



LEPELLE-NKUMPI LOCAL MUNICIPALITY

LePelle-Nkumpi Local Municipality is situated in the Capricorn District Municipality of Limpopo Province. The Municipality boasts great tourism development potential and also ever-increasing discovery of both underground and surface mineral deposits. It is also the seat of the Limpopo Provincial Legislature and situated south-east of Polokwane.

The following vacant posts exist for suitably qualified and experienced candidates:

COMMUNITY SERVICES DEPARTMENT

TRAFFIC OFFICER

Salary: R209 580.15 per annum (excluding benefits)

Requirements: • Grade 12 certificate • Traffic diploma • 2 years' relevant experience • In-depth knowledge and understanding of AARTO, traffic legislation and municipal by-laws • Computer literacy • Valid driver's licence • Preparedness to work shifts, overtime and under pressure. Applicants will be expected to undergo vetting for criminal records and if any illicit activity is identified then the applicant will not be considered for appointment.

Responsibilities: • Ensure adequate traffic flow • Control the traffic and ensure road safety by visibility patrols • Enforce the National Road Traffic Act and AARTO legislation • Enforce speed limits • Hold operational roadblocks • Enforce the municipal by-laws • Perform point duties, escorts and special events • Attend and register the accidents • Attend to any traffic-related complaint • Execute warrant of arrests, identify and report the problems that impede traffic movement.

EXAMINER: VEHICLES TESTING STATION (VTS)

Salary: R209 580.15 per annum (excluding benefits)

Requirements: • Grade 12 certificate or equivalent • Diploma in Examiner of Vehicles • Registration as Examiner of Vehicles and Grade "A" Examiner • Diploma in Driving Licences will serve as an advantage • Code EC driver's licence as Examiner for VTS • Certificate on SANS Code 10126 and 10047 will serve as an added advantage. Applicants will be screened for any criminal records.

Responsibilities: • Test vehicles for roadworthiness • Perform general inspections of the municipal fleet • Take care of testing equipment and documents used by the facility • Ensure proper filing of records • Be expected to join operations of the Municipal, District and Provincial team when necessary • Perform any reasonable task assigned by the supervisor.

GENERAL WORKER: FACILITIES

Salary: R72 179.16 per annum (excluding benefits)

Requirements: • At least Grade 7 as minimum requirement • Good communication skills.

Responsibilities: • Be responsible for development of parks and maintenance of facilities (stadium, cemetery and showground) • Clean the municipality halls, stadium club house and take care of equipment • De-bush the cemetery yard and perform numbering of graves.

OFFICE OF THE MUNICIPAL MANAGER

RISK OFFICER

Salary: R272 052.27 per annum (excluding benefits) (car and cell phone allowance applicable over and above standard municipal benefits)

Requirements: • Bachelor's degree or diploma in Accounting, Auditing, Risk Management or other related fields • 3 years' relevant experience • Computer literacy • Valid driver's licence.

Responsibilities: • Develop, coordinate and monitor the implementation of Risk Management strategies and Risk Management plans • Develop, maintain and execute a comprehensive process for identifying, assessing, mitigating, monitoring and reporting on risks that may impact on Organisational Performance • Ensure that there is proper risk management ownership by Management • Conduct Enterprise Risk Management awareness workshops • Provide an input and contribute to the development and implementation of the Organisational Fraud Prevention • Ensure that Audit queries are addressed by Management.

CORPORATE SERVICES

GENERAL WORKER

Salary: R72 179.16 per annum (excluding benefits)

Requirements: • At least Grade 7 as minimum requirement • Good communication skills.

Responsibilities: • Clean all grounds around municipal premises, paved and unpaved areas • Clean all tools and equipment used in the cleaning duties, namely wheelbarrows, waste trolleys, vehicles, etc • Safeguard and look after all consumable material or cleaning aids used in the process • Carry out numerous garden duties, such as soil cultivation, digging, weeding, watering, edging, pruning, bed preparation and plating • Carry out lawn maintenance and cultivation • Use cylinder and rotary mowers, trimmers and leaf blowers • Empty litter bins around designated municipal sites • Perform any other reasonable task assigned by the supervisor.

Interested individuals are kindly requested to apply in writing to the Acting Municipal Manager, Mr SO Mashiane, Private Bag X07, Chuenesport 0745. Applications must be accompanied by a covering letter stating the discipline in which the applicant is applying for, an updated Curriculum Vitae and certified copies of qualifications.

All enquiries must be directed to Ms MV Muparutsa at (015) 633-4533 and Mr CR Mphahlele at (015) 633-4522.

NB: If you do not hear from us within 2 months of the closing date, please accept that your application was unsuccessful and correspondence will be entered into with short-listed candidates only.

FAXED AND E-MAIL APPLICATIONS ARE NOT ACCEPTABLE. LEPELLE-NKUMPI IS AN EQUAL OPPORTUNITY EMPLOYER.

People from the designated group are urged to apply.

CLOSING DATE: 19 FEBRUARY 2016

"Motho ke motho ka batho"