

LEPELLE-NKUMPI LOCAL MUNICIPALITY



CONTRACT NO. QT0027/2014/15

INSTALLATION OF CASHIER CUBICLES AT MUNICIPAL TRAFFIC CENTRE: LEBOWAKGOMO UNIT A

SCOPE OF WORKS

1. DESCRIPTION OF WORKS

1.1 General Description of the project

The project entails the installation of four (4) Cashier Cubicles at the Municipal Traffic Centre in Lebowakgomo Unit A.

1.2 Employer's Objectives

The employer's objective is to install cashier cubicles in order to improve on the safety of cash handling of the money generated from traffic services.

1.3 Overview and Location of Works

The work that must be executed under this contract is the installation of Cashier Cubicles at the Lepelle-Nkumpi Municipal Traffic Centre in Lebowakgomo Unit A which falls under Capricorn District Municipality in Limpopo Province.

1.4 Extent of Works

The scope of work comprise of the following:

- Installation of Clip 44 natural anodized profile frame, bead bevel, butterfly, wedge gasket and double glazing with 100mm diameter speaker
- Installation of cash tray
- Lockable wooden cabinet at each cashier
- Dividing boards
- Drawer cabinets
- Wooden counter
- The maintenance of the works for three (3) months of the default liability period.

Note: The description of the works is not necessarily limited to the above items.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

1.5 Location of the Works

The project is located at the Lepelle-Nkumpi Municipal Traffic Centre in Lebowakgomo Unit A, the Municipality which falls under the Capricorn District Municipality in Limpopo Province. The following details provide the key elements of the project area:

- Municipal Area : Lepelle-Nkumpi Municipality
- Project area Locality : Latitude : 24° 18' 25" S and Longitude : 29° 33'11" E

1.6 General Information

1.6.1 Drawings

A Drawing with details of the required work is herewith attached

2. PRICING INSTRUCTIONS

2.1 The General Conditions of Contract, the Contract Data, Standard Specifications For Roads and Bridge Works for State Road Authorities (including the Project Specifications) and the Drawings shall be read in conjunction with the Bill of Quantities.

2.2 a. The Schedule comprises items covering the Contractor's profit and costs of general liabilities and of the construction of temporary and permanent Works.

b. Although the Tenderer is at liberty to insert a rate of his own choosing for each item in the Schedule, his attention is drawn to the fact that the Contractor has the right, under various circumstances, to payment for additional works carried out and that the Engineer is obliged to base his assessment of the payment to be paid for such additional work on the rates inserted in the Schedule by the Contractor.

c. Clause 8 of each Standardized Specification and the measurement and payment clause of each Particular Specification, read together with the relevant clause of the Project Specification, set out what ancillary or associated activities are included in the rate for the operations specified.

2.3 Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste.

2.4 The prices and rates to be inserted in the Schedule of Quantities are to be the full inclusive prices to the Employer for the work described under the several items. The prices and rates shall be exclusive of Value Added Tax. Such prices shall cover all costs and expenses that may be required in and for the construction of the work described, and shall cover the cost of all general risks, liabilities, and obligations set

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

forth or implied in the documents on which the tender is based.

- 2.5 A price or rate is to be entered, in **BLACK INK**, against each item in the Schedule of Quantities.
- 2.6 In the event of the Tenderer failing to price any item it will be held that the Tenderer has made adequate allowance under other items for all labour, material and costs required for the execution, not only of the quantum of work covered by the unpriced item but also for any increase in the said quantum which may have to be undertaken during the

course of the Contract.

- 2.7 The quantities set out in the schedule of quantities are only approximate quantities. The quantities of work finally accepted and certified for payment, and not the quantities given in the schedule of quantities, will be used to determine payments to the contractor.
- 2.8 An amount or rate shall be entered against each item in the Bill of Quantities, whether or not quantities are stated. An item against which no amount or rate is entered will be considered to be covered by the other amounts or rates in the Bill.
- 2.9 The Bidder shall also fill in a rate against the items where the words "rate only" appear in the amount column. Although no work is foreseen under these items and no quantities are consequently given in the quantity column, the bidden rates shall apply should work under these items actually be required.
- 2.10 Should the Bidder group a number of items together and bid one sum for such group of items, the single bidden sum shall apply to that group of items and not to each individual item, or should he indicate against any item that full compensation for such item has been included in another item, the rate for the item included in another item shall be deemed to be nil.
- 2.11 The bidden rates, prices and sums shall, subject only to the provisions of the Conditions of Contract, remain valid irrespective of any change in the quantities during the execution of the Contract.
- 2.12 The quantities of work as measured and accepted and certified for payment in accordance with the Conditions of Contract, and not the quantities stated in the Bill of Quantities, will be used to determine payments to the Contractor. The validity of the Contract shall in no way be affected by differences between the quantities in the Bill of Quantities and the quantities certified for payment.

Ordering of materials are not to be based on the Bill of Quantities, but only on information issued for construction purposes.

- 2.13 For the purposes of this Bill of Quantities, the following words shall have the meanings hereby assigned to them:

Unit : The unit of measurement for each item of work as defined in the Standardized, Project or Particular Specifications

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

Quantity	:	The number of units of work for each item
Rate	:	The payment per unit of work at which the Bidder bids to do the work
Amount	:	The quantity of an item multiplied by the bid rate of the (same) item
Sum	:	An amount bid for an item, the extent of which is described in the Bill of Quantities, the Specifications or elsewhere, but of which the quantity of work is not measured in units

2.14 The units of measurement indicated in the Bill of Quantities are metric units. The following abbreviations may appear in the Bill of Quantities:

mm	=	millimetre
m	=	metre
km	=	kilometre
km-pass	=	kilometre-pass
m ²	=	square metre
m ² -pass	=	square metre-pass
ha	=	hectare
m ³	=	cubic metre
m ³ -km	=	cubic metre-kilometre
kW	=	kilowatt
kN	=	kilonewton
kg	=	kilogram
t	=	ton (1 000 kg)
%	=	per cent
MN	=	meganewton
MN-m	=	meganewton-metre
PC Sum	=	Prime Cost Sum
Prov Sum	=	Provisional Sum

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

3. BILL OF QUANTITIES

SCHEDULE A: BUILDING

SECTION A

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
A1.0	Installation of 4 Cashier Cubicles as per Drawing No.: LNM2013/11	No.	1		
TOTAL CARRIED FORWARD TO SUMMARY					

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

CALCULATION OF TENDER AMOUNT

SUMMARY OF SCHEDULE OF QUANTITIES

SCHEDULE A : BUILDING

Total To Date

SECTION A INSTALLATION OF CASHIER CUBICLES

Contingency amount

N/A

Sub-Total

R

14% VAT R

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TOTALS R

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2