

# LEPELLE-NKUMPI LOCAL MUNICIPALITY

**Postal Address**  
Private Bag X07  
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**Physical Address**  
170 BA Civic Centre  
LEBOWAKGOMO, 0737  
Tel : (+27)15 633 4500  
Fax : (+27)15 633 6896

## COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL

SC / RESOLUTION NO. 6.1.1.05/2022/2023 – 2022/2023 DRAFT 2022/23 SDBIP

### Council Resolved:

- To note the Draft 2022/2023 SDBIP.

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SIGNED BY:

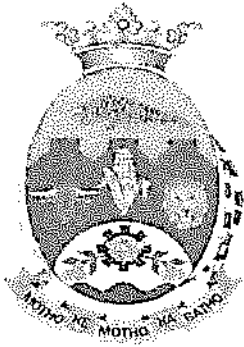
  
SPEAKER

 09/06/2022  
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

**SC / RESOLUTION NO. 6.1.2.05/2022/2023 – 2021 / 2022 THIRD QUARTER  
PERFORMANCE REPORT (SDBIP)**

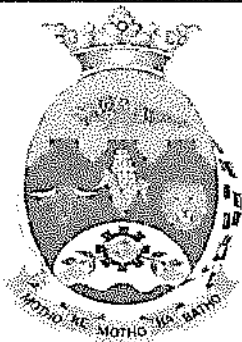
**Council Resolved:**

- To note the 2021 / 2022 Third Quarter Performance Report (SDBIP)

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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30th MAY 2022 AT 11H44 ON VIRTUAL**

**SC / RESOLUTION NO. 6.1.3.05/2022/2023 – 2021 / 2022 THIRD QUARTER  
SERVICE PROVIDER PERFORMANCE REPORT**

### **Council Resolved:**

- To note the 2021 / 2022 Third Quarter Service Provider Performance Report.

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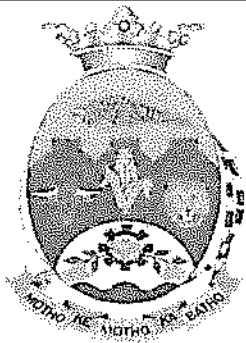
  
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

**SC / RESOLUTION NO. 6.1.4.05/2022/2023 – 2021 / 2022 PERFORMANCE  
AGREEMENT FOR EXECUTIVE MANAGER PLANNING & led: Mr. CHOSHI PS**

### **Council Resolved:**

- To note the signed Performance Agreement of the Executive Manager  
LED & Planning: Mr. Choshi PS.

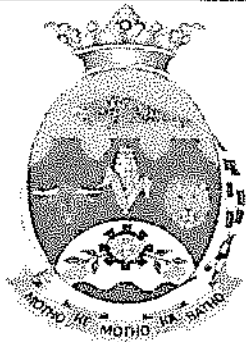
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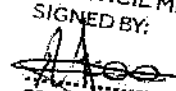
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30th MAY 2022 AT 11H44 ON VIRTUAL**

### **SC / RESOLUTION NO. 6.1.5.05/2022/2023 – 2022 / 2023 ORGANISATIONAL STRUCTURE**

#### **Council Resolved:**

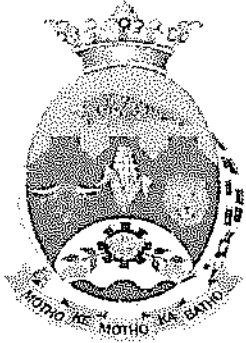
- To **note** that the process to finalise the review organisational structure could not be completed due to COVID-19.
- To note the draft organisational structure and approve as organisational structure of the Municipality.
- That the Municipal Staff Regulations – GNR 890 as published in GG No. 45181 of 20 September 2020 be Implemented.
- To note that the Acting Municipal Manager must within **14 days** submit to the MEC FOR COGHSTA copy of the Staff Establishment, council resolution, Report informing the Staff Establishment, **S 6(7)**
- To further note that within one month of receiving the documents *supra* the **MEC must** consider the proposed staff establishment and submit comments to municipal Council. **S 6(8)**
- If the **MEC** does not provide comments within the prescribed period *supra* the Municipal Council may finally approve the Municipal Staff Establishment.
- the Municipal Council must consider any comments received from the **MEC**, thereafter adopt the Staff Establishment.

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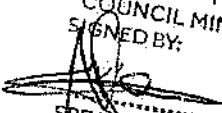
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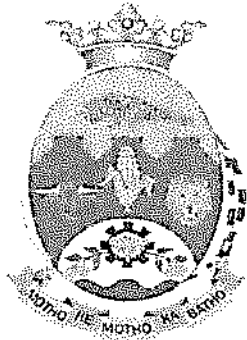
- To note that within 30 days of the Municipal Council adopting the Staff Establishment the **Mayor** must submit to the MEC documentation in line with Section 6(9) of the regulation.
- To note that the effective date for Municipal Staff Regulations is the 1<sup>st</sup> of July 2022
- To note and approve the Implementation plan

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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

### **SC / RESOLUTION NO. 6.1.6.05/2022/2023 – 2022 / 2023 HUMAN RESOURCE POLICIES**

#### **Council Resolved:**

- To approve the amendments made to the following 2022/2023 Human Resource Policies:

✓ Travel and Subsistence Allowance Policy

✓ Car Allowance Policy

Council approved the Car Allowance policy with following amendments:

1. Addition of clause 7.10: The Committee shall meet as and when the need arise.


2. Amendment of clause 7.11: the Inclusion of  
iii) Executive Manager/Manager/Immediate Supervisor

3. Amendment of Clause 10.2: Inclusion of the word out of office form.

4. The Amendment of Clause 11.1 and 11.2 to read as follows:

11.1 Payment refers to the fixed amount which is paid monthly to incumbents' posts level one, two and three and any other employee that has been allocated car allowance on clause 6 on the scope of application.

11.2 Payment of Car Allowance for Officials is based on (twenty – five percent) 25% of an employee's monthly gross salary OR An employees whose of the basic Salary is less than R6000,00 shall be paid at a flat rate of R6000,00 as a car allowance.

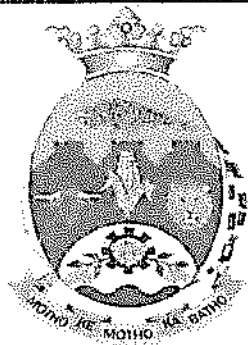
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✓ Cellphone Allowance Policy

Council approved the Cellphone Allowance Policy with the following amendments:

Amendment of Clause 4 to include the following:

Protection of Personal Information Act no 4 of 2013  
Deletion of 6.1.1 and 6.3

Amendment of Clause 6.2 to include the following

The employee concerned should initiate the application on the prescribed form for cellphone allowances to their Head of Departments, which will be submitted to the Car Allowance Committee.

An Adjudication Committee be constituted of the following members which will recommend approval to the Municipal Manager:

- i) Executive manager Corporate Services
- ii) Human Resource Manager
- iii) Executive Manager/Manager/Immediate Supervisor
- iv) Risk Officer
- v) Legal Officer
- vi) Chief Financial Officer
- vii) Union representative from IMATU and SAMWU (as observers)

Addition of 6.3: The Committee shall meet as and when the need arise required.

Inclusion of Clause 7.4 to read as follows:

The employer can access the employees' cell phone in compliance with the POPIA.

Inclusion of Clause 8.3 to read as follows:

All eligible employees will receive data allowance in addition to cellphone allowance amounting to R 1 000; 00

Inclusion of Clause 9.4 to read as follows:

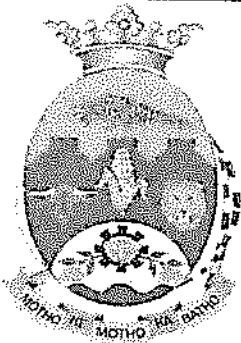
In the event of termination of Cell phone allowance in the instance of the employer, the employer should give 6 months' notice of termination.

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✓ Leave Policy

✓ Recruitment and Selection Policy

- Council approved the RECRUITMENT AND SELECTION POLICY with the following amendments:

2.2 Strengthen the capacity of municipalities to perform their functions through recruitment and appointment of suitably qualified and competent persons; and

2.3 Ensure an accountable local public administration that is responsive to the needs of local communities;

2.4 Ensure that high standards of professional ethics are fostered within local government;

2.5 Establish a coherent HR governance regime that will ensure adequate checks and balances, including enforcement of compliance with the legislation.

Clause 4 Legislative Framework addition of: Municipal Regulations on Staff Establishment

Amendment of clause 6 by adding clause 6.1 to 6.2 to include the following:


6.1 Plan within its available budgeted funds for the recruitment, retention and development of human resources according to its specific needs.

6.2 Human resource plan must be aligned to the municipality's integrated development plan, budget, employment equity plan, skills development strategy and workplace skills plan.

Addition of the clauses 6.11

- fill funded vacancies; and
- reduce turnaround times for filling of approved vacant funded posts;
- fill all funded vacant posts on the staff establishment within six months of a funded post becoming vacant.
- at all times have the capacity and capability to perform its functions.
- The strategy must include timeframes for the various activities included in the recruitment and selection processes.

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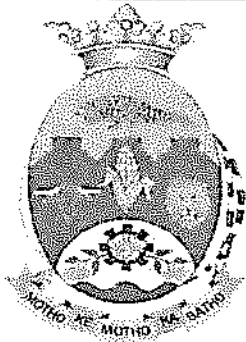
  
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Amendment of clause 6.14 to the word: Valid work permit.

Amendment of clause 7.1.1, insertion of para d) to read as follows: Job graded by the Job evaluation committee.

Amendment of clause 7.1.2.1: All applications must be on the application form attached to this policy as "Annexure A"

Amendment of clause 7.1.2 by adding clause 7.1.2.7 to 7.1.2.16 to include the following:

- |          |  |
|----------|--|
| 7.1.2.17 | Job is evaluated by Job evaluation Committee                     |
| 7.1.2.18 | Inherent requirements of the job; Summary of the core functions; |
| 7.1.2.19 | Where applications must be sent;                                 |
| 7.1.2.20 | place where applicants can obtain the application form;          |
| 7.1.2.21 | contact person;  |
| 7.1.2.22 | where necessary, the need to undergo screening and vetting; and  |
| 7.1.2.23 | Closing date for submission of applications.                     |
| 7.1.2.24 | need for signing an employment contract and, where applicable,   |
| 7.1.2.25 | a performance agreement and disclosure of benefits and interest; |
| 7.1.2.26 | address  |

Amendment of clause 7.2.2 to include the following paragraph as per the paragraph.

A municipality may appoint a recruitment agency to undertake the recruitment processes including –

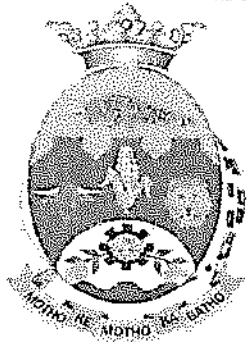
- o response handling;
- o compilation of—
  - long list of all applicants who applied for the advertised post;
  - preliminary list of applicants who meet the requirements;
  - list of applicants who do not meet all requirements but have the potential; and
  - list of applicants who do not meet the requirements: Provided that the advertising and recruitment procedures comply with the Regulations. The recruitment agency shall not undertake the selection process.
- An advertisement may be utilised to create a pool of potential candidates valid for a period not exceeding six months from the date of advertisement to fill any other vacancy in the relevant municipality if—
  - the job title, core functions, inherent requirements of the job and the salary level of the other vacancy is the same as the post advertised; and
  - the recruitment process contemplated in these Regulations has been complied with.

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A municipality may appoint a recruitment agency to undertake the recruitment processes including –

- o response handling;
- o compilation of—
- long list of all applicants who applied for the advertised post;
- preliminary list of applicants who meet the requirements;
- list of applicants who do not meet all requirements but have the potential; and
- list of applicants who do not meet the requirements: Provided that the advertising and recruitment procedures comply with the Regulations. The recruitment agency shall not undertake the selection process.
- An advertisement may be utilised to create a pool of potential candidates valid for a period not exceeding six months from the date of advertisement to fill any other vacancy in the relevant municipality if—
- the job title, core functions, inherent requirements of the job and the salary level of the other vacancy is the same as the post advertised; and
- the recruitment process contemplated in these Regulations has been complied with.

Amendment of Clause 7.2.3 by amending the days to: 7 (Seven) working days

Addition of clause 8.1.6:

8.1.6 An applicant for a post must disclose—

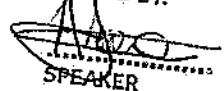
- his or her qualifications and experience;
- his or her contactable references;
- his or her registration with a relevant professional body, if applicable;
- full details of any dismissal for misconduct or substandard performance; and
- any disciplinary actions, whether pending or finalised, instituted against the applicant in his or her current or previous employment.

Removal of clause 8.1.7: Short listing will be done within ten (10) working days after closure.

Addition of clause 8.1.8:

8.1.9 An applicant for a post must disclose—

- his or her qualifications and experience;
- his or her contactable references;
- his or her registration with a relevant professional body, if applicable;
- full details of any dismissal for misconduct or substandard performance; and

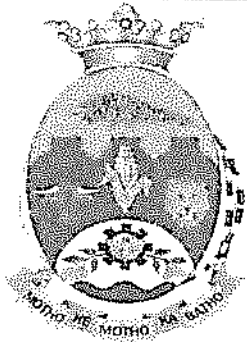
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- any disciplinary actions, whether pending or finalised, instituted against the applicant in his or her current or previous employment.

Removal of clause 8.1.14: Short listing will be done within 5 working days after closure of positions advertised internally further be conducted within 10 working days after external closure

Amendment of clause 8.2.1 addition of the word: Interview panel for top and senior management.

Addition of clause 8.2.3.1 to clause 8.2.5

- 8.10.3.1 The selection panel must comprise of at least 3 - 5 members.
- 8.10.3.2 The chairperson of the panel must be the supervisor or a staff member
- 8.10.3.3 Employed at least one job grade higher than that of the advertised post.
- 8.10.3.4 The composition of the selection panel, must have regard to the following considerations:
  - o the nature of the post;
  - o the gender and race balance of the panel; and
  - o the skills, expertise, experience and availability of the persons to be involved.

8.10.4 The head of human resource or his or her delegate must facilitate and provide advisory services during the selection process to ensure compliance with the Regulations.

8.10.5 A staff member delegated to provide secretarial services during the selection process may not form part of the selection panel.

Addition of clause 8.3 to clause 8.10

8.11 The selection panel for a post, once constituted, must remain the same at all times. If a member of the selection panel is unable to proceed with the interviews due to circumstances beyond that member's control, such panel member may be replaced or withdrawn.

8.12 If the selection panel does not quorate, the panel must be reconstituted.

8.13 The selection panel must confirm the selection criteria for the advertised post, based on the relevant competencies required for the advertised post.

8.14 The selection panel must keep a written record of the interviewed candidates.

8.15 After considering all the relevant information, the selection panel must recommend candidates in order of preference. If the recommended candidate declines an offer of employment, the next suitable candidate, where applicable, may be considered for appointment.

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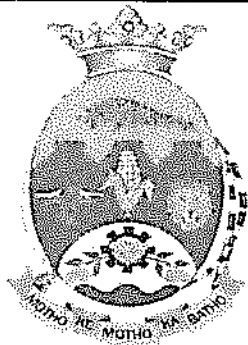
  
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8.16 If it is determined that the recruitment process has not attracted suitable candidates, the post may be re-advertised.

8.17 If the post is categorised as a critical and scarce skill post, alternative recruitment methods such as executive search, head-hunting, referrals and re-advertising may be considered only if the recruitment process has not attracted suitable candidates.

8.18 The recommendations of the selection panel must be determined by—

- o consensus; or
- o Where the panel fails to reach consensus, the matter shall be referred to the relevant authority for mediation or resolution.
- o If the selection panel recommends an appointment to the post, it must submit its recommendation to the municipal manager or his or her delegate for approval.

Removal of 8.4.1 and 8.4.2

Addition of 8.7.6.1 by adding the following sentence:

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A written report on the outcome of the reference checks and personal credential verification must be compiled and considered before the appointment is concluded.

Addition of clause 10.5 by inserting the following:

- person appointed to support the office of a public office bearer must either be—
- seconded from a post on the municipality's approved staff establishment or another municipality's staff establishment; or
- appointed on a fixed-term contract of employment linked to the term of office of the public office bearer (NOT TERM OF COUNCIL).
- The duration of the secondment or fixed-term employment contract, may not be longer than 30 days after the public office bearer vacates office.

Amendment clause by rephrasing of 11.1 and 11.2 and adding 11.1 to 11.7 by inserting the following clauses:

11.6 The appointment of a person must be effected on a minimum probationary period of three months and a maximum probationary period of 12 months.

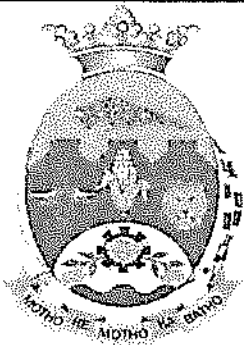
11.7 The probationary period must be determined on the basis of the job requirements and the minimum period required to establish whether performance is satisfactory or not.

11.8 The period of probation excludes the number of days for which leave has been taken by the staff member during the period of probation or any extension thereof.

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11.9 A staff member must be informed within the first two weeks of employment of that member's performance requirements.

11.10 A municipality must –

- o ensure that the staff member completes the municipality's induction programme;
- o assess the staff member's performance; and
- o provide the staff member with feedback on a quarterly basis on that member's performance.

o If a staff member's performance is not satisfactory, must be advised of any aspects that the staff member is considered to be failing to meet.

11.6 If the staff member's performance does not meet the required standards, the probationary period may be extended or dismissal may be considered, provided that—

- the staff member shall first be given a reasonable period of time for assessment, training, guidance or counselling.


11.7 Within one month after the completion of the probationary period, the municipal manager or delegate must confirm the appointment if—

- the staff member's performance during the probationary period was satisfactory; and
- the staff member complied with all the conditions of the probationary appointment;
- o subject to the Labour Relations Act, terminate the appointment if—
- the staff member's performance was not satisfactory during the probationary period; and
- the staff member did not comply with all the conditions of the probationary appointment.

Addition of clause 12 to read as follows:

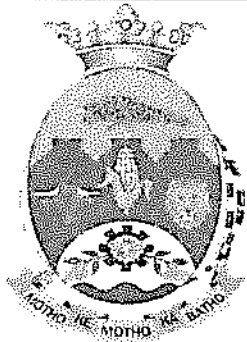
- A staff member who is appointed in accordance with this chapter to a post in a municipality that is higher in salary level or job grade than the one that he or she previously occupied in that municipality is deemed to be promoted to that post.
- A staff member who is promoted does not forfeit his or her years of service and the benefits which accrued from those years of service.

Addition of clause 13.1- 13.4 to read as follows:

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13.5 A municipality may transfer any staff member in the service of that municipality to any equivalent post in the municipality or, subject to section 197 of the Labour Relations Act, to an equivalent post in another municipality.

13.6 A staff member may only be transferred—

- if the staff member requests or consents, in writing, to the transfer; or in the absence of consent, if the transfer is fair taking into consideration—
- the operational requirements of the affected institutions, including whether the transfer of the staff member would address such requirements;
- written representations from the staff member prior to the proposed transfer; and
- The extent to which the interests and circumstances of the staff member may be fairly accommodated.

13.7 Member may not be adversely affected by a transfer under this regulation without the written consent of that staff member.

13.8 A staff member may not be demoted, promoted or transferred to a position at a level which is lower or higher than the staff member's current post level.

Addition of clause 14.1- 14.4 to read as follows:

14.1A municipality may second a staff member with the relevant competencies to act in a post that is vacant in another municipality.

14.5 The municipalities must conclude a written agreement regarding the secondment that specifies—

- o the municipality responsible for the costs of secondment;
- o the duration of the secondment, which may not exceed a period of twelve months;
- o the person to whom the seconded staff member must report;
- o the place at which the seconded staff member must work; and
- o the new job description of the seconded staff member.

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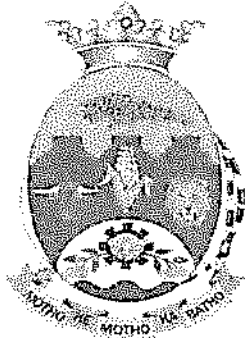
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14.6 The municipalities must conclude a written agreement regarding the secondment that specifies—

- o the municipality responsible for the costs of secondment;
- o the duration of the secondment, which may not exceed a period of twelve months;
- o the person to whom the seconded staff member must report;
- o the place at which the seconded staff member must work; and
- o the new job description of the seconded staff member.

14.7 A municipality may request national or provincial government, another municipality or any state organ as the case may be, to second a person with the





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Clause 8 h) addition of the sentence: Supervisors must assist the employee in writing the report

Clause 8 i) addition of the sentence: As per outcome of the investigation.

Clause 8 n) addition of the word: Municipal Manager

Clause 8 w) addition of the sentence: Any employee reporting for duty without full PPE will be forced to take leave without pay.

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✓ Overtime Policy

  
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- Council approved the overtime policy with following amendments:

Clause 5.1 aligned with BCEA and to read as follows: If an employee agrees to work overtime, the employee may not work more than twelve (12) hours on any day and not more than ten (10) hours overtime a week subject to section six(6) a and b of the BCEA which states as follows:

Addition of clause: 6.2 and to read as follows: Payment of overtime based on the Ministerial determination for employees earning above the threshold. From level 5 to level 12.

Addition of clause 6.4: Travelling time will not be considered as part of overtime and will be treated as non-recoverable expense.

Addition of clause 6.5: senior managers will not be remunerated for overtime in monetary value but will instead be given time off for any overtime worked.

✓ Training and Development Policy

It is recommended that Training Policy and Development Policy be recommended for approval with the following amendments:

Clause 3 Legislative Frame work addition of: Municipal Regulations on Staff Establishment

Addition of clause 4.2: support the municipality's goals set out in the Integrated Development Plan.

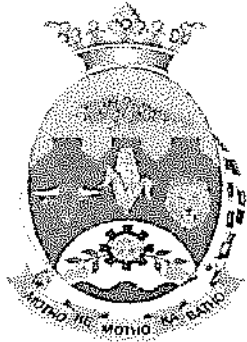
Addition of clause 4.3.7: Ensuring that skills development is a KPA in senior managers and supervisors performance agreements.

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relevant competencies to act in a vacant post for a specified period or until such time that a suitable candidate has been appointed.

14.8 The municipality must inform the MEC of any such secondment and the terms and conditions associated with that secondment.

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✓ Bereavement Policy

- Council approved the amendments on Bereavement Policy as follows:  
Clause 2 on definitions: Removal of "Immediate Family Member".

Clause 3 on purpose removal of the phrase:

As well as the death of the immediate family members.

Clause 4 on Scope of applications: Removal of "Immediate Family Member".

Clause 6.6 addition of the words: and be submitted to the Municipal Manager.

Clause 7.2.1: Removal of "Immediate Family Member".

Removal of clause 7.4.2

Clause 7.4.4: Rectification of the amount to be corrected as R1000

✓ Personal Protective Clothing Policy

- Council approved the Policy on Personal Protective Clothing with the following amendments:

Clause 3 on the Objective addition of the words: performance of their duties.

Para-phrase Clause 6.1: Every Department shall budget according to the needs of its employees

Clause 6.2 addition of the words: Issuing frequency and further addition of the phrase It is compulsory that the SCM practioners, supervisors and OHS reps be present to oversee the distribution process and to give appropriate reports during and after the distribution process.

Clause 7.2 addition of the word: as and when necessary.

Addition of Clause 7.3 to 7.5.4 (dealing with PPE Allocation)

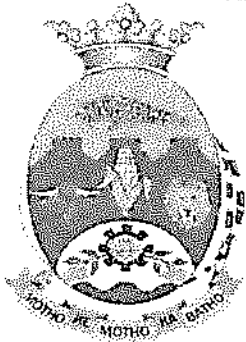
Addition of the word on the paragraph underneath 7.5.4: Municipal Manager

Clause 8 a) and b) addition of the word: clothing

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Addition of clauses 5.2-5.7 reading as follows:

- 5.2 A municipality must develop a workplace skills plan that must include—
- 5.3 The priority skills needs for the municipality
- 5.4 interventions that the municipality intends conducting; and
- 5.5 An aggregation of the learning and development initiatives from staff personal development plans.
- 5.6 The skills plan must be included in the municipality's IDP
- 5.8 A municipality must submit a completed workplace skills plan to the LGSETA on 30 April of each year. (Beginning of each financial year.

Addition of clause 5.13: Recognition of prior learning assessment must be conducted—

- o by service providers that are accredited by the relevant Education and Training Quality Assurance Body; and
- o in line with the provisions of the National Qualifications Framework established in terms of the National Qualifications Framework Act, 2008 (Act No. 67 of 2008).

Addition of clause 8: The funding for training and development of staff is derived from —

- a municipality's own training budget;
- the skills development levies as prescribed in terms of Skills Development Levies Act, 9 (Act No 9 of 1999);
- discretionary and mandatory grants received from LGSETA; and
- provincial and national government capacity building grants.

✓ Bursary Policy

Council approved the bursary policy with the following amendments:

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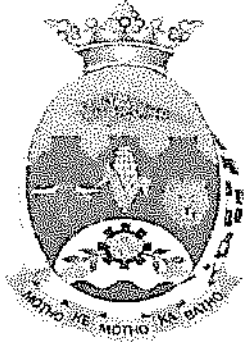
  
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Clause 7.1.2 amendment of the clause to include the following and read as follows:

The bursaries shall be annually advertised internally - forms are available from the 1st Of April annually at the HRD Section. The closing date for applications will be on 30 June of every year for the following year. The short listing shall be conducted during September and successful and unsuccessful applicant shall be notified in writing on or before 31 December.





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Clause 7.1.3 addition of the words: the mandate of local government.

Clause 7.2.1 addition of the words: Funded by the Municipality

✓ Code of Conduct for Officials Policy

- Council approved the Code of Conduct for Officials Policy with no amendments.

That management must conduct regular workshops and awareness on Code of Conduct

✓ Succession Planning and Career Development Policy

Succession Planning and Career Development Policy be recommended for approval with the following amendments:

Clause 3 Legislative Framework addition of: Municipal Regulations on Staff Establishment

Amendment of Clause 6.1 to 6.3 replacement of the word: Salga with the Municipality

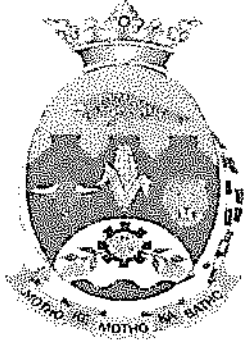
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

**SC / RESOLUTION NO. 6.1.7.05/2022/2023 – REQUEST FOR EXTENSION OF  
THE CONTRACT: CASH COLLECTION SERVICES**

### **Council Resolved:**

- To extend the contract by Fedelity Security Services for a period not exceeding three(3) months, to give allowance for a response from National Treasury and unfolding of the procurement processes.
- To approve ratification of the extension of the contract by the Acting Municipal Manager as well as the expenditure to be incurred for the month of May and June which exceeded the 15% threshold as per Circular 62.

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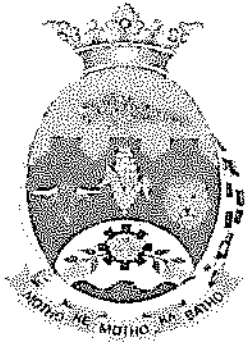
  
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

### **SC / RESOLUTION NO. 6.1.8.05/2022/2023 – EXTENSION PERIOD FOR SECURITY SERVICES – BRAVOSPAN SECURITY SERVICES**

#### **Council Resolved:**

- To approve period extension for Bravo Span Security Company on month to month basis subject to monthly progress reports on the finalisation of competitive bidding processes for acquisition of physical security services for municipal facilities.
- To note the National Treasury Circular on Preferential Procurement Regulations, 2017- Minister of Finance V Agribusiness NPC (2022)
- To note that the advert of the tender for security services which was affected by the Circular.
- To approve a quotation of R443.50 per hour per guard as and when there is a need for bouncers.
- To note exemption from provisions of Preferential Procurement Policy Framework Act effective from 30 march 2022.

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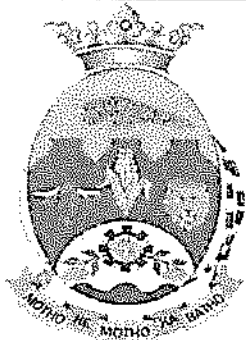
  
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

### **SC / RESOLUTION NO. 6.1.9.05/2022/2023 – REVIEWED BUDGET RELATED POLICIES**

#### **Council Resolved:**

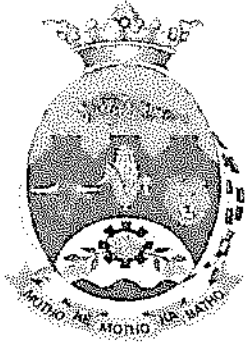
- To approve the changes made to the following Budget Related Policies:
  - ✓ Tariff Structure
  - ✓ SCM
- To note that the following Budget Related Policies had no changes:
  - ✓ Credit Control and Debt Collection
  - ✓ Bad debt and Write-Off
  - ✓ Tariff Policy
  - ✓ Asset Management
  - ✓ Budget and Virement
  - ✓ Cash and Investment Management

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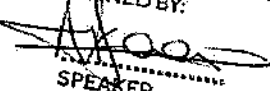
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

**SC / RESOLUTION NO. 6.1.10.05/2022/2023 – PROPOSED CHANGES TO THE  
SCM POLICY**

### **Council Resolved:**

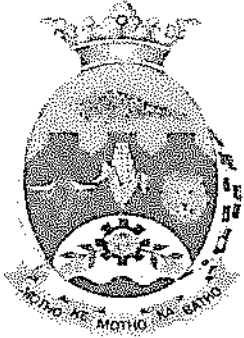
- To note the proposed changes to the Supply Chain Management Policy 2021/2022 in line with the Constitutional Court ruling.
- To approve the changes made to the policy.

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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

**SC / RESOLUTION NO. 6.1.11.05/2022/2023 – REVIEW OF THE 2022/2023  
ASSET MANAGEMENT POLICY**

### **Council Resolved:**

- To approve the Asset Management Policy review.

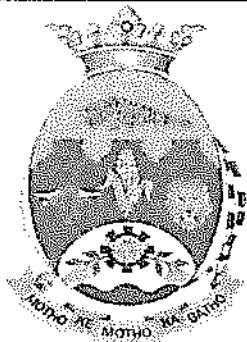
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

**SC / RESOLUTION NO. 6.1.12.05/2022/2023 – COVID-19 POLICY**

### **Council Resolved:**

- To approve the COVID-19 Policy.
- To adopt regulations of COVID-19.
- To note that three(3) days special leave would be granted to employees who vaccinated as s form of motivation.

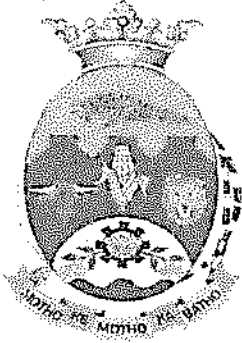
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

### **SC / RESOLUTION NO. 6.1.13.05/2022/2023 – WRITE-OFF OF STOLEN ASSETS**

#### **Council Resolved:**

- To write-off stolen assets no 06748 and 06967 with a carrying value of R15 541.39 as at 30 June 2021 and remove them from the Fixed Assets Register.

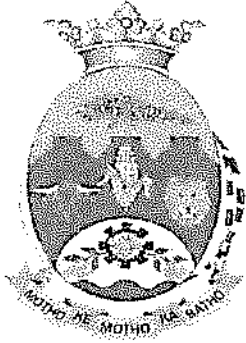
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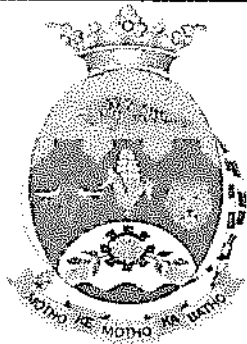
**SC / RESOLUTION NO. 6.1.14.05/2022/2023 – REQUEST FOR APPROVAL TO  
HAND OVER THE COMMUNITY CRECHES**

### **Council Resolved:**

- To hand over all the completed community creches constructed on Non-Profit Organisation land to the affected Non-Profit Organisation.

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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

**SC / RESOLUTION NO. 6.1.15.05/2022/2023 – REQUEST FOR APPROVAL OF  
HAND OVER THE LAND PORTIONS TO LEPELLE NORTHERN WATER AND  
CDM AND ALSO WRITE-OFF FROM OUR FIXED ASSETS REGISTER**

### **Council Resolved:**

- To approve the handing over of ERF 1GA, ERF 68 Q and ERF 16 BA to Lepelle Northern Water and Capricorn District Municipality respectively.
- To dispose off ERF 1GA, ERF 68 Q and ERF 16 BA on the fixed assets register.

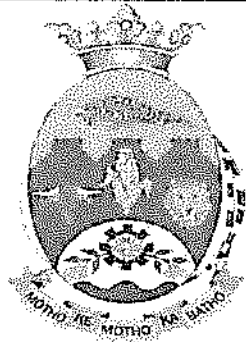
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

### **SC / RESOLUTION NO. 6.1.16.05/2022/2023 – IMPLEMENTATION OF LIMPOPO BUSINESS REGISTRATION ACT NO. 5 OF 2005**

#### **Council Resolved:**

- To note the report.
- To note the planned resumption of the implementation of LIBRA from the 1st September 2022.
- To note that Lepelle-Nkumpi will be designated as a Business Registration Authority by LEDET.
- That the transferred LIBRA function will form part of the LED Unit.
- To approve a need to appoint a dedicated personnel to receive and process business registration applications.
- To approve a need to appoint a dedicated personnel as a Business Inspector to check/enforce registration and licensing compliance by operating businesses.
- To approve a need to establish and train members of the Lepelle-Nkumpi Business Registration Committee on LIBRA.
- To approve a need to provide a strong room and office space for the operations and safeguarding of sensitive security materials and information related to business registration and licencing.
- To note the financial and staff requirements and implications when taking over the LIBRA function.

LEPELLE - NKUMPI MUNICIPALITY  
COUNCIL MINUTES / RESOLUTIONS  
SIGNED BY:

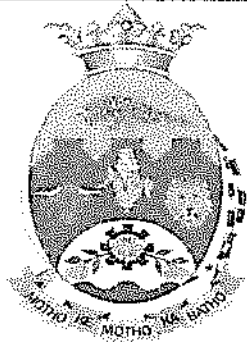
SPEAKER

09/06/2022  
DATE



MUNICIPAL CALL CENTRE NUMBER: 0800 222 011

*"Motho ke motho ka batho"*



# **LEPELLE-NKUMPI LOCAL MUNICIPALITY**

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Private Bag X07  
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

**SC / RESOLUTION NO. 6.1.17.05/2022/2023 – APPOINTMENT OF EXTERNAL  
LAW FIRM IN THE CASE FOR INVESTIGATION (MAVAMBO) ITS**

### **Council Resolved:**

- To note the deviation.
- That the deviation be included as a note to the annual financial statements.

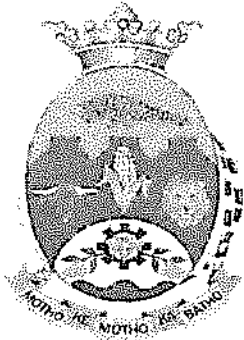
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## COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL


### SC / RESOLUTION NO. 6.1.18.05/2022/2023 – ADOPTION OF 2022/2023 DRAFT IDP AND 2022/2025 BUDGET

#### Council Resolved:

- To adopt the 2022/2023 IDP and 2022/2025 Budget with the inclusion of designs of Lebowakgomo roads and exclusion of D-roads.
- To adopt the 2022 / 2023 MTREF budget as follows:

Description	Budget year + 1 2022/2023	Budget year + 2 2023/2024	Budget year + 3 2024/2025
Total Revenue	626, 939, 891.11	641, 411, 644.81	664, 731, 803.83
Total Operating Budget	450, 609, 755.11	421, 402, 894.81	446,928, 868.65
Total capital Budget	176, 330, 136	220, 008, 750	217, 802, 935

- To adopt the Budget Related Policies as follows:
  - ✓ Supply Chain Management Policy
  - ✓ Asset Management Policy
  - ✓ Property Rates Policy
  - ✓ Bad Debts and Write-Off Policy
  - ✓ Tariff Policy
  - ✓ Credit Control and Debt Collection Policy
  - ✓ Budget and Virement Policy
  - ✓ Cash and Investment Management Policy
  - ✓ Cost Containment Measures Policy
- To approve the 2022/2023 Tariff Structure

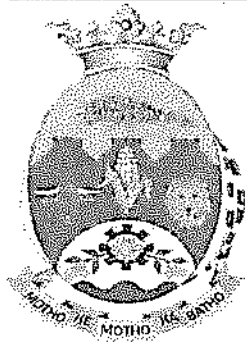
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

**SC / RESOLUTION NO. 6.1.19.05/2022/2023 – ADOPTION OF  
AMENDMENTS 2021/2022 DRAFT IDP**

**Council Resolved:**

- To adopt the amendments made on the 2021/2022 Draft IDP.

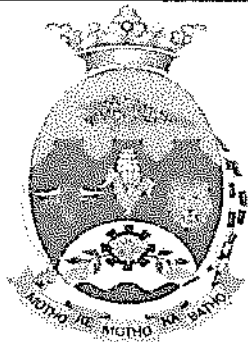
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

**SC / RESOLUTION NO. 6.1.20.05/2022/2023 – DRAFT TARIFF STRUCTURE  
2022/2023**

**Council Resolved:**

- To note and approve the 2022/2023 Draft Tariff Structure.

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COUNCIL MINUTES / RESOLUTIONS

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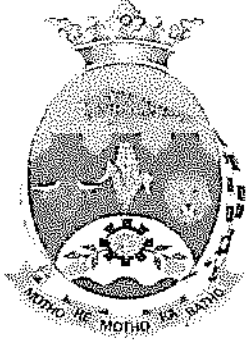
  
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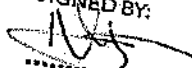
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## **COUNCIL RESOLUTION FOR SPECIAL COUNCIL MEETING HELD ON THE 30<sup>th</sup> MAY 2022 AT 11H44 ON VIRTUAL**

### **SC / RESOLUTION NO. 6.2.1.05/2022/2023 – REPORT ON WARD COMMITTEE ELECTION**

#### **Council Resolved:**

- To note the Ward Committee election report.
- To approve the Ward Committees for all the 29 wards that have established ward committees, namely: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 25, 26, 27, 28, 29, and 30.
- To approve condonation of stipend payment of wards that were awaiting establishment during the council resolution of the 29 March 2022.

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