



# LEPELLE-NKUMPI LOCAL MUNICIPALITY

**Postal Address**  
Private Bag X07  
CHUENESPOORT  
0745

[www.lepelle-nkumpi.gov.za](http://www.lepelle-nkumpi.gov.za)

**Physical Address**  
170 BA Civic Centre  
Unit F, LEBOWAKGOMO, 0737  
**Tel :** (+27)15 633 4500  
**Fax :** (+27)15 633 6896

## REQUEST FOR QUOTATION (RFQ)

QUOTATION NUMBER: QT02150/2022/23

## SUPPLY AND DELIVERY OF CATERING SERVICES

TECHNICAL ENQUIRIES	BIDDING RELATED ENQUIRIES
<b>TECHNICAL SERVICE</b> <b>Mr Tshepo Mphahlele</b>  <b>LEPELLE-NKUMPI LOCAL MUNICIPALITY</b> P/BAG X 07 <b>CHUENESPOORT</b> 0745  Tel: (015) 633 4616 Fax: (015) 633 6896	<b>SUPPLY CHAIN MANAGEMENT</b> <b>Mr. Ramuhulu Rudzani</b>  <b>LEPELLE-NKUMPI LOCAL MUNICIPALITY</b> P/BAG X 07 <b>CHUENESPOORT</b> 0745  Tel: (015) 633 4538/4531 Fax: (015) 633 6896

NAME OF BIDDER (BIDDING ENTITY) : \_\_\_\_\_  
TEL NUMBER : \_\_\_\_\_  
FAX NUMBER : \_\_\_\_\_  
CENTRAL SUPPLIER DATABASE NO : \_\_\_\_\_  
CLOSING DATE : **25 APRIL 2023**  
CLOSING TIME : **11H00**

THE OFFERED TOTAL OF THE PRICES INCLUDING VALUE ADDED TAX IS:

R..... (In figures)

**MUNICIPAL CALL CENTRE NUMBER: 0800 222 011**

**"Motho ke motho ka batho"**



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Suitable service providers are hereby invited to submit written quotations for the supply and delivery of catering serves:

ITEM NO	DESCRIPTION	QUANTITY
1	<ul style="list-style-type: none"><li>Supply and delivery of catering service for darft idp/budget in magatle on 30 April 2023 at 10H00</li></ul> <p><b>LUNCH:</b> Grilled chicken, beef stew.rice,pap,gravy 1vegetable 1 salad assorted cold drinks +100%fruit juice(400)</p>	400

## Conditions

- Quotations in sealed envelope written quotation number must be deposited in the **QUOTATION BOX** at Lepelle-Nkumpi Local Municipality, Civic Centre Lebowakgomo (Next to entrance) between 07h30 and 16H30
- Quotations must be accompanied by the following(Failure to attach will lead to disqualification):
  - Pin/CSD number to be completed in MBD 1 on the document
  - Copy of CK/Company registration certificate,
  - Certified copy of I.D of Directors (Date of certification must not be older than 3 months)
  - Bidder (Company or director/partner or sole propriety) must attach municipal rates on municipality letterhead not older than 90 days. If the

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statement of municipal rates is not in the name of the bidder an affidavit from SARS must be attached.

OR

Letter of traditional authority not older than 90 days for bidder.

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CHUENESEBOPH

0745

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- In case of a lease agreement, statement of municipal rates of the lessor/lessee should also be attached.
- The bid will be rejected if any municipal rates and taxes or municipal service charges owed by that bidder or any of its directors to the Municipality or Municipal entity, or to any other Municipality or Municipal entity are in arrears for more than three months (90 days).
- **MDB 1, MBD4, MBD 6.1 and MBD 8 forms and General conditions of contract (GCC) obtainable from the Municipal website ([www.lepelle-nkumpi.gov.za](http://www.lepelle-nkumpi.gov.za)) must be completed in full and each page initialized/signed.**

3. Fixed prices must be valid for at least thirty (30) days.
4. Price(s) quoted must be firm and inclusive of VAT
5. Quotations must be on an official letterhead of the company.
6. Alterations must be signed for/initialized.
7. Authority of signatory to be attached in case of more than one director.
8. A firm delivery period must be indicated on the quotation.
9. Errors and / or omissions in technical specification of the offer, or the prices calculations will disqualify your quotation.
10. No pricing option is allowed. Only one price for one brand/product must be supplied.
11. **USAGE OF TIPPEX/ERASING FLUID NOT ALLOWED**
12. Suppliers must be in a position to deliver within at least 14 days upon receipts of an official purchase order.

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Quotations will be evaluated on an 80/20 preference point system. Whereas 80 points will be for price and 20 for special goals. (More information about application and requirements, please refer to MEB 6.1 for compliance and guidance on how to be accredited.

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Issued on 17/04/2023

**Closing date** for submission will be **25/04/2023 at 11H00**

## Please Note

- No quotation by facsimile or by e-mail will be accepted
- Enquiries in this regard can be directed to **Motlatjo Makgamatha** on **015 633 4537** during office hours
- Technical specification enquiries should be directed to **Mr. Tshepo Mphahlele 015 633 4540**
- Council reserves the right not to accept the lowest or any quotation or to accept part of a quotation ONLY

**Monyepao MA**  
**MUNICIPAL MANAGER**



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