Furthermore, there has been a vacancy of veteran Ntsoane who did not participate in council activities.

The two vacancies are for the African National Congress. The ANC has played its role to replace the two councillors and the matter is in the hands of IEC which is finalizing the replacement of the councillors. Once the IEC has finalized the process, council will be officially informed of the replacement.

This was for noting.

7.4. Alignment of Portfolio Committees and the establishment of clusters.

It was presented to Council the alignment of portfolio committees and the establishment of clusters for noting.

The purpose of the alignment was:

- To ensure the enhancement of the work of Council and service delivery
- To expose the members of Council to different council work

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- To align council clusters with those of provincial government

Alignment of committees is as follows:

1. Water and Sanitation

- **Leopeng ME-Portfolio Head**
- **Kekana MJ**
- **Mampa SG**
- **Matlala RP**
- **Mphahlele RP**
- **Sebake PT**

2. Led and Planning

- Mapheto NJ-Portfolio Head
- Mphahlele RB
- Nkhuna MJ
- Mogale QR
- Makgahlele MB

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- Moreoa N

3. Roads and Transport

- Sehlapelo MJ-Portfolio Head
- Ntsoane MR
- Noko MJ
- Modikoa MD

4. Housing and Electricity

- Phasha MN-Portfolio Head
- Kgomoesoana MP
- Mkhondo MD
- Ramokolo MM
- Mphahlele MF
- Mphofela SM

5. Corporate Services

- Maphoso KD-Portfolio Head

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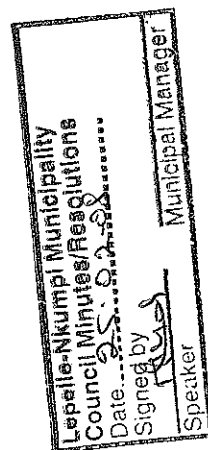
- Mothapo RH
- Motloutsi SG
- Mashiloane MA
- Machaka MP
- Mmako RF

6. Finance

- Ledwaba LE-Portfolio Head
- Doubada NN
- Masola VM
- Mankge JT

7. Sports, Arts and Culture

- Kekana R-Portfolio Head
- Phalane M
- Mashita KD
- Kekana TG



- Mphahlele HMM

- Kekana MA

8. Health

- Mphahlele MT-Portfolio Head

- Kekana TD

- Mphahlele RM

- Phogole MJ

- Mathabatha MD

9. Community Services

- Phosa NB-Portfolio Head

- Kekana ND

- Mashatole RS

- Phaahla VM

- Masemola MG

- Koma ME

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Infrastructure Cluster- Leopeng ME	Social Cluster- Mphahlele MT	Economic Cluster- Ledwaba LE
• Water and Sanitation • Housing and Electricity • Roads and Transport	• Community Services • Sports, Arts and Culture • Health	• Led and Planning • Finance • Corporate Services

Council noted the alignment of portfolio committees and establishment of clusters.

This was for noting.

8.1.1. Revenue Enhancement Strategy

Exco presented to Council Dintlo tse Lesome Project as part of the Revenue Enhancement Strategy. The project seeks to encourage residents to pay municipal services in order for the municipality to run effectively in providing better service. The report was attached.

It was indicated that in terms of the law the municipal councillors together with the officials were not allowed to owe the municipal services for more than three months. It was therefore recommended to Exco that:

- The Revenue Enhancement Strategy Report be noted

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- Amounts owed by councillors and officials be deducted by stop order facilities to clear off outstanding amounts up to the end of June 2008.

It was indicated that Councillors were contacted and necessary arrangements were made for them to pay the owed services.

Exco resolved as follows:

- To note the Revenue Enhancement Strategy.
- That officials should pay by stop order facilities to clear off the outstanding services owed to the municipality up to June 2008

Council noted the resolutions made by Executive Committee.

This was for noting

8.1.2. Half Yearly Report

It was presented to Council the Mid-Year Performance on Revenue collected, Grants received from provincial and district, Interests received from banks etc for noting.

The report was attached.

This was for noting.

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SCHEDULE OF COUNCIL RESOLUTIONS: 29 NOVEMBER 2007

RESOLUTION NO.	DESCRIPTION	BRIEF OF RESOLUTION	RESPONSIBLE DEPT.	PROGRESS
7.1.03/2007	Establishment of Thusong Community Centre	Council resolved to approve Magatle, Mafefe, Seleteng, Tooseng and Mathabatha for Thusong Service Centre.		
7.2.03/2007	Support for Grant Applications (Neighborhood Partnership Development Grant and National Lottery Distribution Trust Fund)	Council resolved to adopt the support for the applications for Neighborhood Partnership Development Grant and National Lottery Distribution Trust Funds		
7.3.03/2007	Project Charter for Valuation Roll	Council resolved to adopt the Project Charter for Valuation Roll for Lepelle-Nkumpi Municipality.		
7.4.03/2007	July, September and October Financial Statement	Council resolved to take note of the financial statements and further resolved that councilors should make necessary arrangements in ensuring that debts owed to the		

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	Report	municipality are paid within three months		
7.5.03/2007	Property Rates Policy	Council resolved to adopt the Property Rates Policy for Lepelle-Nkumpi Municipality and further resolved that consultations should be made with relevant stakeholders in a form of public participation.		
7.6.03/2007	Indigent Policy	Council resolved to adopt the Indigent Policy for Lepelle-Nkumpi Municipality.		
7.7.03/2007	Home Loan Facilities	Council resolved to give permission to the members of municipal councilors pension fund to take loans from their pensions with effect from 29 th November 2007.		
7.8.03/2007	Filling of Vacant Post of Security Officer	Council resolved to defer the matter to Executive Committee with a view that there is a moratorium that no horizontal transfer should be made until the next budget of the financial year.		
7.9.03/2007	Policy on Code of Conduct for Councilors	Council resolved to adopt policy on code of conduct for councilors with amendments on page 1 of version control that the name of the author should be omitted.		
7.10.03/2007	Ward Committee	Council resolved to adopt the ward committee policy with the following amendments:		

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	Policy	▪ That these brackets {} should be replaced with these standard brackets (). ▪ That page 8 item 10: 1st bullet- the statement should read "that ward committees shall be reimbursed as per attendance of mandatory meetings determined by Council from time to time " ▪ Page 8 item 9 should read "there shall be 9 mandatory meetings " ▪ That ward committees shall be reimbursed R50.00 per meeting attendance.		
11.03/2007	December Holidays	▪ Council resolved that on the 27th and 28th December 2007 the office should function normally and on the 24th and 31st the office should be closed but skeletal staff should be in place to assist community and further resolved that employees who will be on leave should fill in leave forms.		
1.03/2007	Water and Sanitation Projects Implemented by CDM	Council resolved to defer the matter to Executive Committee for further clarities.		
4.03/2007	Alternative Village for	Council resolved to defer the matter to Executive Committee		

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	Bolahlakgomo	for further investigations		
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Matters that were noted by Council

Water and Sanitation Matters

1. Transfer of Rakgwatha Sanitation Project (Mvula Trust) to LED Portfolio

Council noted the following:

That the portfolio was finished with the establishment and operational process of the project and handed the project officially to LED and Planning Portfolio.

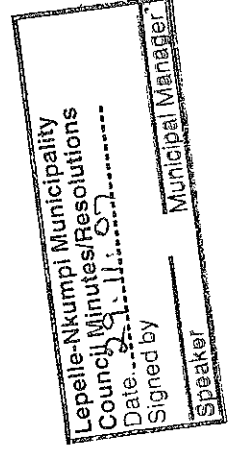
2. Lepelle-Nkumpi Municipality Infrastructure Status Quo

Council noted the following resolutions that were made by Exco:

- That intervention should be done to below RDP standards areas when funds are available.
- That connection on existing bulks to reticulation be done.
- That new village extension should be looked into.

Matters on Finance

1. Revenue Enhancement Strategy for Lepelle-Nkumpi Municipality



It was presented to Council that the Department of Local Government and Housing has appointed the PSU Consultants to develop the above strategy for our municipality.

Exco resolved as follows:

- To note the draft strategy.
- That a revenue strategy implementation plan be drafted after the approval of the final revenue enhancement strategy.
- That a revenue Enhancement Steering Committee be formed to drive the implementation process.

Council noted the resolutions made by Executive Committee.

2. Quarterly SDBIP and Financial Report (September)

The report was noted by Council with the following team members that would serve in the Revenue Enhancement Committee.

- Choshane K.V – CFO
- Koopedi Elsie – Dep. Manager Revenue
- Molefe Stanley – Credit Control Officer
- Mphahlele Gustav – Senior Billing Clerk
- Cllr Ledwaba L.E – Head of Finance Portfolio
- Cllr Mphahlele R.P – Member of Finance Portfolio
- Cllr Doubada N.N – Member of Finance Portfolio

3. Quarterly Report for Strategic Session

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It was presented to Council that administration team undertook an excursion to Blyde Canyon in Mpumalanga to review the performance of the municipality for the quarter ending September 2007.

Resolutions taken in the strategic session were attached and noted by Council.

Matters on Health and Social Services

1. Re-location of HIV / AIDS

Exco presented to Council that the district requires local municipalities to deal with the issue of HIV / AIDS and the relevant portfolio being Health and Social Development.

It was recommended to Exco to re-locate the HIV/AIDS issues to Health and Social Development Portfolio and also that this portfolio would work jointly with Mayor's Office.

Council noted the recommendations that were made to Executive Committee

2. Local Aids Council

Council noted the resolution made by Exco that Lepelle-Nkumpi Local Aids Council be established and the Mayor be appointed as the Chairperson.

3. Hospital Board

Exco presented to Council that our municipality is having representatives in the Hospital Board. Cllr Kekana Ramolokoane was one of them. It was also indicated that Cllr Kekana was withdrawing due to other responsibilities within the municipality.

Exco resolved that:

- The proposed candidates be forwarded and should serve until 31st December 2007.

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- In the next term we should comply as per delegation of powers and administration was tasked to check on what is the practice in this case.

- New names should be forwarded and it should be candidates with capacity.

Council noted the matter with the following inputs:

- That the term of office in the hospital board is one (1) year

4. Request for funding the P.N.A candidates

It was presented to Council to note that the Lepelle-Nkumpi municipality P.N.A Recruitment team requested funds for registration fee and learning books for students.

Council noted that the requested funding would not be possible as the municipality could not afford.

Matters on Housing and Electricity

1. RE: Electrification of Villages: Bothonyeng, Phalakwane and Lehlokwaneng.

Exco presented to Council that our municipality budgeted for the above villages for electrification. Designs were already made and consultants submitted invoices for payments.

It was also found that CDM has budgeted for Bothonyeng and the designs already started despite the design made by our municipality.

Exco resolved that the municipality should stop budgeting for electricity until REDS is fully established.

This was for noting.

2. RE: Electrification of projects by municipality as per DME policy framework.

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Speaker... [Signature] Municipal Manager	

It was presented to Council that the municipality made a submission to the Department of Minerals and Energy and Eskom to electrify identified villages and surrounding townships of the municipality. The submission would follow the DME Policy Framework.

The affected areas are the following:

- Lebowakgomo Unit B, P and R
- Phalakoane
- Lehlokwaneng

Exco resolved that administration should take the matter forward until DME give us a permission to electrify.

Council noted as per Executive Committee resolution.

3. Approval for MIG Funds

It was presented to Council that the Department of Local Government and Housing had approved the application for MIG Funds for financial year 2008 / 09. The funds were for the installation of High Mast lights in the wards.

A letter of request was received from police station for installation of high mast lights at crime spot areas within the municipality.

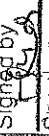
Council noted that:

- The amount allocated should erect seven powerful high mast lights.
- Three high masts should be erected as per IDP Document i.e. one per area identified in the IDP
- The Technical Manager should engage the other three police stations within the municipality and request them to submit a list of crime hotspots areas. The remaining four should be allocated as per crime hotspots areas.

4. Progress report on Capital Project (LNM / E-Square)

The following were noted by Council with regard to progress report on Capital projects:

- That the outstanding electricity projects at Motsrereng and Makweng have been completed and energized.

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- That the only snag lists are some of the schools at Motsrereng that were not energized.
- That the reason for the snag list was the communication breakdown between Eskom, E-Square and the municipality.

5. Operations and Maintenance

A report on Operations and Maintenance was noted by Council. The report covers the fixing of all high mast lights and streets lights within the municipality. The report indicates that the high mast lights would operate cost effectively and thus saving costs for the municipality.

6. Housing Progress Report

Council noted the progress report in terms of housing projects for the following:

(a) Ga-Champ

There is no progress in the units allocated to the above developer. The developer had applied for cession and their application is still awaiting response by the Head of Department at the Department of Local Government and Housing.

(b) Montshepetsa Bosego

The pace at which the above developer is operating is very slow. This would have a serious impact on the construction of electrification projects because other beneficiaries would be left out.

Noting the above situation Exco resolved that the Technical Manager should be mandated to interact with the DLGH on progress of the developer and further to inquire whether there was budget allocation for the project as it has rolled over on many occasions.

(c) Turfpan Beneficiaries

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Exco presented Council with a list of beneficiaries for Turfpan RDP housing. The list does not include all the names of the beneficiaries because it is missing.

It was recommended to Exco to place an advert with time frames requesting Turfpan Beneficiaries to come forward.

Exco proposed and agreed to the following:

- An advert be placed with time frames requesting Turfpan beneficiaries to come forward.
- Audit should also be made in other wards using the same approach
- The Department of Local Government and Housing should also be taken on board.

Matters on Sport, Arts and Culture

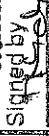
1. Honouring an African Boxing Legend: Dynamite Mathato

Exco presented to Council that the Department of Sports, Arts and Culture proposed to host a boxing tournament on the 02nd November 2007 at Polokwane. The purpose of the tournament was to honour Mr Mathato and also promote boxing in our municipality.

The municipality had already approached Limpopo Parks Board and Limdev for assistance in making the tournament a success. The event would be covered on television ±3hours.

Council noted that the Mayor, Municipal Manager and the Portfolio Head would lead the process for smooth running of the tournament.

Matters on Community Services

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1. Tombstones for Victims of Makapeng Asbestos Rehabilitation

It was presented to Council that people from Marela-Asbestos Rehabilitation and Training consulted our municipality on the proposed function to lay a tombstone for 13 people who died at Makapeng due to accident of a tractor.

Our municipality was requested the following:

- Opening of access road to the grave
- Fencing of the area
- Tent to be used for the function

This was for noting.

Matters on Corporate Services

1. Single Public Service

Exco presented to Council the vision of introducing a Single Public Service in the National and Provincial spheres and the municipalities on the other hand.

The Single Public Service is aimed at among other things:

- To have integrated planning, budgeting, implementation and monitoring in joint programmes
- To have seamless and integrated public service etc

The report was attached.

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This was for noting.

2. New Organogram

Exco presented to Council a new organogram developed by the Local Government and Housing. The organogram was developed in line with the grading of the municipality. Lepelle-Nkumpi Municipality is on grade 3.

The office of the Municipal Manager would make follow-up on the process of gazetting.

The municipality should put more effort to service delivery and sustain its grading because less effort leads to degrading of the municipality.

This was for noting.

3. Outstanding Case: Ramalebana vs the Municipality

Council noted the following:

- That the case between the municipality and Ramalebana is still on.
- That Ramalebana lodged a dispute against the employment of Mr Mphahlele R.P who was a driver whereby Ramalebana also applied for the same position.
- That the municipality is represented by Lebea Associates.

4. Valuation Roll case: Koth Properties vs Lepelle-Nkumpi Municipality

Council noted the progress report on the above case. The case was put on the roll for the 13th November 2007 at High Court Pretoria. Valuation roll expert is acquired by the municipality's legal representative to witness the invalidity of the valuation roll compiled by Koth Properties.

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5. Horizontal transfer of Deputy Manager Budget to Deputy Manger Expenditure

It was presented to Council that the Deputy Manager: Expenditure Mr T.H Letsoalo has resigned on the 26th June 2007. The resignation had a huge impact on the Expenditure section because it resulted in backlog of activities.

Internal arrangements were made to put the Deputy Manager: Budget, Ms Masemola Mathebo in that section to assist. Taking into consideration that the Expenditure section has demanding sub-divisions of procurement, payroll, assets, stores and creditors,

Exco resolved that:

- The Deputy Manager: Budget be permanently placed in the post of Deputy Manager: Expenditure
- The post of Deputy Manager: Budget be re-advertised

Council noted resolutions taken by Exco.

6. Overtime / Standby allowance

Council noted that the Management have taken a decision in 2005 to pay overtime allowance to employees without an overtime policy. The formula used to pay the overtime allowance was not based on the pieces of legislation.

The allowance paid was not budgeted for and it resulted in Audit Query because it was an unauthorized expenditure.

The employees affected by the allowance were the following: Masetlwa M.D, Kganyago M.R, Ntsoane L.P, Lebese M.C, Kgarose M.C, Masipa M.R, Matlou T.J, Mampone M.J, Ranko R.D, Mphahlele M.J, Kanyane L.I, Mphahlele P.R, Kekana L.K.S, Monama M.S and Chueane L.B

Council further noted that:

- The standby allowance to the affected employees be terminated with effect from 30th June 2007
- All staff working overtime be compensated in accordance with approved policy on overtime

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- All staff entitled to standby duty allowance compensated for standby work in accordance with the conditions of service collective Agreement for the Limpopo Division

7. Court Order Erf 1BA

Council noted that the legal representatives of the municipality had issued court order to interdict the building of Isfaas Properties at erf 1BA pertaining to the court ruling that resulted in favour of Isfaas properties.

The municipality appealed against the court ruling and the case will be heard on the 30th November 2007.

8. Security Contract

Council noted that the municipality had appointed Rassie Security Company after the termination of Baditi Security Company. This company is based locally and the vetting proved that it has good reputation.

The company started operating from the 01st August 2007.

It was recommended to Exco to contract Rassie Security Company for twelve months period at a cost of R 89 999 -78 per month against R 139 000-00 which was paid to the previous service provider.

Exco resolved that Rassie Security Company be contracted for twelve months period at a cost of R89 999-78 per month.

Council noted the resolution taken by Exco.

9. Supply of Consumer Statement

Council noted that a service provider for supply of consumer statements was appointed. Sumi Trading was appointed for a twelve month period as from 01st October 2007.

10. Contract for refuse removal

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Council noted that the contract for service provider of refuse removal had expired at the end of August 2007. The municipality is in a process of procuring equipments for waste refuse removal with the funds from CDM.

It was recommended to Exco that while still in the process of procuring, the services of the expired service provider be extended by six months.

Exco resolved that the expired contract be extended by six months.

This was for noting

Matters on LED and Planning

1. Application for ventilation shaft and clinic at Baobab shaft

Council noted that the above application was presented to the interested parties to register and forward their objections within 30 days.

2. Transfer of Properties

It was presented to Council that the municipality is facing a challenge of transfer of properties. It was realized that transfer of properties was done without verification.

Exco looked into the matter and resolved that:

- Procedures or processes must be developed which will allow the relevant officer to do physical inspection
- All processes of compiling relevant information needed before approval of transfer must be done by the Deeds officer.

This was for noting

3. Town Planning Proposed Organogram

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It was presented to Council that a draft organogram for the Town Planning Division was submitted to Exco to seek approval. It was indicated that this division was understaffed and it make difficult to perform its duties effectively.

It was further indicated that the services of a Survey Technician was needed to assist in terms of survey work.

Noting the fact that the Department of Local Government and Housing had developed an Organogram and is still under the process of discussions, Exco resolved that:

- The Department of Local Government should be approached to second an official to the Municipality to assist with survey work.
- The other proposed posts would be addressed by the new developed organogram when the systems are in place.

This was for noting

4. Parks

It was presented to Council that the township has several sites zoned for parks and they are not developed. Some of the site parks are allocated to individuals for other use but not rezoned.

Exco resolved that:

- All sites zoned for parks be identified and register for parks be opened. This will also help in developing programs for development of such parks or other use.
- Investigate the process followed and records of applicants
- Check in terms of SDF and LUMS the compatibility of the allocated sites
- Program of proposal for development of such parks should be drawn, which will also eliminate the criminal element currently happening as well as to beautify the township

This was for noting.

4. Open Spaces and Rezoning

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It was presented to Council that the rezoning should not be allowed in areas that are not identified in the SDA. In instances within the Lebowakgomo township, such areas should be delineated in order to identify those areas where rezoning is prohibited for example in unit R & Q where there is RDP houses. Secondly, there should be a programme for street naming within the township. This will help in terms of identifying the applicant who has applied for rezoning, written consent etc.

The tariff for rezoning was omitted from the tariff structure and it was agreed that this tariff be captured during budget adjustment in January 2008. Meanwhile tariff for rezoning would be charged as per the town planning ordinance.

Noting the above situation Exco resolved as follows:

- Rezoning must be prohibited in RDP Housing areas
- Programme of street naming must be developed
- Tariff for rezoning should be captured in the tariffs during budget adjustments in January 2008

This was for noting.

5. GIS Proposal

Council was informed of the establishment of the GIS system for the municipality. The GIS System would complement the LUMS by way of compiling maps.

An amount of R 300 000-00 was available for the implementation and it will only cover the township area.

This was for noting.

6. P.T.O

It was presented to Council that the Town Planning division is faced with the challenges of processing PTO applications from different tribal offices. This was due to the fact that the tribal authorities use different methods of implementing PTO's. In order to manage the process, regular meetings with the tribal authorities was therefore crucial.

Exco resolved that:

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- Manager Planning and LED should design a uniform standards and form to be used when applying for PTO
- All applications to be done in terms of the prescribed form (including those that were already submitted). This would help the Municipality in keeping records.
- Regular meeting with secretaries of tribal office to clarify issues of allocation of land should be held. Recommendations should be made to tribal authorities that approval for site(s) should only be made after compliance with prescribed requirements set by the Municipality.
- The Mayor's office should draw up a programme in order to address the tribal authorities on issues affecting land.

This was for noting.

7. Outstanding Applications

It was presented to Council that the department of LED and Planning is experiencing a huge backlog of applications. It was proposed that all outstanding applications need to be dealt with in terms of LUMS. Notices would be issued to all applicants notifying them that they must re-apply in terms of LUMS.

This was for noting.

8. Other recommendations

It was presented to Council that workshop further culminated with the following recommendations:

- It was proposed that Kanyane Lwaleng should be seconded full time to the town planning division.
- A meeting should be held with Fire Department, Technical, LED and Planning, and Department of Health in order to agree on common procedures for approval of building plans.
- Closure of all illegal entrances within the township as per the layout plan.
- Notice to be given to site owners who have erected structures without approved building plans that the municipality would not be liable should any structural problems be experienced in future.

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- To deal effectively with informal structures, inspection of land invasions should be done regularly to avoid legal implications should illegal structures be left for more than eight months.
- New tariff must be used on the outstanding applicants
- Service available sites before allocating to applicants
- Building plans must be submitted in terms of special and written consent for relaxation

Noting the given recommendations, Exco resolved that:

- Seconding Kanyane Lwaleng to Town Planning Division should be referred to Administration so that they could make thorough research on the new organogram and the processes of seconding him would be done by the Portfolio on Corporate Services.
- Approved the other recommendations.

This was for noting.

9. Site 1996 Lebowakgomo Zone F: Moolman Group

It was presented to Council that this site was purchased by Mr. Hlabyago and later sold to Moolman Group. During the past months the Moolman Group indicated to the Municipality their intention to commence with construction.

The Office of the Municipal Manager indicated to the Moolman Group that there was a moratorium on land within the township and further that they (Municipality) will get advice from Forensic Auditors about the investigation on the property. The Audit indicated that the transfer of the property was done in the correct procedure therefore Moolman could proceed with the developments. The development on the site includes Cash & Carry, Kentucky Fried Chicken and other several other outlets.

This was for noting.

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10. Erf 161 Unit BA Lebowakgomo: Mrs Mphahlele

It was presented to Council that the above site was allocated to Mrs Mphahlele during 2005 for development of a Medical Centre on condition that the individual should appoint its surveyor for the subdivision of the property to accommodate 1540 square metres and also to put the infrastructure. Development of the site started in 2006. After realizing that there was development on the site, the Municipality issued a letter to stop the development pending further investigation. The investigation revealed the following:

- That the site was allocated to Mrs Mphahlele
- Subdivision was made by the Surveyor and approved by the Surveyor -General
- Sale of the site was not done (no payment was made for the site)
- Development Plans were approved by all relevant stakeholders (Fire fighting, Health and Municipality)
- No final approval by the MEC was made due to non-payment of site

Several interactions were held with Mr. Mphahlele who represented Mrs Mphahlele. He acknowledged that payment for the purchase of this site must still be done before the signing of any transfer documents. Mr. Mphahlele further indicated that they were willing to pay the amount owed for the site and to adhere to all conditions on the approval letter.

Exco resolved that:

- The site should be sold to the applicant (Mrs Mphahlele) according to the new tariff structure of the Council
- The process of registering the site be taken forward
- That there should be no development on the site until all payments were made and the site registered in the applicant's name

This was for noting.

11. Consolidation of Erf 1342 Lebowakgomo Zone A with part of street reserve

It was presented to Council that an application was brought to the Municipality in 2000 for the consolidation of Erf 1342 with part of the street reserve (known as street). The application would increase the size of the Erf by approximately 41.22 including the inner reserve on the side.

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On inspection of the site it was discovered that the piece of land was being used as dumping site. The application was approved by Council in 2003 and submission was not done to the Department of Local Government and Housing to obtain approval.

Exco resolved that:

- the approval by Council in 2003 should stand with a condition that proper procedures should be followed for the proposed consolidation. This will include the payment of prescribed fees etc.
- Exact size of the reserve be calculated and the applicant must pay for the square metres of the consolidated reserve as per current tariff structure.

This was for noting.

12. Site 1265 Unit S Lebowakgomo

It was presented to Council that the above site was allocated to two applicants i.e. Mr. Sedibeng and Ms. Mogale. A complaint was received from Mr. Sedibeng that he was surprised by the fencing of his site. He further indicated that he intended to start with development of the site.

The Office of the Municipal Manager investigated the matter and it was found that the site was allocated to Mr. Sedibeng in 2000 and later to Ms Mogale in 2006. Mr Sedibeng had already made a payment of R1579.00 towards the purchasing of the site. A meeting facilitated by the Municipal Manger was held with affected parties. An agreement was reached that the site should be withdrawn from Ms. Mogale and be reallocated to Mr. Sedibeng. A letter to effect the decision was directed to Ms. Mogale. Submission was also made to Council regarding the matters and was noted by Council on 29 March 2007. The site was therefore reallocated to Mr. Sedibeng

- **Payment of Purchase Price**

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During investigation it was found that Mr. Sedibeng has made a payment of R1579.00 out of the selling price of R6000 (according to record card). It is not evident what tariff was used during the selling of this site. The Municipality do not have a contract in terms of payment of site.

Exco resolved that:

- Mr. Sedibeng be sold the site based on approved tariff structure for this financial year as there was no agreement.
- The applicant should follow all processes required for the registration of the site including payment of all monies owed

This was for noting.

13. Site 1081 Lebowakgomo Zone F: St Engenas Church

It was presented to Council that the above site measuring 2157 square meters was allocated to the St Engenas Church in 2000. The church did not pay for the selling price of the site and it wanted a deed of grant.

However it should be noted that deed of grant was only issued when the land / site has been purchased or donated to the applicant which was not the case in this instance. The site was zoned for church as per the approval letter of allocation.

Exco resolved that site 1081 should be sold to the church as per municipal processes.

This was for noting

14. Consolidation of Site 1024, 1025 and 1026

It was presented to Council that in the property file, there is no mention of consolidation of the above sites with Erf 1081. Consolidation process has not been followed. All the above sites were never allocated to the church but consolidation application was approved.

Exco resolved that:

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- Erf 1081 should be sold to Church as their recent communication with the Municipality excludes the other sites and they were already using the site.
- Site 1024, 1025 and 1026 should not be sold to the church as they were not allocated the sites

This was for noting.

15. Land Audit Report

It was presented to Council that the municipality had embarked on a physical land audit of all sites in Lebowakgomo. This process was informed by a Council resolution to place a moratorium on allocation of sites. The findings of the audit report were presented to committee for consideration. The scope of the audit covered the following areas:

- Investigation into the availability and allocation of land at Lebowakgomo CBD.
- Allocation and Development of sites by Developers
- Development of sites by Private Owners.
- Status of land use in residential areas.
- Illegal entrance to properties.
- Approval of building plans.
- Illegal structures.

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This was for noting

16. Safari Developments

It was presented to Council that Safari Developments wanted to construct a shopping complex in Lebowakgomo on the open between Parliament Complex and the road from Lebowakgomo to Polokwane. Their presentation document was made available to committee members.

Exco resolved that:

- Town planning should conduct background check on the site identified and give feedback / advice to the portfolio committee.

- The matter be deferred until such time that the request will be accompanied by letter from the town planning division.

17. Hunadi a Modipadi Dipudi Project

It was presented to Council that the above project is allocated R1.6 million for the current financial year, and R1 million by Capricorn District Municipality. LIBSA was approached to assist in both material contribution and implementation of the project, as they have the mandate to coordinate provincial goat farming initiative across the province. Subsequently they contributed R400 000 towards the project which will cover professional fees; and also to act as the implementing agent of the project in line with their provincial mandate.

LIBSA was appointed as the implementing agent of the project with a rand value of R3 million. The appointment of LIBSA as the implementing agent would also help to overcome long procurement processes as they have standing agreement with goat specialist who helped to implement similar projects in other municipalities. The municipality in conjunction with the Mphahlele Tribal Authority were able to demarcate 400 hectares of land for the implementation of this project. Memorandum of agreement was signed during the last week of October with LIBSA and the implementation processes are unfolding.

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This was for noting.

18. Rietvalley Stone Crusher

It was presented to Council that the above project was funded by CDM during 2006/7 financial year; however implementation of the project could not be finalized by the year end due to technical delays that resulted in the project moving from Ga Seloane to Lebowaikomo industrial area to take advantage of waste stones at Lonmin platinum.

The other delay was caused by acquisition of land at the industrial area. Council has ultimately allocated a site on a lease basis. The signing of the lease of agreement with project owners was not done. A Draft lease agreement was available and awaiting legal perspective. The lease amount would be charged as per municipal tariff structure

This was for noting.

19. IDP Review Process

It was presented to Council that Municipal Systems Act requires municipalities to commence with the review of IDP ten months before the adoption of the document. The IDP office was, in line with the process plan approved by council in August, working on the desktop review, while meetings for different structures of the IDP review are being arranged as follows:

- IDP Steering committee meeting- 11 November 2007
- IDP representative forum- 15 November 2007
- Council approval of draft IDP/Budget for 2008/9 financial year- February/March 2008

It should be noted that as indicated in the process plan for 2007/8 review, ward consultation meetings will only be held after the Council has approved the first Draft IDP reviewed for 2008/9 financial year, so that we take draft document to the people for their inputs.

The Mayor's Office will take the lead in the process of IDP/Budget review.

This was for noting.

20. SEDDA Satellite Office

It was presented to Council that Small Enterprise Development Agency (SEDA) Capricorn District had opened a satellite office in our Municipality to assist small enterprises in their business development initiatives.

The office is opened every Wednesday, and it was agreed that should the need for their services grow, they would increase the number of their visits to the Municipality. SEDDA official was accommodated at our Municipal premises (Cultural Centre) and Memorandum of Understanding was not signed to formalize our relationship with them in terms of office space.

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This was for noting.

21. Report on Land Use: Lebowakgomo CBD

It was presented to Council that the area has a potential for growth in the sense that the unkempt open spaces are not utilized effectively. These areas are relatively flat in nature, vegetation is scarce thereby implying that the area will not require an intensive environmental impact assessment.

The challenge thereof was to direct development in the area. The boundary of the area with Polokwane Municipality situated north of the CBD has a potential to attract a particular category of people who would have an impact on reducing the high level of unemployment by creating job opportunities. The creation of the Middle to higher income housing in these areas would compliment the existing uses.

Noting the potential Exco resolved that:

- The northern part of the Lebowakgomo Central Business Area should be designated for the establishment of Office parks/Block.
- Large scale shopping mall should be accommodated in the unkempt open space in the CBD. There will be no need for rezoning of such as the area has been zoned for business.
- During budget adjustments, the Municipality should budget for the infrastructure such as tarred roads and pedestrian walkways, street lights, bulk water and sewerage in the CBD. The ROT (return of investment approach) will be on the income based on the bidding process on land disposal for establishment of a shopping mall and other shopping centres.
- The encroachment to Municipal land should be taken seriously as the Municipality loses property which is perceived to be scarce thereby implying that income of the municipality becomes impaired.
- Land disposal/alienation policy should be developed in order to have a regulatory to develop the land parcels which belongs to the Municipality should be incorporated in the asset register.

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- The unaffected ervens during the design of the CBD, the applicants should submit their site plans of their development and that the evaluation of such plans be in line with the requirements of the Land use management scheme such as sufficient parking, loading zones & coverage.

This was for noting.

22. Land Use Committee Report on Commercial / Business

The land use committee has considered applications for commercial / business and forward them to Exco for ratification. The Executive committee after careful consideration resolved as follows:

- To declined the applications of Semonye investment PTY (LTD) and SAFARI PTY (LTD) for shopping centre at 13 GA based on the fact that the area will not be suitable for the establishment of large scale activity. Secondly that the SDF reserved the area and its surroundings for other institutional activities.
- That the following applicants for a gymnasium i.e. Letsoalo A, Samatha Trading Enterprises CC and Top Class Fitness should provide detailed proposals and estimated extent with their preferred localities.

The Executive Committee further resolved as follows:

Applicant	Resolutions
Mogale Q	The land use section should look into the possibility of availing land for establishment of retail shops in Zone R. Conditions will be posed to the applicant if the land is available. Mogale Q will be given preference.
Mabula Frans for establishment of Cash &	The application should be approved pending identification of suitable land in industrial area and inspection of the

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Carry	infrastructure by the technical department.
Easy-Going Trading CC for Coca Cola Warehouse	The application should be approved pending identification of suitable land in industrial area and inspection of the infrastructure by the technical department.
JCK Trading Enterprise for Wholesale Distribution	The application should be approved pending identification of suitable land in industrial area and inspection of the infrastructure by the technical department.
TT Collection Services for Collecting and Recycling Waste	The applicant should be informed that the land was not surveyed and cannot be demarcated for recycling purposes. However the applicant should be advised to apply for land next to the area where the landfill site will be established.

This was for noting.

Administrative Matters

1. Quartely Report for Strategic Session

Council noted the Resolutions taken by Administration during the excursion trip to Blyde Canyon in Mpumalanga to review performance to the municipality in order to take corrective measures to improve service delivery.

Report was attached.

This was for noting

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2. Quarterly Report for Capital projects

The following Capital Projects were noted by Council:

- Lebowakgomo and Mathibela Storm Water
- Tooseng Community Hall
- 2km Street and Storm Water Unit B
- 1.6 Upgrading of Streets at Unit F
- Lebowakgomo Unit A Street and Storm Water
- Lebowakgomo Traffic Station
- Mathibela Streets
- Lebowakgomo Potholes Repair
- Lebowakgomo Unit F Street Tarring

This was for noting.

3. Quarterly Report September 2007 / 08

Council noted the above report with the following amendments:

- That the Women's Month Celebrations which was held in August should also reflect in the report.

The report was attached.

This was for noting.

Determination of Upper Limits of Salaries, Allowances and Benefits of Different Members of Municipal Councils

Council noted the matter with a view that Executive Committee should consult with other municipalities in terms of comments / inputs they have made.

This was for noting.

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SCHEDULE OF COUNCIL RESOLUTIONS: 31 AUGUST 2007

RESOLUTION NO.	DESCRIPTION	BRIEF OF RESOLUTION	RESPONSIBLE DEPT.	PROGRESS
6.1(a).03/2007	2007 June Monthly Variance Report	Council resolved to adopt the 2007 June Monthly Variance Report.		
6.1(b).03/2007	2006/07 Financial Statements	Council resolved to adopt the 2006/07 financial statements with amendments on page 15 & 16 of the financial report document that the statement that read Councilors owe municipality back-payments of travelling allowances which was disclosed as irregular expenditure to the MEC of Local Government, Provincial Treasury and Auditor General should be deleted because there is no document stating irregularity in terms of travelling allowances.		
6.1(b).	2008/09 Budget Process Plan	Council resolved to adopt the 2008/09 Budget Process Plan with		

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03/2007		amendments that: ▪ On the target dates , the 30th July 2007 should be the 23rd August 2007 and 31st July 2007 should be the 30th August 2007		
6.1(c).03/2007	Establishment of Supply Chain Unit	Council resolved: • To approve the amendment on the organizational structure with the inclusion of SCM post under Finance Section • To approve the short listing and appointment with regard to Supply Chain Manager • That our organizational structure must cover all the departments		Lepelle-Nkumpi Municipality Council Minutes/Resolutions Date: 31.08.07 Signed by:  Speaker Municipal Manager
6.2	2008/09	Council resolved to adopt the		

(a).03/2007	IDP/Budget Review Process Plan	2008/09 IDP/Budget Process Plan for Lepelle-Nkumpi Municipality		
6.2 (c). 03/2007	Infrastructure Development Plan	Council resolved to adopt the Infrastructure Development Plan for Lepelle-Nkumpi Municipality.		
6.2.(d). 03/2007	Land Use Committee	Council resolved to adopt the establishment of the Land Use Committee with the following proposed members to serve in the committee: ▪ LED and Planning Manager ▪ Portfolio Head ▪ Two representative of the portfolio committee ▪ Deputy LED Manager ▪ Town Planner ▪ Technical Manager		

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Speaker	Municipal Manager

		▪ Technical Officer		
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Matters that were noted by Council

1. 2007/08 Service Delivery and Budget Implementation Plan

Council noted, in terms of Municipal Finance Management Act, section 53(1) that stipulates that the Mayor must approve the SDBIP within 28 days after the approval of IDP/Budget, the approval of 2007/08 Service Delivery and Budget Implementation Plan by Executive Committee.

2. Window Period of Floor Crossing

Council noted the window floor crossing period by councilors that would start on the 1st September 2007 until 15th September 2007.

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Speaker	Municipal Manager