



LEPELLE-NKUMPI LOCAL MUNICIPALITY

2014-15 ANNUAL REPORT

Private Bag X07 Chuenespoort 0745 Tel: (015)633 4500/06 Fax: (015)633 6896
www.lepelle-nkumpi.gov.za

“Motho ke motho ka batho”

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ACRONYMS

AFS	: Annual Financial Statements
CAPEX	: Capital Expenditure
CDM	: Capricorn District Municipality
CDW	: Community Development Workers
CFO	: Chief Financial Officer
EEP	: Employment Equity Plan
EM	: Executive Mayor
EPWP	: Expanded Public Works Programme
FBW	: Free Basic Water
HRM	: Human Resource Management
HRD	: Human Resource Development
ICT	: Information Communication Technology
IDP	: Integrated Development Plan
ISDF	: Integrated Spatial Development Framework
KPA	: Key Performance Area
KPI	: Key Performance Indicator
LED	: Local Economic Development
LM	: Local Municipality
MFMA	: Municipal Financial Management Act
MIG	: Municipal Infrastructure Grant
MM	: Municipal Manager
LGMPMR	: Local Government Municipal Performance Regulation
PMS	: Performance Management Systems
SDBIP	: Service Delivery and Budget Implementation Plan

CHAPTER ONE: STRATEGIC OVERVIEW

Vision

“Be financially viable municipality, geared towards the improvement of quality of life of the people by providing sustainable services”.

Mission

“To effectively provide quality services and thus make a significant contribution to social and economic development of the community.

Values

- Honesty
- Transparency
- Ubuntu
- Consultation
- Value for time and money
- Access to information
- Access to services

CHAPTER 1: MAYOR’S FOREWORD AND EXECUTIVE SUMMARY ON 2014/15 DRAFT ANNUAL REPORT

During the year under review, all the activities undertaken by this municipality were aimed at achieving our vision which is: “To be a financially viable Municipal Council, geared towards the improvement of the quality of life of the people by providing sustainable services”.

This 2014/15 Annual Report presented here by Lepelle-Nkumpi Local Municipality, seeks to firstly meet the legal requirement as set out by various pieces of legislations such as Section 121 and 127(2) of the Local Government: Municipal Finance Management Act No.56 of 2003.

Everyone directly linked to this Municipal Council, thus all councillors and staff members worked diligently during the past financial year to achieve the above mentioned vision of our municipality, also contributed towards achieving qualified audit. The commitment from all councillors, members of executive committee and employees cannot be disputed if you look at all the achievements, and I want to thank each and every one of them. To maintain this high standards of services that institution is accustomed to, took a lot of effort and hard work from everybody.

We have achieved taking Council closer to the community, by holding our Council sittings to areas where people are living, and this gave an opportunity for the entire community to understand how municipal council operates. Ward councillors were assigned to have a minimum of six ward committee and community meetings per annum within 14 days after each ordinary council sitting and submit reports to council for consideration through office of the Speaker.

Council had strengthened the oversight role by making sure that all section 79 and 80 committees are functional and report to council as per their terms of references. The municipality is taking part in all IGR structures from Provincial and District levels, e.g. Premier’s Intergovernmental Forum, District Mayor’s Forum and SALGA Forums etc, where issues of mutual interest are discussed. The municipality had strived to align with National Development, Limpopo Development Plan and Capricorn District IDP Framework in all our IDP development phases.

As a municipality, we also suffered great loss to a number of employees due to resignations and passing away. We say to those that have passed on, May their souls rest in peace and those who have retired to enjoy their resting period after serving this institution with distinction.

We cannot dispute the power of prayers from ordinary members of the community and our spiritual leaders. We further appreciate the tremendous support from our sector departments (national and provincial), district municipality and different stakeholders. We are convinced that our successes are because of the support we received from our community and residents, who continue to pay their services diligently.

The successes of this municipality, and the high standard of service delivery, would not have been possible if it was not for the support of every councillor, every employee, and each and every resident of Lepelle-Nkumpi Municipality.

Thank you very much to everyone for positive contributions towards another successful year for this municipality and hope you will continue the same for many years to come.

Cllr. PHAAHLA V.M

MAYOR

.....

Date

1.2 MUNICIPAL MANAGER FOREWORD

According to section 121.3(c) of the Municipal Financial Management Act 56 of 2003, the Municipality is required to prepare its Draft Annual Report.

The Service Delivery and Budget Implementation Plan were revised during the month of January 2015 and approved following the Mid-Year Budget and Performance Assessment.

The Service Delivery and Budget Implementation Plan is a tool that enables municipalities to monitor and report institutional performance. The SDBIP links the Integrated Development Plan, Budget and the predetermined objectives. Performance targets are broken down into quarterly milestone with indicators and clear targets to be achieved.

The municipality used the 2014/15 Approved SDBIP and the Revised SDBIP to monitor performance information and to report performance information.

This report will be based on the performance of the Municipality and the main focus will be on the six key Performance Areas as per the Five Year strategic agenda which are Basic Service Delivery, Institutional Transformation and Municipal Development, Spatial Rational, Financial Viability and Management, Good Governance and Public Participation.

It is clear that our Municipality does not perform most of the critical functions that deal with social infrastructure investments such as water etc. Some of the functions are performed by Capricorn District Municipality (CDM) and the Provincial Department of Local Government Housing and Traditional Affairs.

Our Municipality has become a better place than it was before 1994 for all its citizens. Most villages have water supply infrastructure or are waiting for bulk supply. Tarred roads have been built or are under construction in most of our wards. All villages have been provided with electricity. These things were not there before our new democracy.

The Constitution requires municipalities to be developmental in their approach and activities in order to give priority to the basic needs of the community.

The focus of the municipality is to reduce the basic services backlogs. The priority is to achieve three strategic objectives namely; develop and revive infrastructure, develop an inclusive local economy and enhance revenue. Processes of implementing the priority resulted in creation of 2000 jobs.

Water provision is a district function and the municipality notes progress made to provide the services to our communities. However our municipality through an agreement with the district is a water services provider for the township areas.

We have increased from a budget of R70 Million in 2005 to more than R320 million in 2014. The great concern to municipality remains the non-payment of services by consumers, especially residential households. This leads to postponement of service delivery programmes that this money should have funded. We have improved our accounting systems and procedures to be GRAP compliant. In which case, our SCM system is fully functional as per National Regulations while we continue to strive to have a credible assets register.

Council continues to do its mandatory work without any fail and its committees remain functional. Council always compiled and adopted IDP and Budget on time and annually submits AFS’s to Treasury. Council also established Audit Committee, Municipal Public Accounts Committee and IDP/Budget Steering Committee among others. The ward committees work with office of the Speaker to allow members of the public to participate in municipal business as and when required to do so. COGHSTA has also appointed CDW’s deployed in every ward to help improve work of government.

Municipality will, as it increases speed and efficiency of its work, endeavour to improve its audit opinion and increase spending on our budget, especially MIG funding. It will also strive to increase rate of collection of billed revenue and expand revenue base.

Municipal Powers and Functions (included in the Appendix D)

The provision and maintenance of child care facilities;	Administer cemeteries, funeral parlours and crematoria;
Development of local tourism;	Cleansing;
Municipal planning;	Control of public nuisances;
Municipal public transport;	Control of undertaking that sell liquor to the public;
Municipal public works;	Ensure the provision of facilities for the accommodation, care and burial of animals;
Storm water management systems;	Fencing and fences;

Administer trading regulations;	Licensing of dogs;
Provision and maintenance of water and sanitation;	Licensing and control of undertakings that sell food to the public;
Administer billboards and display of advertisement in public areas	Administer and maintenance of local amenities;
Development and maintenance of local sport facilities;	Development and maintenance of municipal parks and recreation;
Develop and administer markets;	Regulate noise pollution;
Administer Pounds;	Administer street trading;
Development and maintenance of public places;	Provision of municipal health services.
Refuse removal, refuse dumps and solid waste disposal;	

The division of powers and functions between the district municipalities and local municipalities were adjusted by Limpopo MEC for Co-Operative Governance in terms of Sections 16 and 85 of the Municipal Structures Act, 1998 and published in Provincial Gazette No. 878, dated 07 March 2003. The following district municipal powers and functions were transferred to Lepelle-Nkumpi Municipality:

Solid waste disposal sites;	Promotion of local tourism; and
Municipal roads;	Municipal public works relating to any of the above functions or any other functions assigned to the local municipality.
Cemeteries and crematoria;	

Lepelle-Nkumpi is one of the five local municipalities within the Capricorn District Municipality in Limpopo Province and is located in the southern part of Capricorn District. The municipality is pre-dominantly rural with a population of approximately 230 350 people. It covers 3,454.78 km², which represents 16% of the District's total land area and is divided into 29 wards which comprise a total of 93 settlements. About 95% of its land falls under the jurisdiction of Traditional Authorities.

Top five Risks

<i>Name of Risk</i>	<i>Mitigation</i>
Inadequate revenue collection	. Conduct road shows/ Awareness campaigns. .Implementation of Revenue Enhancement Strategy . Engage ESKOM regarding the selling of electricity Utilisation of SAP . Property audit needs to be conducted
Inability to deliver services to the Community	Appointment of additional staff members . SLA between the municipality and local service providers . Procurement of better brand of machine . Appointment of Executive Manager: Technical Services Services, PMU manager
Ineffective Management of Assets	. Aweness campaigns . Regular performance of assets verification and updating the inventory list . Enhancement of controls over the assets . Disciplinary Measures to be taken against late reporting of loss or damaged assets . Procurement of Assets management system
Inadequate Fleet Management	. Implementation of fleet strategy . Electronic Fleet Management System . Implementation of Fleet management policy . Conducting awareness campaigns to drivers operators.
Inadequate controls over properties (sites)	Regular monitoring of non compliance to LUMS Regular update of valuation roll

	<ul style="list-style-type: none">. sites to be registered in the name of Municipality to prevent looting. Ongoing implementation of By-laws
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The Following Components of the Annual Report were included in the Draft Annual Report as per section 121 (3) of the Municipal Financial Management Act:

- (a) The annual financial statements as submitted to the office of the Auditor-General for audit in terms of section 126 (1).
- (b) The Auditor-General’s audit report in terms of section 126 (3) of those financial statements.
- (c) The Annual performance report of the Municipality in terms section 46 of Municipal System Act.
- (d) Auditor-General’s Report in terms of section 45 of the Municipal System Act.
- (e) Assessment by the municipality’s Accounting Officer of any arrears on municipal taxes and service charges.
- (f) Assessment by the municipality’s Accounting Officer in terms of section 17 (3) (6) for revenue collection from each revenue source and for each vote in the municipality’s approved budget for the relevant financial year.
- (g) Any corrective action taken or to be taken in response to issues raised in the audit reports.
- (j) Any recommendation of the municipality’s audit committee.

I would like to express my gratitude to the Municipal Council led by Nakedi Sibanda the Speaker of the Municipality, Executive Management of the municipality, Members of the Municipal Public Accounts Committee, Audit Committee Members and most importantly, all the employees of Lepelle-Nkumpi who collectively play a pivotal role in ensuring the provision of service delivery to all.

Acting Municipal Manager

Mr SO Mashiane

Date

1.3 MUNICIPAL OVERVIEW

DEMOGRAPHICS AND POPULATION FIGURES

According to the Stats SA Census 2011 results, the municipality has an estimated population of 230 350 people with a total of 59 682 households and an average household size of 3.9.

Table.1. Demographics

Municipality	Population			No. of Households			Average Household Size		
	1996	2001	2011	1996	2001	2011	1996	2001	2011
Lepelle-Nkumpi Local Municipality	234926	227 970	230 350	44 397	51 245	59 682	5.2	4.4	3.9

Data Source: Census 2011

The population of Lepelle-Nkumpi has grown by 0.1, second fastest after Polokwane, during the last ten years after a sharp decline between 1996 and 2001 when its growth was slower than the rest in the District. The municipality is the second largest in the District with 18% of District population whereas Polokwane Municipality is the biggest and constitutes about 50% of the District population as depicted by the table here below.

Table: Population Growth Rate-1996, 2001 and 2011

Municipality	Population				
	1996	2001	% Change	2011	% Change
Lepelle Nkumpi Local Municipality	234926	227 970	-0.6	230 350	0.1

Data Source: Census 2011

There are 29 wards in the municipality with an average size of 8000 people. Wards 22, 15 and 26 are actually the largest with a population size of more than 10000 each.

Table.3: Population distribution per ward

Ward No	Population	Percentage	Ward No	Population	Percentage
1	8 021	3.48%	2	8 697	3.78%
3	7 564	3.28%	4	6 758	2.93%
5	7 066	3.07%	6	7 940	3.45%
7	8 120	3.53%	8	9 656	4.19%
9	8 093	3.51%	10	5 763	2.50%
11	7 031	3.05%	12	6 279	2.73%
13	7 312	3.17%	14	8 011	3.48%

Ward No	Population	Percentage	Ward No	Population	Percentage
15	10 940	4.75%	16	8 816	3.83%
17	9 710	4.22%	18	6 079	2.64%
19	9 843	4.27%	20	7 708	3.35%
21	7 272	3.16%	22	10 416	4.52%
23	7 604	3.30%	24	5 704	2.48%
25	8 079	3.51%	26	11 302	4.91%
27	7 750	3.36%	28	6 794	2.95%
29	6 022	2.61%			
Total	230 350	100%			

Lepelle-Nkumpi Population by Language per Ward

Ward	Afrikaans	English	IsiNdebele	IsiXhosa	IsiZulu	Sepedi	Sesotho	Setswana	Sign language	SiSwati	Tshivenda	Xitsonga	Other	Not applicabl e	Grand Total
1	11	35	413	10	106	7285	15	35	1	8	14	80	10	-	8021
2	18	46	2749	2	56	5522	73	24	11	1	16	126	13	40	8697
3	6	47	1580	6	44	5341	14	22	38	1	1	454	9	-	7564
4	7	39	1240	3	52	4746	80	53	5	8	3	315	26	181	6758
5	12	34	166	8	41	6002	212	26	17	2	5	530	11	-	7066
6	10	36	859	1	64	6157	52	46	4	6	116	428	157	5	7940
7	9	12	241	15	38	6561	17	23	2	7	1	1153	41	-	8120
8	25	79	387	35	76	7511	195	59	13	10	64	721	257	226	9656
9	97	69	310	11	36	6431	23	36	3	29	17	820	202	10	8093
10	62	60	227	14	24	4282	146	18	8	19	49	720	134	-	5763
11	11	31	326	23	18	5078	24	27	8	3	40	1390	55	-	7032
12	16	58	145	9	129	5588	3	34	14	1	6	160	116	-	6279
13	20	103	1007	15	87	5578	55	25	7	2	29	308	78	-	7313

Ward	Afrikaans	English	IsiNdebele	IsiXhosa	IsiZulu	Sepedi	Sesotho	Setswana	Sign language	SiSwati	Tshivenda	Xitsonga	Other	Not applicable	Grand Total
14	20	49	95	8	49	6969	75	41	12	15	24	628	26	-	8011
15	25	137	191	26	158	9683	106	69	29	26	103	180	195	11	10938
16	27	606	113	30	98	7348	68	70	91	24	35	132	174	-	8816
17	37	106	40	39	125	8017	85	103	4	28	62	128	155	782	9710
18	9	108	40	23	138	4837	94	84	-	24	40	49	76	556	6078
19	14	42	37	4	72	9608	4	26	2	-	3	10	7	13	9844
20	7	27	45	6	53	7457	4	23	3	1	7	41	33	-	7708
21	11	33	15	11	53	7067	13	12	15	1	3	13	24	-	7272
22	24	81	52	11	95	9989	5	48	3	-	7	16	85	-	10415
23	9	26	42	3	102	7343	3	22	20	2	-	9	22	-	7604
24	13	18	37	1	92	5474	1	14	16	-	-	1	36	-	5704
25	17	20	31	4	90	7778	18	21	3	4	6	3	28	57	8079
26	11	20	52	16	89	10856	13	24	13	1	21	129	55	-	11302
27	8	19	35	2	38	7544	8	32	10	1	-	11	32	11	7750
28	10	34	15	1	71	6521	-	21	11	-	8	76	26	-	6794
29	5	11	22	6	51	5873	11	18	7	-	1	2	15	-	6022
Total	549	1984	10513	344	2145	198445	1418	1052	372	226	680	8632	2098	1892	230350

Data Source: Census 2011

The table here above shows that the predominant language in the area is Sepedi that is spoken by 86% of the total population, followed by IsiNdebele and XiTsonga that are spoken by 4,5% and 3,7% respectively.

AGE DISTRIBUTION

The dependency ratio, which covers people aged below 15 and above 64, is very high at 44% of total population.

Table: Dependency Ratio

Ages 0-14			Ages 15-34			Ages 35-64			Ages 65+		
1996	2001	2011	1996	2001	2011	1996	2001	2011	1996	2001	2011

101 498	93 712	82 917	78666	73764	75635	39982	45181	53852	14780	15 313	17 946
44%	41%	36%	33%	32%	33%	17%	20%	23%	6%	7%	8%
234926	227 970	230 350	234926	227 970	230 350	234926	227 970	230 350	234926	227 970	230 350

Data Source: Census 2011

Table.5: Population by Age and Gender, 1996, 2001 and 2011

	1996			2001			2011		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Ages 0-14	50312 (49.57%)	51186 (50.43%)	101498	46554 (49.67%)	47158 (50.33%)	93712	41766 (50.38%)	41151 (49.62%)	82917
Ages 15-34	35115 (44.63%)	43551 (55.37%)	78666	33470 (45.37%)	40294 (54.63%)	73764	36412 (48.14%)	39223 (51.86%)	75635
Ages 35-64	14824 (37.07%)	25158 (62.93%)	39982	17185 (38%)	27996 (62%)	45181	20908 (38.82%)	32944 (61.18%)	53852
Ages 65+	4500 (30.44%)	10280 (69.56%)	14780	4867 (31.8%)	10446 (68.2%)	15 313	5758 (32%)	12188 (68%)	17 946
Total	104751	130175	234926	102076	125894	227 970	104845	125505	230 350
%	44.59	55.41		44.78	55.22		45.52	54.48	

Data Source: Statistics S.A.

The population of Lepelle-Nkumpi is dominated by young people of below 35 years old at 69%.

LEVEL OF EDUCATION

According to Census 2011, there is only 33% with matric and above qualifications, among people 20 years and older. Otherwise 67% has no matric- having left school at primary or secondary levels. There is an alarmingly high percentage of females without schooling or with minimal education qualifications in the municipality and the District alike, even though there are still more women with matric and post matric qualifications.

Table: Distribution of the population aged 20 years and older by highest level of education attained and sex- 1996, 2001 and 2011

Level of education	Municipality	1996			2001			2011		
		Males	Females	Total	Males	Females	Total	Males	Females	Total
No schooling	Lepelle-Nkumpi	9 701	22 657	32 357	11 031	24 524	35 554	6 246	15 602	21 848
Some primary	Lepelle-Nkumpi	4 245	5 749	9 994	5 390	6 795	10 670	5 804	7 558	13 361
Completed primary	Lepelle-Nkumpi	1 974	3 100	5 075	2 310	2 940	5 250	2 021	2 548	4 569
Some secondary	Lepelle-Nkumpi	11 136	14 661	25 797	11 538	14 608	26 145	17 815	20 995	38 810
Grade 12	Lepelle-Nkumpi	7 525	9 970	17 495	6 214	9 259	15 474	10 717	15 782	26 499
Higher	Lepelle-Nkumpi	3 963	4 474	8 438	3 200	4 714	7 914	5 088	7 740	12 829
Total	Lepelle-Nkumpi	38 544	60 611	99 155	39 683	62 840	102 523	47 692	70 224	117 916

Data Source: Statistics S.A.

LOCAL SKILLS BASE

Literacy rates have increased over the years, providing labour resources that can take up employment opportunities above basic elementary occupations. The increased literacy levels may also, to some extent, have contributed to the increased employment rates in the region. The skills base for municipality is derived from local FET College, Nursing College, on-the-job training in the mines and those who go out to acquire qualifications outside the municipality, especially within the District and in Gauteng Province.

INCOME DISTRIBUTION

Limpopo Province is one of the poorest provinces in the country, with approximately 14% of households having no form of income, compared to the National level where this figure stands at 15%. Lepelle-Nkumpi Municipality has very high level of poverty, with more than 15% of households without any form of income as shown in the table below.

Table: Percentage annual household income distribution for Lepelle-Nkumpi, 2001, 2007 & 2011

Year	No income	R1-R4800	R4801-R9600	R9601-R19600	R19601-R38200	R38201-R76400	R76401-R153800	R153801 +
2001	32%	11%	25%	14%	8%	6%	3%	1%
2007	11%	8%	13%	27%	21%	11%	4%	3%

Year	No income	R1-R4800	R4801-R9600	R9601-R19600	R19601-R38200	R38201-R76400	R76401-R153800	R153801 +
2011	15%	6%	12%	25%	21%	8%	6%	7%

Data Source: Census 2011

Table: Annual Households Income Distribution per Ward

Ward	No income	R 1 - R 4800	R 4801 - R 9600	R 9601 - R 19 600	R 19 601 - R 38 200	R 38 201 - R 76 400	R 76 401 - R 153 800	R 153 801 – R 307 600	R 307 601 – R 614 400	R 614 001 – R 1 228 800	R 1 228 801 – R 2 457 600	R 2 457 601 or more	Grand Total
Ward 1	381	130	296	558	482	89	44	22	9	1	1	1	2016
Ward 2	292	129	277	592	547	123	51	37	14	2	-	-	2065
Ward 3	373	130	227	539	474	110	33	25	9	-	1	-	1921
Ward 4	307	97	206	538	392	114	88	58	13	3	1	2	1818
Ward 5	328	130	230	446	417	103	34	27	13	1	-	-	1730
Ward 6	361	173	281	510	393	117	51	45	19	2	1	1	1954
Ward 7	328	134	291	624	550	144	48	27	6	-	1	1	2153
Ward 8	546	172	332	544	487	242	302	175	70	10	4	3	2886
Ward 9	285	118	229	716	573	179	75	61	14	8	1	1	2261
Ward 10	268	112	191	430	365	151	48	18	12	1	-	-	1596
Ward 11	212	122	235	555	505	125	41	20	4	-	2	-	1821
Ward 12	299	83	192	476	445	137	90	45	26	1	4	3	1800
Ward 13	356	102	181	426	417	202	112	46	29	5	-	-	1876
Ward 14	299	128	227	650	526	206	109	46	14	1	5	1	2212
Ward 15	340	111	164	454	347	308	639	675	419	95	13	15	3581
Ward 16	406	124	187	348	319	257	279	327	158	24	8	8	2445
Ward 17	433	103	206	374	380	256	349	335	141	26	12	5	2620
Ward 18	178	33	40	208	165	207	342	304	151	22	8	8	1666
Ward 19	289	150	285	641	587	166	87	39	13	3	3	1	2264

Ward	No income	R 1 - R 4800	R 4801 - R 9600	R 9601 - R 19 600	R 19 601 - R 38 200	R 38 201 - R 76 400	R 76 401 - R 153 800	R 153 801 – R 307 600	R 307 601 – R 614 400	R 614 001 – R 1 228 800	R 1 228 801 – R 2 457 600	R 2 457 601 or more	Grand Total
Ward 20	288	147	282	482	445	119	54	35	15	2	1	-	1870
Ward 21	268	101	264	443	421	129	75	30	11	1	-	1	1744
Ward 22	388	175	372	677	537	207	117	60	20	2	-	1	2556
Ward 23	208	77	250	552	458	147	91	67	34	6	-	2	1891
Ward 24	200	70	197	370	310	80	34	22	7	1	1	-	1293
Ward 25	311	128	290	506	397	102	70	27	11	1	1	6	1850
Ward 26	360	161	322	616	564	275	107	33	18	3	5	-	2463
Ward 27	357	165	287	449	339	165	89	39	17	1	1	1	1911
Ward 28	257	121	278	566	434	106	53	22	7	-	-	-	1843
Ward 29	279	144	256	444	328	56	26	26	11	2	-	5	1576
Total	9198	3570	7074	14733	12602	4623	3538	2691	1286	224	76	69	59682

Data Source: Census 2011

Table: Percentage annual household income distribution, S.A, Limpopo, Capricorn and Lepelle-Nkumpi, 2011

	S.A	Limpopo	Capricorn District	Lepelle-Nkumpi
No income	15%	14%	14%	15%
R 1 - R 4800	4%	6%	5%	6%
R 4801 - R 9600	7%	12%	10%	12%
R 9601 - R 19 600	17%	23%	23%	25%
R 19 601 - R 38 200	19%	21%	21%	21%
R 38 201 - R 76 400	13%	10%	10%	8%
R 76 401 - R 153 800	9%	6%	7%	6%
R153 801 and more	15%	8%	10%	7%

Data Source: Census 2011

An analysis on Digital Spatial Boundaries from Census 2011 shows that the high income earners of R153801 and above in the municipality are concentrated mostly in the Township of Lebowakgomo, which is the only pure urban area within the municipality.

EMPLOYMENT PROFILE

Table: Employment status of National, Province, District and LNM

	South Africa		Limpopo Province		Capricorn DM		Lepelle-Nkumpi LM	
Year	2001	2011	2001	2011	2001	2011	2001	2011
Employed	58%	70%	51%	61%	50%	63%	39%	52%
Unemployed	42%	30%	49%	39%	50%	37%	61%	48%
Total	100%	100%	100%	100%	100%	100%	100%	100%

Data Source: Census 2011

Table: Employment profile per ward, 2011

Ward Name	EAP 2011	Employed 2011	Unemployed 2011	Total
Ward 1	765	38%	62%	100%
Ward 2	1 052	51%	49%	100%
Ward 3	788	38%	62%	100%
Ward 4	1 142	41%	59%	100%
Ward 5	977	27%	73%	100%
Ward 6	1 307	37%	63%	100%
Ward 7	1 735	39%	61%	100%
Ward 8	2 422	68%	32%	100%
Ward 9	2 296	50%	50%	100%
Ward 10	1 342	58%	42%	100%
Ward 11	1 251	51%	49%	100%
Ward 12	1 604	47%	53%	100%
Ward 13	2 326	45%	55%	100%
Ward 14	1 808	58%	42%	100%
Ward 15	5 677	77%	23%	100%
Ward 16	3 474	69%	31%	100%
Ward 17	3 985	62%	38%	100%
Ward 18	2 285	78%	22%	100%

Ward Name	EAP 2011	Employed 2011	Unemployed 2011	Total
Ward 19	1 661	32%	68%	100%
Ward 20	1 244	41%	59%	100%
Ward 21	1 748	29%	71%	100%
Ward 22	2 140	37%	63%	100%
Ward 23	1 508	39%	61%	100%
Ward 24	773	34%	66%	100%
Ward 25	1 367	36%	64%	100%
Ward 26	2 924	38%	62%	100%
Ward 27	1 296	49%	51%	100%
Ward 28	1 413	49%	51%	100%
Ward 29	744	36%	64%	100%
Total	53 054	52%	48%	100%

Source: Stats SA: Census 2011

Table: Employment status by gender and population aged between 15 and 64 years by -1996, 2001 and 2011

Data Source: Census 2011

Tables above indicate a unemployment in the though is a 13% 61%.This unemployment the District, Province and

Table: Employment

	1996			2001			2011		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Ages 15-34	5586	9125	14711	9694	14721	24415	7061	8959	16020
Ages 35-64	3615	6443	10058	5538	8337	13875	3583	5938	9521
Total	9201	15568	24769	15232	23058	38290	10644	14897	25541
%	37.1	62.9	100	39.8	60.2	100	41.7	58.3	100

high rate of municipal area (48%) even improvement from 2001’s rate is higher than that of the Republic.

Sectors

Sectors	Labour Force		
	2007		2011
Agriculture; hunting; forestry and fishing	598	2.17%	3%
Mining and quarrying	1003	3.65%	8%
Manufacturing	3488	12.69%	7%
Electricity; gas and water supply	380	1.38%	1%

Construction	2441	8.88%	9%
Wholesale and retail trade	3609	13.13%	18%
Transport; storage and communication	826	3%	2%
Financial; insurance; real estate and business services	1598	5.81%	5%
Community; social and personal services	8066	29.35%	19%
Government And Community	-	-	28%
Other and not adequately defined	1812	6.59%	-
Unspecified	3657	13.3%	-
Total	27478	100%	100%

Data Source: Census 2011

The highest employment sectors in Lepelle-Nkumpi are government, community and retail sectors which together contribute 65% of employment.

PEOPLE WITH DISABILITIES

Table B.5 indicates the number of people with disabilities in the municipal area. The majority of disabilities relates to physical body.

Table: Types of Disabilities

	Communication	Hearing	Remembering and concentration	Seeing	Self care	Walking or climbing stairs
No difficulty	205200	206436	200492	197963	178830	205296
Some difficulty	3244	4187	6115	11892	4736	4711
A lot of difficulty	1046	778	2056	1679	1750	1368
Cannot do at all	2029	555	2431	573	8560	1628
Do not know	491	223	758	143	1577	339
Cannot yet be determined	11193	11158	12233	11410	28018	10899
Unspecified	5254	5121	4372	4798	4987	4217
Not applicable	1892	1892	1892	1892	1892	1892
Grand Total	230350	230350	230350	230350	230350	230350

Data Source: Census 2011

Strategic Development Area (Growth and Development Structures)

There are four SDA's in the municipality identified as follow, without any order of significance:

SDA 1: Area between Mashite and Makotse which Lebowakgomo, Mamaolo and Seleteng

SDA 2: Area between in Mogoto and Magatle which includes Moletlane and Sekgophokgophong

SDA 3: Area of Ga-Mathabatha

SDA 4: Mafefe Area

The SDF is aligned to the NSDP, PSDF and District SDF and requires review so that it can align to the LEGDS. Municipality further uses the approved LUMS to guide actual land uses.

CHAPTER 2: GOVERNANCE

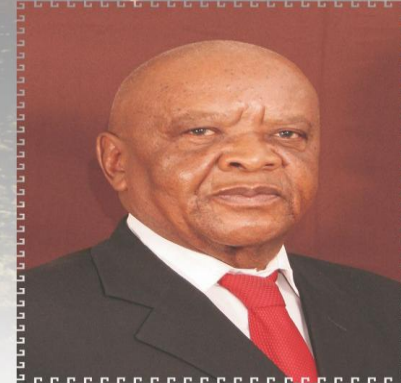
PMT MEMBERS



Cllr. Phaahla V.M
Her Worship Mayor
Cell: 082 304 4828



Cllr. Sibanda N.G
Hon Speaker
Cell: 082 304 3050



Cllr. Molaba L.C
Hon Chief Whip
Cell: 072 347 9924

EXCO MEMBERS



Cllr. Schlapelo M.J
Chairperson: Corporate Services
082 304 3047



Cllr. Mohlatlole M.F
Chairperson: Roads and Transport
082 304 3088



Cllr. Mapheto N.J
Chairperson: Budget & Treasury
082 304 2996



Cllr. Mphahlele R.B
Chairperson: Planning & LED and
Ward 20 Councillor
083 944 6512



Cllr. Ramoshaba L.L
Chairperson: Sport, Art & Culture and
Community Services
072 182 5536



Cllr. Ramokolo M.M
Chairperson: Housing & Electricity
082 304 3047



Cllr. Thobejane M.M
Chairperson: Water & Sanitation
072 673 7406



Cllr. Nchabeleng P.P
Chairperson: Health & Social Development
072 232 8086



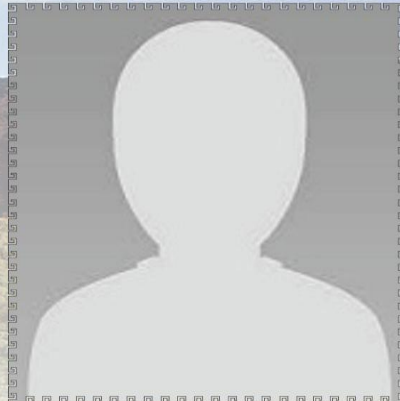
Cllr. Phosa N.
083 766 0323



Cllr. Tsela F.D
082 493 1060
DA

“Motho ke motho ka batho”

TOP MANAGEMENT



Municipal Manager
Tel: 015 633 4508



Mrs Maggy Matshivha
Executive Manager: Corporate Services
Cell:082 494 9112



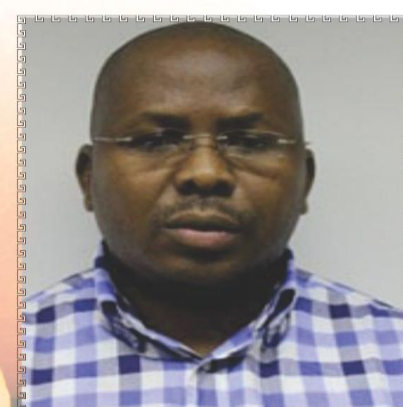
Ms. Lovey Modiba
Executive Manager: Community Services
Cell:082 494 9112



Executive Manager: Technical Services
Office: 015 633 4554



Mrs Rosinah Ngoveni
Chief Financial Officer
Cell:074 512 1876



Mr Obakeng Mashiane
Executive Manager: Planning and LED
Cell: 082 928 9787

“Motho ke motho ka batho”

Component B: Intergovernmental Relations

Our intergovernmental relations was about improving the delivery of outcomes through effective systems, processes and procedures that ensured cooperation of different role players around policy formulation, planning, monitoring and support and delivery. Our municipality is part of the IGR structures in terms of the intergovernmental relations Act 13 of 2005. The district Executive mayor is the decision making within the district and its family of municipalities. The executive mayor’s forum participates in the IGR forum that is convened by the Premier of the province to implement resolutions taken at provincial level.

The municipal manager’s IGR sits on regular bases to recommend issues to be discussed and implement resolutions of the political IGR. The following are political and non political intergovernmental structures:

Structure	Participants	Responsibility
Premier’s IGR forum	Premier Mayors Heads of departments Municipal Managers	Coordinated by provincial and Local government
Mayor’s IGR forum	Executive mayor Mayors Traditional Leaders Municipal Managers	Coordinated by District and Local Government
District Speakers forum	Speakers of district and local municipalities	Coordinated by public participation processes in the municipalities
Municipal Manager’s forum	All municipal manager’s within the district	District Municipal Manager

Component C: Public Accountability and Participation (Public meetings, IDP Participation and Alignment

IDP Participation and alignment Criteria	Yes/No
Does the municipality have impact, outcome, input, output indicators?	yes
Does the IDP have priorities, objectives, KPIs, development strategies?	yes
Does the IDP have multi-year targets	yes
Are the above aligned and can they calculate in to a score	yes
Does the budget align directly to the KPIs in the strategic plan?	yes
Do the IDP KPIs aligned to section 57 managers	yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	yes
Do the IDP KPIs align with the provincial KPIs on the 12 outcomes	yes
Were the indicators communicated to the public	yes

Were the four quarter aligned reports submitted within stipulated time frames?	yes
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Component D: Corporate Governance

✓ 2014/15 Risk Management

The risk assessment was conducted for strategic risks and operational risks whereby all risks which are affecting the municipality were raised and the municipal risk profile was compiled. Proper mitigations of risks were put in place and the risk profile is being monitored on a quarterly basis to track the implementation of mitigations of risks. Risk assessment sessions were convened departmentally and at management level. Council made inputs on the risk assessment process through strategic planning and portfolio committees.

✓ Anti Corruption and Fraud

There is Risk Management Unit within the municipality which is responsible for development and monitoring of Risk Management Strategy and Anti Fraud and Corruption Strategies. Council has approved both the Risk Management and the Anti Fraud and Corruption Strategies.

Council has reviewed and approved Anti- Fraud and Corruption Strategy which regulates how activities of fraud and corruption should be dealt with. Risk Management Unit is responsible for monitoring the implementation of Anti Fraud and Corruption Strategy.

The Strategy further indicates the types of fraud and corruption incidents which should be reported and the different avenues which can be used when reporting such cases.

Whistleblowers can choose to remain anonymous when reporting any corrupt and fraudulent activity.

Cases Reported	Action Taken
1. Fraudulent letter (Bid Doc) submitted to Lebowakgomo Hospital in the name of the municipality	The Hospital removed from the Bid document from the competing bids
2. Fraudulent sale of land	Matter reported to SAPS
3. Irregular appointment of Service providers	Matter reported to SAPS

✓ Supply Chain Management

The Supply Chain Management of Lepelle Nkumpi Local Municipality has been implemented in terms of Chapter 11 of Municipal Finance Management Act No.56 of 2003; SCM Regulations of 2005; and relevant MFMA circulars set out required processes and guidance manuals to help ensure that SCM arrangements provide appropriate goods and services, offer best value for money and minimize the opportunities for fraud and corruption.

The Supply Chain Management Policy was reviewed in May 2013. The purpose of reviewing SCM Policy was to address the inefficiencies noted within the procurement system, also the re-alignment with the legal framework and delegation of systems.

- The under mentioned bid committees, were established and are effective:
1. Bid Specification Committee (to formulate the specification, evaluation criteria, budget, sourcing Strategy, Compliance and etc.)
 2. Bid Evaluation Committee (to evaluate the received bids and prepare evaluation report as per pre-determined criteria set by Bid Specification Committee and make recommendations to Bid Adjudication Committee)
 3. Bid Adjudication Committee (to consider the recommendation from Bid Evaluation Committee and make award).

✓ By-Laws

By-Laws	Yes/No
Advertising signs and hoarding	Yes
Building regulations	Yes
Land use application	Yes
Cemeteries and crematoria	Yes
Customer care, credit control and debt collection	Yes
Hiring of community halls	Yes
Informal and street trading	Yes
Noise abatement and prevention of Nuisance	Yes
Property rates	Yes
Public amenities	Yes
Solid waste	Yes
Standard child care facilities	Yes
Traffic	Yes

✓ Websites

Information on website	Yes/No
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Section 57 Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	Yes
Were the indicators communicated to the public?	Yes

✓ Public satisfaction on municipal services

- The municipality has not conducted the public satisfaction survey to determine the public satisfaction.

✓ All municipal oversight committees

The following committees were established in our municipality to play an oversight role on all functions given to municipality in terms of the six key performance areas as given in the Local Government Performance Management Regulation of 2006:

- Municipal Public Account Committee
- Portfolio committee
- Executive committee
- Audit Committee Members and Attendance

The Audit Committee was appointed with effect from 01 February 2014. It consists of the members listed hereunder and meets at least four times a year or more when the need arise. During 2014/2015 financial year 8 meetings were held, four (04) ordinary meetings on and four (04) special meetings by the committee. The Audit Committee was able to comply with section 166 (4) (b) of the Municipal Finance Management Act and the approved Audit Committee charter.

Date of Appointment	Name of Member	Portfolio	Ordinary Meetings attended	Special Meetings attended	Total Meeting Attended
01 February 2014	Mr. PK Legodi	Chairperson	2	3	5
01 February 2014	Mr. S Ngobeni	Member	4	2	6
01 February 2014	Mr. MP Mongalo	Member	4	4	8
01 February 2014	Mr. MG Mathabathe	Member	3	5	5
01 February 2014	Ms. NJ Manthata	Member	4	4	8

CHAPTER 3: SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART 1: INCLUDING APPENDIX N OF MFMA CIRCULAR NO.63)

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Basic service delivery and Infrastructure development	Improve domestic and Industrial waste Management	Weekly Waste collection to all households , business and Institutions In Lebowakgomo (8507), Mathibela, Rakgwatha, Makweng and Matome(11240)	Weekly waste collection to all households, business and institutions in Lebowakgomo (8507)	R1 804 000.00	R1 040 000.00	R1318 846.29	R278 846.29	8507	19,747	Provide 8507 households with waste collection services in Lebowakgomo	8507	Target Achieved	None	None	Vehicle log book	Com 01

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Basic service delivery and Infrastructure development	Improve domestic and industrial waste management in rural areas	Weekly Waste collection to all households , business and institutions	Weekly Waste collection to all households, business and institutions in Mathibela , Rakgwatha, Matome (1124) and Mamaolo (2000) rural	-	R800 000.00	R0	R0	13 240	13240	Provide 19,747 households with waste collection services in Mathibela , Rakgwatha, Makweng , Matome and Mamaolo (Rural)	19747	Target Achieved	None	None	Vehicle log book	Com 02

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Local Economic Development	Support recycling initiatives	Number of recycler provided with PPE	-	R20000	R0.00	R0	R0	10	10	Provide five recyclers with PPE	0	Target not achieved	Delay in the appointment of service provider	Ensure regular Bid Committee sittings	Allocation register	Com 03
Basic service delivery and Infrastructure development	Provide adequate waste disposal facilities	Number of waste skip bins procured	-	R200,000.00	R0.00	R0	R0	60	10	Procure ten waste skip bins	4	Target not achieved	Limited budget	Provision of additional budget	Delivery note	Com 04
Basic service delivery	Provide adequate waste	Number of monthly manageme	-	R2,667,600.0	R0.00	R0	R0	9	12	Reports on monthly	12	Target Achiev	None	None	Copies of month	Com 05

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
y and Infrastructure development	disposal facilities	nt reports		0						management		ed			ly reports	
Basic service delivery and Infrastructure development	Provide adequate waste disposal facilities	Number of designs and licenses issued for two transfer stations in Lebowakgo mo unit F and A	Number of sites identified and registered for the construction of two waste transfer station in Lebowakgo mo Units A &	R500 000	R0.00	R0	R0	0	2	Identification and registration of sites for construction of two transfer stations in Lebowakgo mo Units F&A	0	Target not Achieved	Delay in the appointment of service provider	Ensure regular Bid Committee sittings Project to be rolled over to the next financial	Approved designs and feasibility report	Com 06

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
			F											al year The project be allocated to one of the service providers from the panel of consultants		
Basic service deliver	To prevent illegal dumping	Number of dumping sites closed	-	R200 000	R1 500 000			1	1	Close and rehabilitate one	0	Target not achieved	Delay in the appointment	Ensure regular Bid	Rehabilitation Plan	Com 07

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
y and Infrastructure development		and rehabilitated in Lebowakgomo unit A								dumping site in Lebowakgomo		ed	tment of the service provider	Committee sitting Project to be rolled over to the next financial year	and costs	
Basic service delivery and Infrastructure development	To prevent illegal dumping	% of illegal dumping cleared	Number of illegal dumping cleared	R100,000.00	R0.00	R0	R0	0	100%	Clear three illegal dumping	0	Target not achieved	Delay in the appointment of service provider	Ensure regular Bid Committee sitting	Illegal management report and photos	Com 08

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Department																
Basic service delivery and Infrastructure development	To keep an updated information to ensure proper planning on waste management	Number of IWMP reviewed	-	R300,000.00	R0.00	R0	R0	1	1	Review one IWMP	0	Target not achieved	Delay in the appointment of service provider	Ensure regular Bid Committee sittings The project to be rolled over to the next FY	Approved reviewed IWMP	Com 09
Local Economic	Create temporary work	Number of work	-	1 Million	R1 712 000.00			290	300	Create 300 work	241	Target not	Late appoin	Ensure regula	signed contra	Com 10

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Development	opportunities for local communities	opportunities created annually								opportunities annually		achieved	tment of service provider for the cleaning of illegal dumping Cancellation of Mama olo waste collection projec	r Bid Committee sittings	ct, list of PPE and advertising of procurement and monthly reports	

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													t			
Municipal Transformation and Organizational Development	Parks and recreational development	Number of municipal facilities cleaned at Civic, Cultural Centre, Lesetsi, Mehlaeng, Mamaolo, Moletlane, Hlakano, Ga-Seloana, Tooseng, Maijane, Mogoto, Rafiri, Mahlatjane	Number of municipal facilities cleared at Civic, cultural centre, Lebowakgomo public library, lebowakgomo stadium and Ga-Ledwaba cemetery	R00	R0.00	R0	R0	15	30	Clean 30 municipal facilities	48	Target exceeded	Maria to provide a reason since well we do not have 48 facilities	None	Photos and monitoring report	Com 11

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
		, Dithabane g, Khureng Disability Centre, Lebowakgo mo public library, Seleteng Modular Library,Catt le pound, Lebowakgo mo Stadium, Nokotlou Stadium, Mafefe Tourism Camp, Ga- Ledwaba Cemetery,														

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
		Community Parks in Units F&A , taxi ranks in Seleteng, Mathibela, Moletlane, Lebowakgo mo Units F&A through EPWP model														
Good Governance and Public Participation	To build safer and resilient communities	Number of Local Disaster Advisory Forum meetings	-	R30,000.00	R0.00	R0	R0	4	4	Hold four local disaster advisory forum meetings	4	Target Achieved	None	None	Minutes and attendance register	Com 12

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
		held														
Good Governance and Public Participation	To build safer and resilient communities	Number of Local Community Safety Forum meetings held	-	R00	R0.00	R0	R0	0	4	Hold four local community safety forum meetings	4	Target Achieved	None	None	Attendance register	Com 13
Good Governance and Public Participation	To reduce disaster incidents by %	% of reported disaster incidents attended	-	R00	R0.00	R0	R0	0	100%	Attend to hundred percent disaster incidents	100%	Target Achieved	None	None	Disaster incident report	Com 14
Good Governance and	To conduct awareness	Number of Community Services Awareness	-	R00	R0.00	R0	R0	3	4	Hold four community services awareness	4	Target Achieved	None	None	Minutes, attendance	Com 15

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Public Participation	campaigns throughout the municipality	Campaigns held								s campaigns.					register, reports and photos	
Good Governance and public participation	To educate schools on public road safety	Number of education sessions conducted at 14 Primary schools	-	R00	R0.00	R0	R0	12	14	Conduct fourteen education sessions at primary schools	18	Target Exceeded	Telephonic invitations from the Hillside and Thanduko Primary Schools,	None	Minutes and attendance register	Com 16

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													Sethwethwa and Seraditola Secondary Schools during their special functions/events such as farewells, awards giving			

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													ceremonies, etc			
Good Governance and Public Participation	To educate live stock farmers on road safety	Number of education sessions conducted at Lentin, Marulaneng, Magatle, Mogot, Ga-Rafiri & Mafefe villages	-	R00	R0.00	R0	R0	4	6	Conduct six education sessions at Lenting, Marulane ng, magatle, Mogoto, Ga-Rafiri and Mafefe villages	6	Target Achieved	None	None	Minutes and Attendance registers	Com 17
Good Governance and	To impound stray	% of stray animals impounded	-	R00	R0.00	R0	R0	100%	100%	Impound hundred percent	100%	Target Achieved	None	None	Monthly report	Com 18

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Public Participation	animals on public roads	from the public roads within the jurisdiction of the municipality								stray animal from the public roads within the jurisdiction of municipality					s	
Good Governance and Public Participation	To ensure Law Enforcement	Number of law enforcement roadblocks conducted at hot spots within the jurisdiction of the	-	R00	R0.00	R0	R0	60	65	Conduct sixty five law enforcement road blocks at hot sports within the jurisdiction of the municipal	76	Target Exceeded	Preliminary operations prior the main planned roadblocks	None	Operational plans and reports	Com 19

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
		municipality								ity			during festive season and easter holidays were also added to the instructions at the plenary sessions from the National and			

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													Provincial Department of Transport			
Good Governance and Public Participation	To ensure Law Enforcement	Number of by-law enforcement operations conducted within the municipal jurisdiction	-	R00	R0.00	R0	R0	12	14	Conduct fourteen law enforcement operations within the municipal jurisdiction	14	Target Achieved	None	None	Operational plans and reports	Com 20

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Good Governance and Public Participation	To ensure compliance to testing standards and prescribed traffic legislation	Number of driving schools inspected within Lepelle-Nkumpi local Municipality	-	R00	R0.00	R0	R0	10	10	Inspect ten driving schools within Lepelle-Nkumpi local municipality	13	Target Exceeded	Some of the inspections are follow ups to check the compliance to the recommendations made during the 1 st visit	None	Inspection reports by Chief Licensing Officer and OHS officer	Com 21

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Good Governance and Public Participation	To ensure compliance to testing standards and prescribed traffic legislation	Number of new driving schools registered in the municipal database	-	R00	R0.00	R0	R0	4	6	Register six new driving schools in the municipal database	1	Target not achieved	Driving schools conflicts erupted and prevented the process to be finalised	A follow up to be done with the owners of the driving schools for registration	Completed Database forms	Com 22
Good Governance and Public Participation	To ensure compliance to testing standards and prescribe	Number of meetings held with the local driving schools	-	R00	R0.00	R0	R0	4	4	Hold four meetings with the local driving schools	6	Target achieved and Exceeded by	There were an urgent special meeting	None	Minutes and attendance register	Com 23

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	d traffic legislation	association								association		2	ngs held with the driving schools operators to resolve a dispute		r	
Good Governance and Public Participation	To ensure compliance to testing standards and prescribe d traffic legislation	Number of learners tested	-	R00	R0.00	R0	R0	2466	2500	Test 2500 learners	2199	Target not achieved	Low turn up of applicants for learner's	Community services department to conduct	Computerized learners license test	Com 24

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													licence	ct awareness	results	
Good Governance and Public Participation	To ensure compliance to testing standards and prescribed traffic legislation	Number of learner drivers tested	-	R00	R0.00	R0	R0	3586	3600	Test 3600 learners drivers	3325	Target not achieved	Low turn up of the applicants	The department to conduct awareness campaigns	R763 report	Com 25
Good Governance and Public Participation	To ensure compliance to testing standards and prescribed traffic	Number of vehicle tested for roadworthy	-	R00	R0.00	R0	R0	827	850	Test 850 vehicle for roadworthy	791	Target not achieved	Low turn up for roadworthy applications	The department to conduct Comm	R171 report	Com 26

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	legislation												and testing .	unity Awareness Campaigns and through the Local Radio Stations.		
Good Governance and Public Participation	To ensure compliance to testing standards and prescribed traffic legislation	Number of vehicles registered in the eNatis	-	R00	R0.00	R0	R0	1910	2000	Register 2000 vehicles in the eNatis	2433	Target Exceeded	Provincial Government Departments normally purcha	None	R329 report	Com 27

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													se vehicles during the 1 st quarter of their new financial year			
Good Governance and Public Participation	To ensure compliance to testing standards and prescribed traffic legislation	Number of vehicles licensed	-	R00	R0.00	R0	R0	9361	9500	License 9500 vehicles	11198	Target Exceeded	Provincial Government Departments normally purchase	None	R329 report	Com 28

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													vehicles during the 1 st quarter of their new financial year			
Municipal Transformation and Organisational Development	Relocation of e-Natis networks system from old to new building by June 2015	e-Natis network system relocated from old to new building by June 2015	-	R100 000 00	R0.00	R0	R0	1	1	Relocate one e-Natis network system from old to new new building by June	0	Target not achieved	Late appointment of contractor	The contractor is on site and busy with the installation of	Completion certificate and the system	Com 29

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
										2015				glasses and network connection		
Basic Service Delivery	To develop new roads and storm water master plan	Number of developed and approved roads and storm water master plan for entire municipal area	-	R 1 500 000.00	R0.00	R0	R0	1 (Mathibela and Lebowakgom o)	1	Develop and approve one roads and storm water master plan for entire municipal area	Consultant appointed and submitted scoping report	Target not achieved	There was a delay in the procurement processes	The project has been rolled over to 2015/16 FY and the master plan will be compl	Draft roads master plan	Tec 01

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
														eted based on the new targets		
Basic service delivery and Infrastructure development	To construct new roads infrastructure	Number of kilometers upgraded from gravel to concrete paving block at Rockville to Tleane	Number of kilometers upgraded from gravel to concrete paving block at Lebowakgomo Unit A & R	R 12 028 280.00	R0.00	R0.00	R0.00	11km	9km	Upgrade 9km of Municipal gravel roads to concrete paving block at Lebowakgomo Unit A & R	8.1km of Road fully surfaced.	Target not achieved	Project still on Construction Stage at 90% Complete.	The contractor has been urged to expedite progress and is on penalty as the compl	Practical/ completion certificate	Tec 02

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
														ation date has passed		
Basic service delivery and Infrastructure development	To construct new roads infrastructure	Number of kilometres upgraded from gravel to concrete paving block at Lebowakgomo zone F (Phase 2)	-	R 16 505 500.00	R 8 412 996.00	R7 373 794.36	R1173 2057.64	3.1km	6km	Upgrade 3km of Municipal gravel roads to concrete paving block at Lebowakgomo Zone F (Phase 2)	3km of road upgraded and 2.9km contractor appointed .	Target achieved	None	None	Site visit progress reports	Tec 03
Basic service delivery and	To construct new storm	Number of kilometres of storm water	-	R 19 105 852.00	R 19 105 852.00	R2 652 876.16	R1645 2975.84	9.1km	5.1km	Construct 5.1km of storm water	Construction Stage: 45%	Target not achieved	Delayed by approval of	Project to be rolled over	Practical/completion certificate	Tec 04

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Infrast ructur e develop ment	water control Infrastruc ture	drainage constructe d at Lebowakgo mo zone B								drainage at Lebowakg omo zone B	(Busy with earth works)		road crossin g and balanc ing of the bill of quanti ties	to the next financi al year	ate	
Basic service deliver y and Infrast ructur e develop ment	To construct new storm water control Infrastruc ture	Number of small access bridge at Dithabanen g (Vuk'uphile)	-	R 2 200 000.00	R 1 267 090.95	R1 111 483.2 9	R1556 07.66	0	1	Construct one small access bridge at Dithaban eng	One small bridge constr ucted	Target Achiev ed	None	None	Practic al/ Compl etion Certifi cate	Tec 05

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Basic service delivery and Infrastructure development	To construct new storm water control Infrastructure	Number of small access bridge at Mehlaeng (Vuk'uphile)	-	R0.00	R0.00	R0.00	R0.00	0	1	Construct one small access bridge at Mehlaeng	One small bridge constructed	Target Achieved	None	None	Practical/ Completion Certificate	Tec 06
Basic service delivery and Infrastructure development	To construct new storm water control Infrastructure	Number of small access bridge at Phalakwane (Vuk'uphile)	-	R0.00	R0.00	R0.00	R0.00	0	1	Construct one small access bridge at Phalakwane	One small bridge constructed	Target Achieved	None	None	Practical/ Completion Certificate	Tec 07

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Basic service delivery and Infrastructure development	To construct new storm water control Infrastructure	Number of small access bridge at Malakabang (Vuk'uphile)	-	R0.00	R0.00	R0.00	R0.00	0	1	Construct one small access bridge at Malakabang	One small bridge constructed	Target Achieved	None	None	Practical/Completion Certificate	Tec 08
Basic service delivery and Infrastructure development	To construct new storm water control Infrastructure	Number of small access bridge at Makadikadi / Ireland	-	R 1 634 368.00	R 2 300 000.00	R0.00	R0.00	0	2	Construct one small access bridge at Makadikadi/ Ireland	Consultant appointed on a panel of consultants for a period of	Target Achieved	Bids for professional services was initially referred back by the Evalua	SCM to expedite allocation of specific projects to appointed	Draft tender document	Tec 09

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
											three years		tion Committee and was re-advertised as an expression of interest for a panel of Engineering Consultants, which closed on 24	service providers		

Initial: Acting Municipal Manager:

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KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													February 2015.			
Basic service delivery and Infrastructure development	To construct new storm water control Infrastructure	Number of small access bridge at Lehlokwaneng/ Tswaing	-	R 2 000 000.00	R 2 000 000.00			0	1	Construct one small access bridge at Lehlokwaneng/ Tswaing	Consultant appointed on a panel of consultants for a period of three years	Target Achieved	Bids for professional services was initially referred back by the Evaluation Committee and was re-	SCM to expedite allocation of specific projects to appointed service providers	Draft tender document	Tec 10

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													advertised as an expression of interest for a panel of Engineering Consultants, which closed on 24/02/2015.			
Basic service deliver	To upgrade the	Kilometres of storm water	Kilometres of storm	R 1 500	R 1 500			0	1.5km	Clean 1.5km storm	0km of storm water	Target not achieved	Delayed finalisa	More staff to be	Progress	Tec 11

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
y and Infrastructure development	existing storm water control Infrastructure	drainage (kerb inlets) upgraded in Lebowakgo mo Unit F	water pipeline cleaned	000.00	000.00					water pipeline	pipeline cleaned	ed	tion of specification due to workload in the Roads and Storm water unit.	appointed in the unit during the 2015/ 16 FY	report	
Basic service delivery and Infrastructure development	To develop a roads & storm water maintenance plan	Number of developed & adopted roads & storm water maintenance plan	-	R 0.00	R 0.00	R0.00	R0.00	0	1	Develop and adopt one roads & storm water maintenance plan	One roads & storm water maintenance plan developed	Target Achieved	Draft roads and storm water maintenance plan was	Additional information required has been incorporated	Draft roads and storm water maintenance plan	Tec 12

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
mpment											ped and adopted		presented to Council on the 8th August 2014 but was referred back for additional information of GPS Co-ordinates of all	on the Roads and Storm water master plan project currently on bid evaluation stage.		

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KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													Roads to be maintained.			
Basic service delivery and Infrastructure development	To maintain existing roads and storm water infrastructure	Number of sqm of potholes patched	-	R 1 000 000.00	R 1 200 000.00	R534 507.96	R6654 92.04	1000sqm	1000sqm	Patch 1000sqm of potholes	1630sqm of potholes patched	Target achieved	None	None	Progress reports	Tec 13
Basic service delivery and Infrastructure	To maintain existing roads and storm water infrastructure	Number of speed humps erected	-	R0.00	R0.00	R0.00	R0.00	7 speed humps	8 speed humps	Erect 8 speed humps	6	Target not achieved	Shortage of personnel and lack of material	Expedite progress on the procurement	Progress reports	Tec 14

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
development	ture												als. Procurement of Asphalt has been delayed since request was done on the 04/11/2014.	of Asphalt.		
Basic service delivery and Infrastructure	To maintain existing roads and storm water	Number of sqm of surfaced roads cleaned	-	R0.00	R0.00	R0.00	R0.00	9,661sqm	10 000sqm	Clean 10 000sqm of surfaced roads	5382sqm	Target not Achieved	Shortage of personnel within the	Five more personnel to be appointed	Progress reports	Tec 15

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
e development	infrastructure												technical service unit to do the cleaning of roads	ted		
Basic service delivery and Infrastructure development	To maintain existing roads and storm water infrastructure	Number of kilometres of surfaced road marking	-	R0.00	R0.00	R0.00	R0.00	5,6km	10km	Mark 10km of surfaced roads	5.78km	Target not Achieved	Shortage of personnel and equipment	Recruitment of EPWP workers, training of the workers and procurement	Progress reports	Tec 16

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
														of necessary equipment.		
Basic service delivery and Infrastructure development	To reseal surfaced roads infrastructure	Number of kilometres of resealed surfaced road in Lebowakgomo Unit R&S	-	R 4 000 000.00	R 2 647 983.45	R2 322 792.50	R3251 90.95	0	4.0km	Reseal 2km of surfaced road in Lebowakgomo Unit R&S	2km of road resealed in	Target Achieved	None	None	Practical/ Completion Certificate	Tec 17
Basic service delivery and Infrastructure	To reseal surfaced roads infrastructure	Number of kilometres of resealed surfaced road in Lebowakgo	-	R 4 000 000.00	R 1 352 017.00	R1 352 017.00	R0.00	0	4.0km	Reseal 0.5km of surfaced road in Lebowakgomo Unit	0.5km of road resealed	Target Achieved	None	None	Site visit progress report	Tec 18

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Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
e development		mo Unit F								F						
Basic service delivery and Infrastructure development	To regravels roads	Number of kilometres of regravels road	-	R 4 000 000.00	R 4 000 000.00	R0.00	R0.00	20km	10km	Appointment of Contractor for regravelling	Contractor appointed	Target achieved	None	None	Contractor appointment letter	Tec 19
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Rakgoatha	-	R 2 700 000.00	R 1 350 000.00	R0.00	R0.00	670 households	400HH	Draft Tender document for Bid Specification	Draft tender document	Target achieved	None	None	Draft tender document	Tec 20

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Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
mpment																
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Dublin	-	R 650 000.00	R 325 000.00	R0.00	R0.00	0	50HH	Draft Tender document for Bid Specification	Draft tender document	Target achieved	None	None	Draft tender document	Tec 21
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Ngwaname	-	R 650 000.00	R 325 000.00	R0.00	R0.00	0	50HH	Draft Tender document for Bid Specification	Draft tender document	Target achieved	None	None	Draft tender document	Tec 22

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
mpment																
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Matome	-	R 1 560 000.00	R 780 000.00	R0.00	R0.00	0	120HH	Draft Tender document for Bid Specification	Draft tender document	Target achieved	None	None	Draft tender document	Tec 23
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Bolatjane	-	R 780 000.00	R 390 000.00	R0.00	R0.00	0	60HH	Draft Tender document for Bid Specification	Draft tender document	Target achieved	None	None	Draft tender document	Tec 24

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
mpment																
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Matatane	-	R 1 498 500.00	R 1 498 500.00	R785 081.00	R7134 19	0	111HH	Electrification of 120HH at Matatane	120HH	Target achieved	None	None	Practical/completion certificate	Tec 25
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Matatane (Phase 2)	-	R 1 674 000.00	R 800 000.00	R0.00	R0.00	0	124HH	Draft Tender document for Bid Specification	Draft tender document	Target achieved	None	None	Draft tender document	Tec 26

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
mpment																
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Morotse	-	R 50 000.00	R 30 000.00	R6374.10	R23625.9	0	100HH	Electrification of 100HH at Morotse	100HH	Target Achieved	None	None	Practical/completion certificate	Tec 27
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Maijane	-	R 700 000.00	R 450 000.00	R0.00	R0.00	0	90HH	Electrification of 88HH at Maijane	88HH	Target Achieved	None	None	Practical/completion certificate	Tec 28

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
pment																
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Leshoaneng	-	R600 000.00	R600 000.00	R494 064.55	R1059 35.45	0	194HH	Electrification of 186HH at Leshoaneng	186HH	Target Achieved	None	None	Practical/completion certificate	Tec 29
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Serobaneng	-	R 1 017 016.00	R867 016.00	R785 081.00	R8193 5	0	131HH	Electrification of 131HH at Serobaneng	131HH	Target Achieved	None	None	Practical/completion certificate	Tec 30

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
mpment																
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Hweleshaneng	-	R456 890.00	R256 890.00	R1330 63.84	R1238 26.16	0	48HH	Electrification of 46HH at Hweleshaneng	46HH	Target Achieved	None	None	Practical/completion certificate	Tec 31
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Mogodi	-	R429 766.00	R429 766.00	R147 8 14.50	R2819 51.50	0	58HH	Electrification of 36HH at Mogodi	36HH	Target Achieved	None	None	Practical/completion certificate	Tec 32

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
mpment																
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Makgoba	-	R446 324.00	R446 324.00	R3408 45.86	R1054 79.00	0	122HH	Electrification of 122HH at Makgoba	122HH	Target Achieved	None	None	Practical/completion certificate	Tec 33
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Mehlaeng	-	R950 000.00	R300 000.00	R1011 91.00	R1988 09.00	0	115HH	Electrification of 73HH at Mehlaeng	73HH	Target Achieved	None	None	Practical/completion certificate	Tec 34

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
pment																
Basic service delivery and Infrastructure development	To electrify new households extensions	Number of households electrified at Motantanyane	-	R 2200 000.00	R 1200 000.00	R642793.99	R557206.01	0	318HH	Electrification of 378HH at Motantanyane	378HH	Target Achieved	None	None	Practical/completion certificate	Tec 35
Basic service delivery and Infrastructure development	To complete and submit an application to the Department of Energy	Number of applications submitted to the Department of Energy	-	R0.00	R0.00	R0.00	R0.00	0	1	Submit one application to the Department of Energy	1	Target Achieved	None	None	Completed application forms EESD M Grant	Tec 36

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
pment	for the Energy Efficiency Grant															
Basic service delivery and Infrastructure development	To maintain all municipal facilities and public lighting	Percentage of street lights job cards attended	-	R 1 100 000.00	R 1 100 001.00	R29 76 9.94	R1070 231.06	0	100%	Attend 100% Job cards for street lights	2%	Target not achieved	Poor supply of material by service provider	SCM to engage with the service provider to deliver materials in time	Progress report	Tec 37
Basic service delivery and	To maintain all municipal	Percentage of high mast lights job cards	-	R0.00	R0.00	R0.00	R0.00	0	100%	Attend 100% Job cards for high mast	2%	Target not achieved	Poor supply of materi	SCM to engage with	Progress report	Tec 38

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Infrast ructur e develop ment	facilities and public lighting	attended								lights			al by service provid er	the service provid er to deliver materi als in time		
Basic service deliver y and Infrast ructur e develop ment	To maintain all municipal facilities and public lighting	Percentage of municipal buildings and community facilities job cards attended	-	R0.00	R0.00	R0.00	R0.00	0	100%	Attend 100% Job cards for municipal buildings and communit y facilities	5%	Target not achiev ed	Poor supply of materi al by service provid er	SCM to engag e with the service provid er to deliver materi als in time	Progre ss report	Tec 39

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Basic service delivery and Infrastructure development	To construct new community public lighting	Number of street lights constructed along main road from Lebowakgomo Unit F to Unit A	-	R 1 500 000.00	R 700 000.00	R0.00	R0.00	0	10	Construct 10 street lights along main road from Lebowakgomo Unit F to Unit A	0	Target not achieved	The contract for the 1st Consultant could not be renewed because it expired.	The Bid Evaluation Committee must expedite progress on the evaluation of the Bid.	Copy of tender advert	Tec 40
Basic service delivery and Infrastr	To construct new community	Number of community halls constructed	Number of community halls constructed	R 3 750 000.00	R 4 140 680.30	R1722 939.24	R2417 741.06	0	1	Construct one community hall at Ga-	1	Target Achieved	None	None	Site Visit progress	Tec 41

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Infrastructure development	Community hall	Completed at Dublin	Completed at Ga-Mathabathaba							Mathabathaba					report	
Basic service delivery and Infrastructure development	To refurbish an existing community hall	Number of community halls refurbished at Mamaolo	-	R 80 000.00	R 95 000.00	R93 865.32	R1134.68	1	1	Refurbish one community hall at Mamaolo	1	Target Achieved	None	None	Practical/ Completion certificate	Tec 42
Basic service delivery and Infrastructure development	To rehabilitate existing recreational & community facilities	Number of community Halls provided with newly drilled boreholes	-	R 1 800 000.00	R 3 000 000.00	R0.00	R0.00	0	13	Drill boreholes in five community halls	3	Target not Achieved	Shortage of water in two community halls	Re-survey around for alternative boreh	Site visit progress report	Tec 43

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
development														ole		
Basic service delivery and Infrastructure development	To construct new fencing at Ga-Ledwaba	Number of meters of fencing constructed at Ga-Ledwaba	-	R379 000.00	R 87 153.00	R7645.00	R79508	0	900m	Construct 900m palisade fencing at Ga-Ledwaba	900m	Target Achieved	None	None	Practical/ Completion Certificate	Tec 44
Basic service delivery and Infrastructure development	To construct a new cemetery in Lebowakgomo	Number of new cemeteries developed in Lebowakgomo	-	R 1 500 000.00	R 1 500 000.00	R193 929.99	R1306 070.01	0	1	Develop one Cemetery in Lebowakgomo	0	Target not achieved	Basic Assessment Report disapproved by LEDET because	Identification of alternative site by Community Service	Progress report	Tec 45

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Department													Due to insufficient public participation and non-inclusion of land dispute by Traditional Authority. Land transfer from DPW	Department and Land Use Unit before EIA processes can be restarted.		

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													also failed as the identified land is arable.			
Basic service delivery and Infrastructure development	To refurbish existing recreational & community facilities	Number of stadiums refurbished in Lebowakgomo	-	R 950 000.00	R 3 887 961.47	R1765 720.80	R2122 240.67	1	1	Refurbish one Stadium in Lebowakgomo	0	Target not achieved	The Contractor has abandoned the site.	Number of stadiums refurbished in Lebowakgomo	-	Tec 46
Basic service delivery	To refurbish existing	Number of Stadium refurbished	-	R 50 000.00	R 50 000.00	R0.00	R0.00	1	1	Refurbish one (Noko	0	Target not achieved	Delayed finalisation	Bid Specification	Contractor's purchase	Tec 47

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
y and Infrastructure development	recreational & community facilities	in Noko Tlou								Tlou) Stadium		ed	tion of specification due to insufficient budget .	has been finalised but additional money will be sourced from maintenance budget in the 2015/16 FY and so a requisition will be submit	se order	

Initial: Acting Municipal Manager:

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KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
														ted on the 1st July 2015.		
Basic service delivery and Infrastructure development	To Develop residential sites in Lebowakgomo	Number of Residential sites developed in Lebowakgomo Unit H	-	R 615 000.00	R 615 000.00	R0.00	R0.00	0	293 sites	Develop 293 residential sites in Lebowakgomo Unit H	Designs completed and EIA approval granted by LEDET	Target not achieved	Design and EIA approval granted late by LEDET	To start with the development sites for residential	Copy of basic assessment report	Tec 48
Basic service delivery and Infrastr	To extend the Municipal main Offices in	Number of Municipal offices extended in Lebowakgo	-	R 6 000 000.00	R 3 000 000.00	R0.00	R0.00	1	1	Extend one Municipal office in Lebowakg	0	Target not achieved	Contract of service provider	SCM to expedite allocation	Draft tender document	Tec 49

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Infrastructure development	Lebowakgomo Zone F	Zone F								Zone F			expired and terminated, and so the project had to be advertised anew for professional services. The Bid closed on the 24 February	ion of specific projects to appointed service providers		

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													ry 2015.			
Basic service delivery and Infrastructure development	To fence around the perimeter and pavement of parking area for Technical Services offices in Lebowakgomo Zone A	Number of Technical Services Municipal offices fenced and paved in Lebowakgomo Zone A	-	R 1 274 140.00	R 1 274 140.00	R0.00	R0.00	1	1	Pave and Fence one Municipal office (Technical Services) in Lebowakgomo Zone A	Partially completed (1) 95%	Target not achieved	Delay in the appointment of the contractor	Contractor to finalise the outstanding work before end first quarter (2015/16)	Site visit progress report	Tec 50
Basic service delivery and	To construct fencing around	Number of new traffic testing facilities	-	R 170 000.00	R 170 000.00	R0.00	R0.00	0	1	Fence one new traffic testing at	1	Target achieved	None	None	Site visit progress	Tec 51

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Infrast ructur e develop ment	the perimeter of new traffic testing facility.	fenced at Magatle								Magatle					report	
Basic service deliver y and Infrast ructur e develop ment	To upgrade the VTS to Grade A	Number of VTS upgraded from Grade B to A.	-	R 1 800 000.00	R 1 800 000.00	R0.00	R0.00	0	1	Upgrade one VTS from Grade B to A	0	Target not Achieved	Project suspended as requested by Community Services (New Spec for Grade A,	Project to be re-budgeted in the next financial year	Draft tender document	Tec 52

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													insufficient Budget). Council resolved that professional services must be sought to investigate and inform realistic			

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													budget .			
Basic service delivery and Infrastructure development	To construct cashier cubicles in the public safety building	Number of cashier cubicles installed in the public safety building.	-	R 300 000.00	R 300 000.00	R0.00	R0.00	0	4	Install four cashier cubicles installed in the public safety building.	0	Target not achieved	Late advertisement	Contractor to expedite completion of the remaining work in the first quarter of (2015/16)	Site visit progress report	Tec 53

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Basic service delivery and Infrastructure development	To construct welcoming walls alongside the road at the boundaries of the Municipality	number of welcoming walls constructed alongside the road at Municipal boundaries	-	R300 000.00	R300 000.00	R0.00	R0.00	0	2	Construct two welcoming walls alongside the road at the boundaries of the Municipality	0	Target not achieved	SANRAL did not give approval	The project to be rolled over and scope amended to comply with SANRAL instruction	Site visit progress report	Tec 54
Basic service delivery and Infrastructure	To purchase and erect Wood Wendy houses	number of eye testing offices partitioned in the public	number of portable guard houses installed	R 50 000.00	R 50 000.00	R0.00	R0.00	0	5	Install two portable Guard houses at Municipal	2	Target Achieved	None	None	Contractor's purchase order	Tec 55

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
e development	for security personnel in all Municipal Offices	safety building	at Municipal premises							building (Civic Centre)						
Local Economic Development	To develop new Northern informal trading stores	Number of northern informal trading stores developed	-	R 2 000 000.00	R 2 000 000.00	R0.00	R0.00	0	6	Develop six Northern informal trading stores	0	Target Achieved	None	None	Draft tender document	Tec 56
Local Economic Development	To create 65 Full time equivalent jobs through EPWP on	Number of full time equivalent jobs created through EPWP on	-	R0.00	R0.00	R0.00	R0.00	50	50	Create hundred jobs through EPWP on infrastructure	314	Target Achieved	None	None	Monthly EPWP Reports	Tec 57

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	infrastructure development projects	Infrastructure Development Projects								development projects						
Local Economic Development	To pave market stalls	Sqm of paved market stalls areas at lebowakgomo unit F	-	R700 000	833 577.60	R0.00	R0.00	0	1350sqm	Pave 1350sqm of market stalls at Lebowakgomo unit F	1350sqm paved	Target Achieved	None	None	Practical completion certificate	Tec 58
Municipal Transformation and Organisational	Recruitment and retention of competent human capital	Number of vacant & funded positions filled by June 2015 (recruitment and	-	R0.00	R0.00			240	4	Fill four vacant and funded positions by June 2015	6	Target achieved	None	None	Advert, short listing and interview report	Corp 01

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Development		selection)														
Municipal Transformation and Organisational Development	Recruitment and retention of competent human capital	Number of internships positions filled (risk office)	-	R200 000	R0.00			4	2	Fill two internship positions(risk office)	2	Target achieved	None	None	Advert , short listing and interview report	Corp 02
Municipal Transformation and Organisational	Develop the retention policy	Number of retention policy developed by June 2015	-	R0.00	R0.00			0	1	Develop one retention policy	0	Target not achieved	The draft policy was completed towards the	Policy still to be taken for consultation with	Approved strategy by Council	Corp 03

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Development													end of the financial year	Labour and management		
Municipal Transformation and Organisational Development	Review employment equity plan	Number employment equity plan reviewed by October 2015	-	R0.00	R0.00			1	1	Review one employment equity plan by October 2015	1	Target achieved	None	None	Approved employment equity plan by council	Corp 04
Municipal Transformation and Organisational Development	Review of the organisational structure	Number of organisational structure approved by June	-	R0.00	R0.00			1	1	Approve one organizational structure by June	0	Target not achieved	The appointed service provider	The submission to be done to	Approved organisational structure	Corp 05

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
sation al Development		2015								2015			finished towards the end of the financial year and waiting for Council approval	Council for approval before the new financial year	ure by council	
Municipal Transformation and Organ	Implementation of Job evaluation	Job evaluation conducted by December 2014 (Work	-	R800 000.00	R0.00			1	1	Conduct one job evaluation by June 2015	0	Target not achieved	Delayed for submission to Council	To submit the report to council	Final job evaluation report	Corp 06

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
sational Development		Study)											I	for approval		
Municipal Transformation and Organisational Development	Implementation of skills audit	Number of skills audit conducted by March 2015	-	R0.00	R0.00			1	1	Conduct one skills audit by March 2015	1	Target achieved	None	None	Completed skills audit forms	Corp 07
Municipal Transformation and Organisational Development	Development of the WSP	Workplace Skills plan developed by 30 April 2015	-	R0.00	R0.00			1	1	Develop one skills plan by 30 April 2015	1	Target achieved	None	None	Approved workplace skills plan	Corp 08

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
sational Development															by LGSET A	
Municipal Transformation and Organisational Development	Development of the WSP	Number of officials trained quarterly	-	R1.6 M	R0.00			57	109	Train 109 officials	89	Target achieved	Unavailability of funds	Training to be budgeted correctly	Appointments letters and requisitions/ certificate of completion	Corp 09
Municipal Transformation and	Development of the WSP	Number of councillors trained quarterly	-	R0.00	R0.00			31	35	Train 35 Councillors	37	Target achieved	None	None	Appointments letters and	Corp 10

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Organisational Development															requisitions/ certificate	
Municipal Transformation and Organisational Development	Inspection & visit of municipal buildings	Number of municipal buildings inspections /visits conducted on a quarterly basis	-	R0.00	R0.00			24	24	Conduct twenty four inspections/visits on municipal buildings on a quarterly basis	24	Target achieved	None	None	Inspection reports	Corp 11
Municipal Transformation	Inspection & visit of municipal	Number of municipal Construction projects	-	R0.00	R0.00			15	15	Conduct fifteen inspections/visits	15	Target achieved	None	None	Inspection reports	Corp 12

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
on and Organizational Development	buildings	inspections /visits conducted on a quarterly basis								on municipal construction projects on a quarterly basis						
Municipal Transformation and Organizational Development	Convening of quarterly OHS meetings	Number of quarterly OHS meetings held	-	R0.00	R0.00			4	4	Hold four OHS meetings	4	Target achieved	None	None	Minutes and attendance register	Corp 13

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Municipal Transformation and Organisational Development	Convening of LLF meetings	Number of LLF meetings held monthly	-	R0.00	R0.00			2	12	Hold twelve LLF monthly meetings	12	Target achieved	None	None	Minutes and attendance register	Corp 14
Municipal Transformation and Organisational Development	Conducting of Labour relations workshops	Number of labour relations workshops conducted on a quarterly basis	-	R0.00	R0.00			4	4	Conduct four labour relation workshops on a quarterly basis	4	Target achieved	None	None	Minutes and attendance register	Corp 15

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Good Governance and Public Participation	provide municipal accountability and strengthen local democracy	Number of Annual Ward Committee conference held	-	R400,000	R0.00			1	1	Hold one annual ward committee conference	1	Target achieved	None	None	Ward Committee Resolutions	Corp 16
Good Governance and Public Participation	provide municipal accountability and strengthen local democracy	Number of training workshops conducted	-	R120,000	R0.00			1	1	Conduct one training workshop	1	Target achieved	None	None	Attendance register and report on training	Corp 17
Good Governance and	provide municipal accountability and	Number of Ward Forums conducted	-	R67,000.00	R0.00			4	3	Conduct three ward forums	3	Target achieved	None	None	Attendance register,	Corp 18

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Public Participation	strengthen local democracy														programme and presentations	
Good Governance and Public Participation	provide municipal accountability and strengthen local democracy	Number of bi-monthly ward community meetings	-	R0.00	R0.00			67	174	Hold 174 bi-monthly ward community meetings	25	Target not achieved	Meeting postponed due to unavailability of councillors and community members.	Publicity needs to be intensified	Attendance register and programme	Corp 19

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Good Governance and Public Participation	Provide effective and efficient council support management	Number of EXCO meetings held	-	R0.00	R0.00			17	12	Hold twelve Exco meetings	12	Target achieved	None	None	Attendance register and agenda	Corp 20
Good Governance and Public Participation	Provide effective and efficient council support management	Number of Community Council Outreach Meetings held	-	R 262,279	R0.00			16	6	Hold six Council meetings	6	Target achieved	None	None	Attendance register and agenda	Corp 21
Good Governance and	Provide effective and efficient	Number of Portfolio Meetings held	-	R0.00	R0.00			80	96	Hold 96 portfolio meetings	26	Target not achieved	Meetings postponed	Office of the speaker to	Attendance register and	Corp 22

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Public Participation	council support management												due to quorum not formed	put measures to councilors who don't attend meetings	agenda	
Good Governance and Public Participation	Provide effective and efficient MPAC support	Number of Municipal Public Accounts Committee Public Hearings conducted	-	R 100,000	R0.00			1	1	Conduct one municipal accounts committee public hearing	1	Target achieved	None	None	Attendance register and agenda	Corp 23

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Good Governance and Public Participation	Provide effective and efficient MPAC support	Number of Oversight Reports on annual report submitted to Council	-	R0.00	R0.00			1	1	Submit one oversight report to council	1	Target achieved	None	None	Attendance register and agenda	Corp 24
Good Governance and Public Participation	Provide effective and efficient MPAC support	Number of Quarterly MPAC Resolutions reported	-	R0.00	R0.00			0	4	Report on four MPAC quarterly resolutions	4	Target achieved	None	None	reports and attendance register	Corp 25
Good Governance and Public Participation	provide cost effective fleet operations	Number of reports on cost management systems with	-	R0.00	R0.00			0	12	Capture twelve reports on cost management	12	Target achieved	None	None	reports and attendance register	Corp 26

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
pation		different cost elements captured								system with different cost elements captures						
Good Governance and Public Participation	provide cost effective fleet operations	Number of reports on vehicle planned maintenance management systems captured	-	R0.00	R0.00			0	12	Capture twelve reports on vehicle planned maintenance management system	12	Target achieved	None	None	Completed template	Corp 27
Good Governance and	Provide security systems for safety	Number weekly sites visits	-	R0.00	R0.00			48	48	Conduct 48 weekly sites visits	49	Target achieved	None	None	Compiled report	Corp 28

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Public Participation	of staff and municipal assets	conducted													s	
Municipal Transformation and Organisational Development	Facilitate, co-ordinate and manage cases	Number of cases handled and finalised	-	R3.5m	R0.00			18	100%	Coordinate 100% cases	100%	Target achieved	None	None	Register of Legal cases	Corp 29
Municipal Transformation and Organisational Development	Review of By Laws	Number of By-Laws reviewed	-	R0.00	R0.00			15	5	Review five By-Laws	5	Target Achieved	None	None	Approved by -law and Council	Corp 30

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
sational Development															resolution	
Municipal Transformation and Organisational Development	Provide legal advice	Number of legal advice and opinions provided	-	R0.00	R0.00			10	100%	Provide 100% legal advice and opinion	100%	Target Achieved	None	None	Issued Memo	Corp 31
Municipal Transformation and Organisational Development	Draft and edit contracts	Number of contracts drafted and edited	-	R0.00	R0.00			40	20	Draft and edit twenty contracts	20	Target Achieved	None	None	Copies of contracts drafted	Corp 32

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
sational Development																
Municipal Transformation and Organisational Development	Developed and implementation of electronic traffic fines management system	Functional electronic traffic management system installed by March 2015	-	R1million	R0.00			0	1	Install one functional electronic traffic management system by March 2015	0	Target not achieved	The tender has been evaluated and it is awaiting adjudication and appointment of the service	To speed up the appointment of the service provider	completion certificate and the system	Corp 33

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													provider.			
Municipal Transformation and Organisational Development	Development of ICT Change Management Policy	Number of ICT Change Management Policy developed by September 2014	-	R0.00	R0.00			ICT Security Policy	1	Develop one policy on ICT Change Management by September 2014	1	Target Achieved	None	None	Approved ICT Change Management Policy	Corp 34
Municipal Transformation and Organisational	Revision of e-Venus user access on a quarterly	Number of E-Venus users access revised during second and fourth	-	R0.00	R0.00			100%	100%	Review 100% E-Venus users access during second and	100%	Target Achieved	None.	None	Printed list of users.	Corp 35

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Development	basis	quarter								fourth quarter						
Municipal Transformation and Organisational Development	Review of ICT SLAs	Number of SLAs reviewed by June 2015	-	R0.00	R0.00			6	6	Review six SLAs by June 2015	6	Target achieved	None	None	Approved SLA's	Corp 36
Municipal Transformation and Organisational	Procurement of Desktop Computers	Number of Desktop Computers procured by June 2015	-	R200 000.00	R0.00			0	20	Procure twenty Desktop computers by June 2015	0	Target not achieved	Delays in SCM processes.	SCM to improve on their response time	Procured Desktop computers	Corp 37

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Development														for advertisement of bids.		
Municipal Transformation and Organizational Development	Procurement of Desktop Computers	Councillors IT Support Centre	-	R699 500 00	R0.00			0	1	Establish one Councillors IT Support Centre	0	Target not achieved	Awaiting for procurement of IT facilities	To speed up the procurement processes	Existing IT support centre	Corp 38
Municipal Transformation	Procurement of Proxy and File	Number of Laptop computers procured	-	R200 000 00	R0.00			6	20	Procure fifteen Laptop computer	0	Target not achieved	Delays in SCM processes.	SCM to improve on	Procured Laptop computer	Corp 39

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
on and Organizational Development	Server									s				their response time for advertisement of bids	ters	
Municipal Transformation and Organizational Development	Procurement of Printers	Number of Printers Procured	-	R100,000.00	R0.00			0	20	Procure twenty printers	15	Target not achieved	Printers procured and delivered	SCM to improve on their response time for advertisement of	Procured Printers and delivery note	Corp 40

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
														bids		
Municipal Transformation and Organisational Development	To annually review the IDP & Budget in order to meet changing service delivery needs	Approved 2015/16 IDP by the 31 May 2015	-	R500,000.00	R0.00			1	1	Approve 2015/16 one IDP by the 31 May 2015	1	Target achieved	None	None	Approved IDP	PLED 01
Municipal Transformation and Organisation	To periodical ly monitor and asses the institutio	Number of Municipal SDBIP's approved by the Mayor by	-	R50 000.00	R40 000.00			1	1	Approve one municipal SDBIP by 30 June 2014	1	Target achieved	None	None	Approved SDBIP	PLED 02

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
al Development	nal performance	30 June 14														
Municipal Transformation and Organisational Development	To periodically monitor and assess the institutional performance	Number of quarterly reports tabled to council by 30 days after the end of every quarter	-	R0.00	R0.00			4	4	Table four quarterly reports to council by 30 days after the end of every quarter	4	Target achieved	None	None	Council Resolution	PLED 03
Municipal Transformation and Organisational Development	To periodically monitor and assess the	Mid-year performance report tabled in Council by 3rd quarter	-	R0.00	R0.00			1	1	Table one mid- year performance report in council by	1	Target achieved	None	None	Approved report and council	PLED 04

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
sational Development	institutional performance	(25 January 15)								3 rd quarter (25 January 2015)					resolution	
Municipal Transformation and Organisational Development	To periodically monitor and assess the institutional performance	Draft Annual Report tabled to Council by 1st quarter (31 August 2015)	-	R0.00	R0.00			1	1	Table one Annual report to council by 1 st quarter (31 August 2014)	1	Target achieved	None	None	Approved Draft Annual Report	PLED 05
Municipal Transformation and	To periodically monitor and assess	Annual report tabled to Council by 31 January	-	R0.00	R0.00			1	1	Table one Annual report to council by 31	1	Target achieved	None	None	Approved annual report	PLED 06

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Organisational Development	the institutional performance	2015								January 2015						
Municipal Transformation and Organisational Development	To periodically monitor and assess the institutional performance	Number of individual performance agreements signed by senior managers by 1st quarter(14 July 14)	-	R0.00	R0.00			6	6	Sign six individual performance agreements by senior managers by 1 st quarter (14 July 2014)	6	Target achieved	None	None	Signed Performance Agreements	PLED 07
Municipal Transf	To periodically	Number of Individual performanc	-	R0.00	R0.00			0	24	Conduct twenty four	0	Target not achieved	Postponement by	Three positions to	Signed assessments	PLED 08

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Information and Organizational Development	monitor and assess the institutional performance	Self assessment conducted for senior managers quarterly								individual performance assessments for senior managers quarterly		Not achieved	panel members and the unit is currently understaffed. Only one official is responsible for both organizational and individual	to be created for support	report	

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													ual performance			
Municipal Transformation and Organisational Development	To periodically monitor and assess the institutional performance	Reviewed performance management framework by 4th quarter	-	R0.00	R0.00			1	1	One reviewer performance management framework by 4 th quarter	1	Target Achieved	None	None	Approved policy and council resolution	PLED 09
Local Economic Development	To promote economic development	Number of capacity building sessions held with	-	R50,000.00	R50,000.00			2	4	Hold four capacity building sessions with the	4	Target achieved	None	None	Notice, invitation, agenda	PLED 10

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	initiatives of SMME's and Co-operatives	SMME's quarterly								SMME's quarterly					a and attendance register	
Local Economic Development	To promote economic development initiatives of SMME's and Co-operatives	number of exhibition conducted quarterly	-	R130,000.00	R60,000.00			3	3	Conduct three exhibitions quarterly	3	Target achieved	None	None	Notice, attendance register and agenda	PLED 11
Local Economic	To promote economic	Number of LED Learner	-	R327,926.10	R0.00			0	2	Appoint two LED Learnersh	0	Target not achieved	Awaiting information	Reminder to be	Appointment	PLED 12

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Development	development initiatives of SMME's and Co-operatives	hips appointed								ips		ed	ation from the Department of COGH STA	send to CoGHS TA by Direct or Planning and LED	letters	
Local Economic Development	To promote economic development initiatives of SMME's and Co-operatives	number of Information sharing session held quarterly		R 0.00	R0.00			0	4	Hold four information sharing sessions quarterly	4	Target achieved	None	None	Invitations, attendance registers and notices	PLED 13

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Local Economic Development	To promote economic development initiatives of SMME's and Co-operative s	Review SMME's and Co-Operatives database by 3rd quarter	-	R 0. 00	R0.00			1	1	Review one SMME's and Co-operative s database by 3 rd quarter	1	Target Achieved	None	None	Datab ase compiled	PLED 14
Local Economic Development	To promote economic development initiatives of SMME's and Co-operative	Number of smme and Co-Operatives linked through business plans for funding	-	R 0. 00	R0.00			1	4	Link four SMME's and Co-Operative s through business plans for funding quarterly	4	Target Achieved	None	None	Attend ance register	PLED 15

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	s	quarterly														
Local Economic Development	To promote economic development initiatives of SMME's and Co-operative s	Number of smme's and co-operative monitoring and support site visits undertaken quarterly	-	R 0.00	R0.00			0	12	Monitor and support twelve SMME's and Co-Operative s through quarterly site visits	12	Target Achieved	None	None	Report with photos & attendance register	PLED 16
Local Economic Development	to create temporary jobs to local communities	number of work opportunities created through CWP	-	R 0.00	R0.00			300	400	Create four hundred work opportunities through	1090	Target achieved	None	None	Appointment letters	PLED 17

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
		Annually								CWP annually						
Local Economic Development	to create temporary jobs to local communities	number of work opportunities created through EPWP Annually	-	R 0. 00	R0.00			0	400	Create four hundred work opportunities through EPWP annually	100	Target not achieved	Insufficient funds	To request more budget	Appointment letters	PLED 18
Local Economic Development	to create temporary jobs to local communities	number of jobs created through other Municipal Initiatives quarterly	-	R 0. 00	R0.00			0	400	Create four hundred jobs through other municipal initiatives	364	Target not achieved	Insufficient funds	To request more budget	Appointment letters	PLED 19

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
										quarterly						
Local Economic Development	to create temporary jobs to local communities	number of informal traders licences issued in Lebowakgomo Township by 1st quarter	-	R 0.00	R0.00			0	1	Issue one informal traders licenses in Lebowakgomo township by 1 st quarter	0	Target not achieved	In consultation with the Hawkers	Workshop with hawkers on by law and implement immediately	Copies of license issued	PLED 20
Local Economic Development	to create temporary jobs to local communities	number of sector Forums held quarterly	-	R50,000.00	R25,000.00			3	4	Hold four sector forums quarterly	0	Target not achieved	The meeting failed to materialise	Conduct 3 sector forum in the 4 th quarter	Attendance register	PLED 21

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													due to unavailability of stakeholders	r		
Spatial Rationale	To monitor, guide and control spatial development within the municipality	Reviewed municipal SDF reviewed	-	R250,000.00	R0.00			1	1	Review one municipal SDF	0	Target not achieved	Delay caused by training provided by Rural development and Land Reform on Spatial	At the adjudication stage	Approved SDF and Council Resolution	PLED 22

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													Planning and Land Use Management Act (SPLUMA) implementation			
Spatial Rationale	To monitor, guide and control spatial development within the municipal	Number of spatial planning awareness sessions held with traditional authorities	-	R25,000.00	R0.00			3	4	Hold four awareness sessions with the traditional leaders on spatial planning	4	Target Achieved	None	None	Attendance register and presentation	PLED 23

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	ity															
Spatial Rationale	To monitor, guide and control spatial development within the municipality	Development of Zebediela LSDF	-	R500,000.00	R0.00			1	1	Develop one LSDF at Zebediela	0	Target not achieved	Delay caused by training provided by Rural development and Land Reform on Spatial Planning and Land Use	At the adjudication stage	Approved LSDF by Council	PLED 24

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													Management Act (SPLUMA) implementation			
Spatial Rationale	To monitor, guide and control spatial development within the municipality	Conducted Integrated Digital Land Audit System within Lebowakgomo township	-	R1,100,000.00	R0.00			0	1	Conduct one integrated digital land audit system within Lebowakgomo township	0	Target not achieved	Appointment of service provider was done late due to the SCM Process	Link the collected information to the digital system (GIS)	Survey report	PLED 25

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													ses			
Spatial Ration ale	To monitor, guide and control spatial development within the municipality	Updated municipal valuation system through supplementary roll	-	R717,414.00	R0.00			1	1	Update one municipal valuation system through supplementary roll	0	Target achieved	None	None	Certified supplementary valuation roll	PLED 26
Spatial Ration ale	To monitor, guide and control spatial development within the	Number of amendment of Land Use Scheme for Lebowakgo mo	-	R150,000.00	R0.00			1	1	Amend one land use scheme for Lebowakgo mo	0	Target not achieved	Delayed by SCM Processes	Appointment of service provider to be	Approved General Plan	PLED 27

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	municipality	Township								township				done		
Spatial Rationale	To monitor, guide and control spatial development within the municipality	Number of applications for land use rights (R188 & R293 & Lebowakgo mo Town Planning Scheme processed within 3 months)	-	R0.00	R0.00			0	80	Process 80 applications for land use rights within three month	7	Target not achieved	Applications have not been received from applicants	Continued works hop on land matters with traditional leaders	Approved Applications	PLED 28
Spatial Rationale	To monitor, guide and control spatial	Conduct EIA in Unit Q & Unit R Ext 3	-	R415,980.00	R0.00			0	833	Conduct EIA on 833 in unit Q and R Ext	0	Target not achieved	Delay in the appointment of	The appointment of service	Final report Approval of ROD	PLED 29

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	development within the municipality									3			service provider	provider to be done	by MEC	
Spatial Rationale	To monitor, guide and control spatial development within the municipality	Number of sites disposed at Lebowakgom Township	-	R0.00	R0.00			0	300	Dispose 300 sites in Lebowakgom township	0	Target not achieved	No water and sanitation infrastructure available	Awaiting for District office to do the water and sanitation infrastructure	Deed of grant	PLED 30

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Spatial Rationale	To monitor, guide and control spatial development within the municipality	Number of unregistered municipal building sites surveyed & registered annually	-	R500,000.00	R0.00			0	6	Conduct survey on six unregistered municipal building sites and register them	0	Target not achieved	Advert was not responsive	Refine the terms of reference	General Plans	PLED 31
Spatial Rationale	To monitor, guide and control spatial development within the municipality	Number of non compliance inspections conducted quarterly.	-	R0.00	R0.00			0	40	Conduct 40 non compliance inspections quarterly	05	Target not achieved	Site inspections only conducted in the township	Conduct daily inspections	sites inspection reports	PLED 32

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Spatial Rationale	To monitor, guide and control spatial development within the municipality	% of Building plans approved/considered within 30/60days	-	R0.00	R0.00			74	100%	Approve/consider hundred percent submits building plans within 30/60 days	25%	Target not achieved	Non approval are caused by Debt incurred by residents	Engage with the Revenue section for debt agreement	Evaluation form and quarterly report	PLED 33
Spatial Rationale	To monitor, guide and control spatial development within the municipality	# of inspections conducted to ensure building regulation compliance / contraventions	-	R0.00	R0.00			300	300	Conduct 300 inspections to ensure compliance/contraventions with the building regulation	5	Target not achieved	Inspections undertaken only in the Township	Daily inspection and awareness campaigns to include the rural	Inspection report	PLED 34

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
		quarterly								quarterly				areas		
Spatial Ration ale	To monitor, guide and control spatial development within the municipality	-	Developed Local integrated transport plan	R0.00	R500 000.00			0	-	Develop one local integrated transport plan	0	Target not achieved	Project from CDM and budget adjustment approval occurred in 28 February 2015	Fast track and ensure appointment by first quarter of the next financial year	Approved plan by council	PLED 35
Spatial Ration	To improve access to	Number of trees and plants	-	R0.00	R0.00			100	100	Plant one hundred	100	Target Achieved	None	None	Tree distribution	PLED 36

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
ale	environment management services to 25% by 2016	planted								trees		ed			register	
Spatial Rationale	To ensure a safe and healthy environment	Number of two environmental calendar days celebrated (Arbour day and world environmental day	-	R20 000.00	R0.00			2	2	Celebrate two environmental calendar days	2	Target Achieved	None	None	Attendance register and main	PLED 37

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Spatial Rationale	Alien plant eradication	-	Number of weeks worked to eradicate Alien plants	R0.00	R0.00			0	-	Work for 21 weeks to eradicate Alien Plants	21	Target Achieved	None	None	Weekly and/or daily attendance register of workers	PLED 38
Financial Viability and Management	To compile a Performance based budget aligned to the IDP	Approved final Budget by May 2015	-	R0.00	R0.00			1	1	Approve 2015/16 one budget by May 2015	1	Target Achieved	None	None	Approved policy and Council resolution	B+T01

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Financial Viability and Management	To review budget related policies	Approved budget, cash and investment management policy by May 2015	-	R0.00	R0.00			1	1	Approve one policy on budget, cash and investment by May 2015	1	Target Achieved	None	None	Approved policy and Council resolution	B+T02
Financial Viability and Management	To create awareness on implementation of performance based budget	Awareness workshop conducted with management	-	R0.00	R0.00			1	1	Conduct one awareness workshop with management	1	Target Achieved	None	None	Attendance Register	B+T03
Financial Viability and	Monitor financial performance of the	Number of financial reports submitted	-	R0.00	R0.00			12	12	Submit 12 financial reports to Council	12	Target Achieved	None	None	Section 71 reports	B+T04

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Management	institution	to Council and Treasury.								and Treasury					submitted to treasury	
Financial Viability and Management	To compile monthly bank reconciliations	Number of bank reconciliations	-	R0.00	R0.00			12	12	Compile twelve bank reconciliations	12	Target Achieved	None	None	Bank Reconciliation reports	B+T05
Financial Viability and Management	To compile Annual Financial Statement	Compilation and submission of GRAP Compliance Annual Financial Statements	-	R0.00	R0.00			1	1	Compile and submit one GRAP compliance annual financial statements	1	Target Achieved	None	None	GRAP Compliant AFS	B+T06

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Financial Viability and Management	To compile a GRAP compliant fixed assets register	GRAP compliant assets register	-	R3000 000.00	R0.00			1	1	Compile one GRAP compliance assets register	1	Target Achieved	None	None	Asset Register	B+T07
Financial Viability and Management	To compile a GRAP compliant fixed assets register	Monthly reconciliation of assets	-	R0.00	R0.00			12	12	Compile twelve monthly reconciliation of assets	12	Target Achieved	None	None	Approved Reconciliations	B+T08
Financial Viability and Management	To review asset management policy	Approved asset management policy by the May 2015	-	R0.00	R0.00			1	1	Approve one policy on asset management by May 2015	1	Target Achieved	None	None	Council Resolution	B+T09

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Financial Viability and Management	To safeguard municipal assets	Number of assets verification reports	-	R0.00	R0.00			3	2	Compile two reports on assets verification	2	Target Achieved	None	None	Council Resolution	B+T10
Financial Viability and Management	To review supply chain management policy	Approved supply chain management policy by the May 2015	-	R0.00	R0.00			1	1	Approve one policy on supply chain management	1	Target Achieved	None	None	Council Resolution	B+T11
Financial Viability and Management	To submit quarterly SCM reports		-	R0.00	R0.00			4	4	Submit four SCM reports to council	4	Target Achieved	None	None	Council Resolution	B+T12

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Financial Viability and Management	To develop SCM annual procurement plan	signed off SCM annual procurement plan by the 30th June 2015	-	R0.00	R0.00			1	1	Sign off one SCM annual procurement plan by the 30 th June 2015	1	Target Achieved	None	None	Council Resolution	B+T13
Financial Viability and Management	To conduct SCM workshop with service providers	Number of SCM workshops with service providers	-	R0.00	R0.00			1	1	Hold one SCM workshop with service providers	1	Target Achieved	None	None	Advert and Attendance Register	B+T14
Financial Viability and Management	To develop and review service	Developed of database	-	R0.00	R0.00			1	1	Develop one SCM database	1	Target Achieved	None	None	Electronic Database	B+T15

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
ement	providers data base															
Financial Viability and Management	To develop and review service providers data base	Number of data base reviews conducted by Dec 2014, Mar and June 2015	-	R0.00	R0.00			3	3	Conduct three reviews on SCM database by Dec 2014, March and June 2015	3	Target Achieved	None	None	Newspaper Advert	B+T16
Financial Viability and Management	To conduct annual stock take	stock take report by Dec 2014 and June 2015	-	R0.00	R0.00			2	2	Compile two reports on stock take by Dec 2014 and June	2	Target Achieved	None	None	Stock take report	B+T17

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
										2015						
Financial Viability and Management	To compile monthly stock reconciliations	Number of stock reconciliation reports	-	R0.00	R0.00			12	12	Compile twelve stock reconciliation reports	12	Target Achieved	None	None	Stock reconciliation report	B+T18
Financial Viability and Management	To review revenue management related policies	Number of policies reviewed by May 2015: debt & credit control policy, debt write off policy & tariff	-	R0.00	R0.00			3	3	Review three policies on debt & credit control, debt write off and tariff	3	Target Achieved	None	None	Council Resolution	B+T19

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Financial Viability and Management	To implement property rates policy	Number of reconciliations between valuation roll & billing	-	R0.00	R0.00			12	12	Compile twelve reconciliations between valuation roll and billing	12	Target Achieved	None	None	Approved reconciliations report	B+T20
Financial Viability and Management	To update consumer database	Number of updated data analysis reports	-	R0.00	R0.00			12	12	Update twelve reports on data analysis	12	Target Achieved	None	None	Updated Analysis Report	B+T21
Financial Viability and Management	To review revenue enhancement strategy	Approved revenue enhancement strategy by Mar 2015	-	R0.00	R0.00			1	1	Approve one revenue enhancement strategy	1	Target Achieved	None	None	Council Resolution	B+T22

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
										by March 2015						
Financial Viability and Management	To increase revenue collection rate	percentage revenue collection rate	-	R0.00	R0.00			20	25	Collection of 25% revenue rate	15.41 %	Target not achieved	Non payment of municipal services	Awareness to be done to Lebowakgom o residential	Quarterly Revenue Report	B+T23
Financial Viability and Management	To pay creditors within 30 days upon receipt of invoices	percentage of creditors paid	-	R0.00	R0.00			86	100	Pay 100% creditors	100%	Target Achieved	None	None	Copies of payment voucher, suppliers	B+T24

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
															invoices and bank statements	
Financial Viability and Management	To submit quarterly reports in terms of sec(66)	Number of quarterly reports submitted to council	-	R0.00	R0.00			4	4	Submit four reports to Council	4	Target achieved	None	None	Council Resolution	B+T25
Good Governance and Public participation	To improve communications system in the municipality	One Reviewed Communication Strategy approved by Council by Dec 2014	-	R0.00	R0.00			1	1	Review one communication strategy and approve by council by June	1	Target achieved	None	None	Final approved strategy and Council Resolution	MM1

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
										2015						
Good Governance and Public participation	To improve communications system in the municipality	Report information to update municipal website to SITA on a quarterly basis.	-	R0.00	R0.00			12	12	Update municipal website quarterly	12	Target Achieved	None	None	List of register of emails sent to SITA	MM2
Good Governance and Public participation	To improve communications system in the municipality	Provide communication support to internal and external stakeholders.	-	R600,000.00	R0.00			12	12	Provide Support to internal and external stakeholders	12	Target Achieved	None	None	List of Events supported, attendance registers and photos	MM3

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Good Governance and Public participation	To improve communications system in the municipality	Develop quarterly municipal newsletters editions.	-	R50,000.00	R0.00			4	4	Develop four municipal newsletters quarterly	4	Target not Achieved	.None	None	Printed newsletters.	MM4
Good governance and public participation	To provide assurance and consulting services to management and Council	Number of quarterly Internal Audit reports submitted to Audit Committee	-	R0.00	R0.00				8	Submit eight internal audit report to audit committee	8	Target Achieved	None	None	Approved Internal Audit reports Minutes of Audit	MM5

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	on internal controls, risk management and governance														Committee meetings reflecting recommendation on the approved reports	
Good governance and public participation	To provide assurance and consulting services to	Number of Quarterly Audit Committee meetings held	-	R272,000.00	R0.00			4	4	Approve one annual internal audit plan for 2015/16	4	Target Achieved	None	None	Minutes of the meeting	MM6

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
pation	management and Council on internal controls, risk management and governance									by audit committee by 30 June 2015						
Good governance and public participation	To provide assurance and consulting services to management and Council	Number of Audit Committee quarterly reports submitted to Council	-	R28,000.00	R0.00			3	4	Submit four audit committee reports to council	4	Target Achieved	None	None	Minutes of the Council meeting	MM7

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	on internal controls, risk management and governance															
Good governance and public participation	To provide assurance and consulting services to management and Council on	Number of Quarterly Risk Management Reports Compiled and submitted to Risk Committee	-	R0.00	R0.00			4	4	Compile and submit quarterly Risk management reports to Risk Committee	4	Target achieved	None	None	Attendance register of risk committee meetings	MM8

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	internal controls, risk management and governance															
Good governance and public participation	To provide assurance and consulting services to management and Council on internal controls, risk	Number of Risk Management Committee Meetings conducted	-	R50,000.00	R0.00			4	4	Conduct four risk management committee meetings	4	Target achieved	None	None	Attendance register of Risk Committee Meeting	MM9

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	management and governance															
Good governance and public participation	To provide assurance and consulting services to management and Council on internal controls, risk management and governance	Number of quarterly Anti Fraud and Corruption Awareness Campaigns Conducted	-	R50,000.00	R0.00			4	4	Conduct four Anti Fraud and Corruption awareness campaigns	4	Target achieved	None	None	Attendance register	MM10

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	ce															
Good governance and public participation	To provide assurance and consulting services to management and Council on internal controls, risk management and governance	Number of Risk Management Workshop held for Officials and Counsellors	-	R0.00	R0.00			2	2	Hold risk Management workshop for officials and councillors	2	Target achieved	None	None	Attendance Register	MM11

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Good governance and public participation	Response to AGSA Audit Queries	Number of AGSA Queries attended to quarterly	-	R0.00	R0.00			4	4	Attend to four AGSA queries quarterly	4	Target achieved	None	None	Numbers of AGSA QUERIES	MM12
Good governance and public participation	Response to Internal Audit Queries	Number of Internal Audit Queries attended to quarterly	-	R0.00	R0.00			4	4	Attend to four Internal Audit Queries	4	Target achieved	None	None	Number of Internal Audit Queries report and Attendance	MM13

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Good governance and public participation	Mitigation of Risks Identified	Number of Risk mitigated on a quarterly basis	-	R0.00	R0.00			4	4	Mitigate four risks	4	Target achieved	None	None	Number of Risk Report and reminders	MM14
Good governance and public participation	Implementation of Council Resolutions	Number of Council Resolutions implemented	-	R0.00	R0.00			6	100%	Implementation of 100% Council Resolutions	100%	Target achieved	None	None	Implemented Council Resolution	MM15
	To provide quality service	% of appointed service provider assessed	-	R0.00	R0.00			0	100%	Assess 100% appointed service providers	100%	Target achieved	None	None	Report on Service Providers	MM16

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
															Performance	
Good governance and public participation	To provide strategic leadership	Weekly Executive Management meetings held	-	R0.00	R0.00			12	48	Hold weekly executive management meetings	25	Target not Achieved	Weekly Executive management meeting did not held due to commitment of Executive Management	Yearly programme to be drafted and approved by the Municipal Manager	Attendance Register and approved minutes	MM17

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
													.			
Good governance and public participation	Monitoring and implementation of premier's hotline cases	Number of premier's hotline progress reports compiled	-	R0.00	R0.00			4	4	Compile four premier's hotline progress reports	4	Target achieved	None	None	Report to Office of Premier Limpopo	MM18
Good governance and public participation	Monitoring and Implementation of presidential hotline cases	Number of presidential hotline progress reports compiled	-	R0.00	R0.00			4	4	Compile four presidential hotline progress reports	4	Target achieved	None	None	Report to Office of the Premier Limpopo	MM19

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
Good governance and public participation	Batho Pele Build up Events	Number of Events held by October 2014	-	R0.00	R0.00				1	Hold one event by October 2014	1	Target achieved	None	None	Attendance Register	MM20
Good governance and public participation	Coordinate, advocate, capacitate, mainstream, monitor and evaluate special focus program	Number of special focus structures and forums established and supported	-	R60,000.00	R0.00			5	1	Establish and support one special focus structures and forum	1	Target Achieved	None	None	Attendance Register	MM21

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	mes															
Good governance and public participation	Coordinate, advocate, capacitate, mainstream, monitor and evaluate special focus programmes	Number of Special focus meetings co ordinate	-	R20,000.00	R0.00			10	22	Coordinate twenty two special focus meetings	5	Target achieved	None	None	Attendance registers	MM22
Good governance and	Coordinate, advocate, capacitate	Number of Compliance Workshop conducted	-	R150,000	R0.00				3	Conduct three compliance	4	Target achieved	None	None	Attendance registers	MM23

Initial: Acting Municipal Manager:

Initial: Mayor:

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
public participation	e, mainstream, monitor and evaluate special focus programmes	for Special Focus Projects								workshops on special focus projects					rs	
Good governance and public participation	Coordinate, advocate, capacitate, mainstream, monitor and evaluate special	Number of Special Focus Project supported	-	R160,000.00	R0.00			0	3	Conduct three special focus awareness campaigns	4	Target achieved	None	None	Attendance Register	MM24

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
	focus programmes															
Good governance and public participation	Coordinate, advocate, capacitate, mainstream, monitor and evaluate special focus programmes	Number of Special Focus Calendar Activities Participated	-	R120,000.00	R0.00			7	4	Participate on four special focus calendar	4	Target achieved	None	None	Attendance Register	MM25
Good governance	Coordinate, advocate,	number of Local Aids Technical	-	R0.00	R0.00			0	4	Hold four HIV/AIDS Forum	4	Target achieved	None	None	Attendance Register	MM26

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
and public participation	capacity, mainstream, monitor and evaluate special focus programmes	Committee meetings held								meetings					er	
Good governance and public participation	Coordinate, advocate, capacity, mainstream,	Number of HIV/AIDS forum meetings for Lepelle-Nkumpi AIDS	-	R4,000.00	R0.00			0	4	Hold four HIV/AIDS forum meetings	4	Target achieved	None	None	Attendance Register	MM27

KPA	Strategy	KPI	Reviewed Indicator	Budget	Adjusted Budget	Actual in the current year	Variance budget	Baseline	Annual Target	Reviewed Target	Annual Achievement	Target Achieved /Not	Explanation of Variance	Mitigation/ Corrective Measure	Portfolio of Evidence	File Reference Number
pation	monitor and evaluate special focus programmes	Council held														
Good governance and public participation	To improve public participation in the municipality	Number of event management meetings held	-	R350,000.00	R0.00			0	2	Hold two events management meeting	2	Target achieved	None	None	Attendance Register	MM28

Initial: Acting Municipal Manager:

Initial: Mayor:

Appointed Service Providers Assessment Report for 2014/15 financial year in terms of section 46 sub section (a) of Municipal Systems Act (INCLUDING APPENDIX O OF MFMA CIRCULAR NO.63

Ratings 1= poor, 2 = Fair, 3= Good, 4 = Very Good, 5= Excellent

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/ Average/ Good/ Excellent)	Action taken for poor performance	Ward Number
Upgrading of 7km road from gravel to block paving – Rockville / Tleane	Morwaphiri Consulting Engineers	R4 426 800 .00	R4 201614.00	Supervision stage of the constructor	Slow progress on site	90%	4	Very Good	None	17 & 18
	KTS General Trading	R21 522 75 6.66	R14 530 889.1 6	Not completed						
Upgrading of 7km road from gravel to block paving – Zone F phase 2	T3 Consulting Engineers	R771 352.1 3	R752 899.98	Completed	N/A	100%	5	Excellent	None	15
	Monala General Trading	R10 667 96 9.52	R10 133 928.8 3							
Lining of stormwater drainage in Lebowa kgomo Zone B	Morwaphiri Consulting Engineers	R2894 239.60	R2 223 045.20	Not completed	Construction Stage: there is slow progress	40%	2	Fair	None	15
	Paxair	R11 097 65	R3 740 344.56							

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/ Average/ Good/ Excellent)	Action taken for poor performance	Ward Number
	Trading	3.42			and contractor is requesting approval of adjustment of rates which is still under assessment.					
Upgrading of 7km road from gravel to block paving – Zone F phase 2	T3 Consulting Engineers	R225 001.14	R0.00	Not Completed	Site establishment stage	10%	2	Fair	None	15
	Melrose Civil and building Construction	R8 604 757.62	R0.00							
Rehabilitation and resurfacing of 500m road:	Papate Elias Construction and projects	R2 549 576.37	R 1185 042.36	Completed	None	100%	5	Excellent	None	15

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/ Average/ Good/ Excellent)	Action taken for poor performance	Ward Number
Lebowakgomo Unit F										
Development of Roads and Stormwater Master Plan for LNM	Tshashu Consulting and Project Managers	R1 616 605 .00	R0.00	Not completed yet.	Late appointment	40%	2	Fair	None	All wards within the municipality
Number of small access bridge at Dithabaneng (Vuk'uphile)	Motsaro Trading	R616 204.02	R581 577.01	Completed	N/A	100%	5	Excellent	None	21
Number of small access bridge at Mehlaeng (Vuk'uphile)	Phepele Construction	R631 821.51	R584 837.44	Completed	N/A	100%	5	Excellent	None	2

Initial: Acting Municipal Manager:

Initial: Mayor:

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/ Average/ Good/ Excellent)	Action taken for poor performance	Ward Number
Number of small access bridge at Phalakwane (Vuk'uphile)	Bakoneng Mega Trade	R605 680.18	R566 433.65	Completed	N/A	100%	5	Excellent	None	23
Number of small access bridge at Malakabaneng (Vuk'uphile)	Kgaiwa Manuafactures	R756 671.02	R705 982.26	Completed	N/A	100%	5	Excellent	None	29
Resealing and maintenance of internal streets in Zone S and R	Ditlou Suppliers and services	R2 653 683.45	R2 515 583.39	Completed	N/A	100%	5	Excellent	None	17 & 16
Electrification of Maijane Village	Leshika Consulting	R265 018.64	R265 018.39	Completed	N/A	100%	5	Excellent	None	24
	AVN Construction	R1 892 990	R1 798 340.73		N/A	100%	5	Excellent	None	

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/ Average/ Good/ Excellent)	Action taken for poor performance	Ward Number
		.25								
Electrification of Leshoaneng Village	Leshika Consulting	R387 143.16	R387 143.17	Completed	N/A	100%	5	Excellent	None	21
	AVN Construction	R2 765 308.26	R2 627 042.85				5	Excellent	None	
Electrification of Serobaneng Village	Mulanga Consulting	R295 129.53	R140 186.53	Completed	N/A	100%	5	Excellent	None	26
	Kingki Electrical Contractor	R2 108 068.05	R1 487 951.60				5	Excellent	None	
Electrification of Hweleshaneng Village	Mulanga Consulting	R132 525.00	R41 047.83	Completed	N/A	100%	5	Excellent	None	23
	Kingki Electrical Contractor	R1 029 972.90	R978 474.26		N/A	100%	5	Excellent	None	

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/ Average/ Good/ Excellent)	Action taken for poor performance	Ward Number
Electrification of Mogodi Village	Mulanga Consulting	R151 196.66	R71818.41	Completed	N/A	100%	5	Excellent	None	26
	Kingki Electrical Contractor	R1 079 976 .15	R982 345.46		N/A	100%	5	Excellent	None	
Electrification of Makgoba Village	Mulanga Consulting	R169 573.03	R80 547.19	Practically complete	Awaiting for Eskom to energize	95%	4	Very Good	None	27
	Avansare Development Projects	R1 211 082 .92	R1009 816.12			95%	4	Very Good	None	
Electrification of Mehlaeng Village	Leshika Consulting Engineers	R237 239.34	R237 239.34	Completed	N/A	100%	5	Excellent	None	2
	Kingki Electrical Contractor	R1 694 566 .68	R1 694 566.68			100%	5	Excellent	None	

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/ Average/ Good/ Excellent)	Action taken for poor performance	Ward Number
Electrification of Motantanyane Village	Leshika Consulting Engineers	R593 998.48	R541 499.99	Practically complete	Network for 318 stands completed and energized. Currently busy with 60 additional households, which is very slow in progress.	95%	4	Very Good	None	7
	Kingki Electrical Contractor	R3 689 431.59	R3 516 492.69			95%	4	Very Good	None	
Electrification of Morotse Village	Kabole Engineering	R190 645.41	R190 645.41	Completed	N/A	100%	5	Excellent	None	20
	Seshego Electrical	R1 499 435.91	R1337 645.45		Contract was terminated due to	25%	1	Poor	Supply chain unit to	

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/ Average/ Good/ Excellent)	Action taken for poor performance	Ward Number
					abandonment of site.				blacklist the company	
Electrification of Matatane Village	High Voltage systems engineers	R144 260.05	R107 730.00	Practically Complete	Awaiting for Eskom to energize	95%	4	Very Good	None	27
	AVN construction	R1 030 428.94	R805 493.11			95%	4	Very Good	None	
Refurbishment of Mamaolo Community hall	Levy Building Construction	R93 865.32	R93 865.32	Completed	N/A	100%	5	Excellent	None	22
Palisade fence at Ga-Ledwaba Cemetery	Spinks Trading	R935 672.10	R868 728.45	Completed	N/A	100%	5	Excellent	None	13
Development of New Cemetery	Molemo Consulting	R3680 000.00	R2 244 580.42	Not Completed	Environmental Basic Assessment	50%	3	Good	None	13

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/ Average/ Good/ Excellent)	Action taken for poor performance	Ward Number
					t Report disapproved by LEDET. EIA process must restart and new land must be identified by the Municipality (<i>Community Services and PLED</i>). SLA expired and services must be stopped pending Council Decision.					

Initial: Acting Municipal Manager:

Initial: Mayor:

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/ Average/ Good/ Excellent)	Action taken for poor performance	Ward Number
Refurbishment of Cultural Centre	Shumba Engineering	R574 000.00	R0.00	Not Completed	Design and Bid Specification completed. SLA expired and services have been stopped.	50%	3	Good	None	17
Refurbishment of Civic Centre	Kagiso Quantity Surveyors	R793 090.28	R486 675.29	Practically complete	Contract terminated due to non performance of contractor	80%	3	Good	None	17
	Riverqueen Trading	R5 664 930.58	R2779 384.52			20%	1	Poor	Supply chain unit to blacklist	

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/ Average/ Good/ Excellent)	Action taken for poor performance	Ward Number
									the company	
Refurbishment of Sports Complex: Lebowakgomo	BIP Consulting	R1051 948.30	R856 571.40	Not completed	Contract terminated due to non performance of contractor	90%	4	Very Good	None	17
	Big Rock Construction	R6 768 315 .77	R5 331 537.39			25%	1	Poor	Supply chain unit to blacklist the company	
Refurbishment of Noko Tlou stadium	Rismat Engineering	R291 049.18	R243 458.73	Completed	None	100%	4	Excellent	None	29
Development of new	Nhlengani Engineers	R4089	R2403 423.35	Not	Designs completed.	80%	3	Good	None	17

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/Average/Good/Excellent)	Action taken for poor performance	Ward Number
residential sites		576.58		completed	EIA recently approved and process of appointing Contractor will begin.					
Extension of Municipal Offices	CV Chabane and Associates	R14 683 000.00	R10 507 045.50	Not Completed	Contract expired and terminated	40%	2	Fair	None	17
Construction of Mathabatha Community Hall	Humphrey Electrical and Construction	R4 140 680.30	R3 536 391.87	Practically Complete	Late connections by Eskom. Drilling and equipping of borehole as a extended scope of	95%	4	Very Good	None	27

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/ Average/ Good/ Excellent)	Action taken for poor performance	Ward Number
					work					
Construction of Perimeter Fence and Pavement at Technical Services	Muavuli Trading Enterprise	R1 243 375 .20	R903 683.70	Not Completed	Under construction, completion date is 19 August 2015.	95%	4	Very Good	None	18
Equipment and drilling of 13 boreholes at various halls, stadiums and tourism camps around the community	DIGES cc	R3 042 301 .81	R2 334 743.03	Practically Complete	Drilling was done but could not find enough water and the service provider to do survey in another area.	90%	4	Very Good	None	1,2,9,10 ,12,22,26,24,25, three in ward 29 and 19
Paving of Market Stalls in Zone A	PJMJ Engineering and Plant Hire	R526 303.80	R499 988.61	Completed	None	100%	5	Excellent	None	18

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/Average/Good/Excellent)	Action taken for poor performance	Ward Number
Paving of Market Stalls in Zone F	Hunadi Matuba Trading	R507 998.09	R422 397.69	Completed	None	100%	5	Excellent	None	15
Construction of Two Welcoming Walls	Camrok Construction	R151 884.48	R0.00	Not Completed	Project was stopped due to disapproval of plans by SANRAL.	N/A	Could not be rated since they never received the site.	N/A	None	11 & 20
Landfill management	Ingwe Waste Management	R2 715 265.68	R2 918 400.00	Three years contract	None	50%	3	Good	None	20
Municipal Security	Tyzer T Security	R4205720.00	R1144736.82	Was appointed on month to	None	50%	3	Good	None	17

Project Name	Appointed Service Providers	Contract Amount	Expenditure	Completed or Not Completed	Reason for Non completion	Percentage Completed	Scoring (1-5 Rating)	Service Provider Performance (Poor/ Average/ Good/ Excellent)	Action taken for poor performance	Ward Number
				month (six month contract)						
Municipal Security	Matome and Moloto Protection Security		R1881569.34	Ongoing	None	50%	3	Good	None	17
Cash collection	Fidelity security	R248 302.34	R27 265.16	Ongoing	None	50%	3	Good	None	17
Fixed assets maintenance	PWC	R3 260 443.86	R2 456 276.46	Ongoing	None	50%	3	Good	None	17
Insurance	Lateral unison	R2 099 664 .00	R1495 048.56	Ongoing	None	50%	3	Good	None	17

Initial: Acting Municipal Manager:

Initial: Mayor:

Institutional Performance Results for 2014/15 Against set targets (Municipal Manager Assessment on the overall performance)

Our municipality developed the Service Delivery and Budget Implementation Plan as per the six Local Government Key Performance Areas. The six local government key performance areas were linked to the Local Government Outcome 9 of 2009. The six key performance areas were aligned to the municipal's strategies and objectives. The municipality developed key performance indicators which were aligned to the six key performance areas. 2014/15 SDBIP was approved on the 27 June 2014 and had a total of 218 Key Performance Indicators (KPIs) in all. During the review of the SDBIP and Budget the Council of the Municipality decided that the two indicators on the Refurbishment of Civic Centre and Cultural Centre should be taken out pending the investigation by Municipal Public Accounts Committee (MPAC) and the budget be used for procurement of yellow fleet to address the basic service backlog.

The breakdown of the total KPIs per Department were as follows:

Department	Number of Key Performance Indicators	KPI Achieved	Percentage Achieved	KPIs Not Achieved	Percentage not Achieved	Level of Performance	Performance Description
Community Services	29	17	57%	12	41%	3	Satisfactory
Technical Services	58	38	66%	20	34%	4	Good
Corporate Service	40	31	78%	9	23%	4	Good
Planning & LED	38	20	53%	18	47%	3	Satisfactory
Budget & Treasury	25	24	96%	1	4%	5	Excellent
Municipal Manager's Office	28	27	96%	1	4%	5	Excellent
Total	218	157	72%	61	28%	4	Good

Initial: Acting Municipal Manager:

Initial: Mayor:

The breakdown of the total KPIs were as follows:

Key Performance Area	Number of Key Performance Indicators	KPI Achieved	Percentage Achieved	KPIs Not Achieved	Percentage not Achieved	Level of Performance	Performance Description
Basic Service Delivery	66	40	61%	23	35%	3	Satisfactory
Municipal Transformation and Organizational Development	38	28	74%	10	26%	4	Good
Good Governance and Public Participation	55	50	91%	8	15%	5	Excellent
Financial viability and management	25	24	96%	1	4%	5	Excellent
Local Economic Development	17	10	59%	7	41%	3	Satisfactory
Spatial Rational	17	5	29%	12	71%	2	Performance not meeting the required standard
Total	218	157	72%	61	28%	4	Good

Initial: Acting Municipal Manager:

Initial: Mayor:

Comparison of the previous performance with the current performance in terms of section 46 sub section (b) of Municipal Systems Act

2013/14					2014/15				
Total indicators	KPI Achieved	KPI Not Achieved	% Achieved	% not Achieved	Total indicators	KPI Achieved	KPI Not Achieved	% Achieved	% not Achieved
186	106	80	57%	43%	221	156	65	71%	29%

CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE

The staff profile for 2014/15 financial year is provided in the table below

Councilors	Female	Male	African	Coloured	Indian	White	Total
	25	29	54	0	0	0	54
Section 56/57 managers	3	2	5	5	0	0	5
Managers	5	6	11	0	0	0	11
Staff	87	128	215	0	0	0	215
Total	120	165	285	0	0	0	285
% per gender and race	42%	58%	100%	0	0	0	100%

Initial: Acting Municipal Manager:

Initial: Mayor:

The table below provides staff profile per department during the 2014/15 financial year

Councillors	Female	Male	African	Coloured	Indian	White	Total
	25	29	54	0	0	0	54
Municipal Manager's Office	7	9	16	0	0	0	16
Technical services	4	33	37	0	0	0	37
Community services	28	49	77	0	0	0	77
Planning and LED	6	11	17	0	0	0	17
Budget and Treasury	19	13	32	0	0	0	32
Corporate services	31	21	52	0	0	0	52
Total	120	165	285	0	0	0	285
% per gender	42%	58%	100%	0	0	0	100%

Initial: Acting Municipal Manager:

Initial: Mayor:

Skills Development and Training

	Gender	Number of employees	Learnerships	Skills programme and other short courses	Other forms of training	Total
Councillors	M	31	0	MPAC,CDW,Ward committee,Municipal governance	-	64
	F	33	0	-	-	
Section 56/57 managers	M	1	0	MFMP	-	2
	F	1	0	-	-	
Managers	M	7	0	Monitoring & Evaluation,GRAP, MFMP	-	16
	F	9	0	-	-	
Staff	M	12	0	Records Management,ODETDP,IRP5,Records management,Capacity Building,AET	-	27
	F	15	0	-	-	
Total		109	0	-	-	109

Initial: Acting Municipal Manager:

Initial: Mayor:

CHAPTER 5: FINANCIAL PERFORMANCE

2014/ 15 Annual Financial Statements as submitted to the office of the Auditor-General for audit in terms of section 126 (1)/ Statement of financial performance

Statement of financial position as at 30 June 2015		
Current assets	2015	2014
Cash and cash equivalents	193 807 016	108 805 865
Receivable from exchange transactions	10 711 944	4 490 343
Receivable from non-exchange transactions	26 641 458	30 652 701
Other receivables	85 293 302	36 028 427
Inventories	1 500 975	761 289
VAT Receivable	-	3 953 492
Non-current assets		
Property, plant & equipment	517 298 229	542 386 628
Intangible assets	184 850	265 160
Total assets	835 437 773	727 343 905 727 343 905

Initial: Acting Municipal Manager:

Initial: Mayor:

Current liabilities		
Trade and other payables	30 114 253	29 122 195
Consumer deposits from Non Exchange Transactions	1 768 636	1 717 836
Unspent conditional grants and receipts	55 535 244	15 363 114
Current portion of finance lease obligation	72 347	274 546
VAT Payable	5 521 360	
Non-current liabilities		
Provisions	12 942 913	12 389 158
Finance lease liability	-	72 347
Total liabilities	105 954 754	58 939 196
Net Assets	729 483 021	668 404 710
Accumulated surplus/(deficit)	729 483 028	668 404 717

Component A: Statement of Financial Performance as at 30 June 2015		
REVENUE	2015	2014
Service charges	6 065 861	5 301 681
Property rates	18 786 098	19 221 957
Finance income	10 873 634	6 493 851
Rental of facilities and equipment	218 125	212 885
Water and Sanitation: Commission Earned	50 732 648	36 808 517
Licences and permits: Department of Transport	3 694 649	3 493 940
Government grants and subsidies received - operating	169 001 090	143 533 012
Government grants and subsidies received - capital	32 881 981	14 900 007
Other revenue	2 449 509	49 896 810
Bad debts recovered		7 787 020
Traffic Fines	2 665 500	3 680 706
Total Revenue	297 369 095	291 330 386
Component B: Expenditure		

Initial: Acting Municipal Manager:

Initial: Mayor:

Employee related costs	70 248 841	62 235 669
Remuneration of councillors	15 794 896	14 771 487
Bad debts	20 343 868	0
Depreciation and amortisation expense	27 262 896	32 325 079
Free Basic Services: Electricity	7 216 025	5 477 209
Finance cost	18 954	54 034
Repairs and maintenance	2 636 164	2 660 224
General expenses	38 995 316	65 615 345
Contracted services	9 035 377	4 112 587
Total Expenditure	191 552 337	187 251 634
Gain/(Loss) on disposal of assets	(756 802)	(433 834)
NET SURPLUS/(DEFICIT) FOR THE YEAR	105 059 957	103 644 918

Initial: Acting Municipal Manager:

Initial: Mayor:

Component C: CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2015		
CASH FLOWS FROM OPERATING ACTIVITIES	2015	2014
RECEIPTS	262 423 935	177 741 205
Taxation	5 304 581	1 878 375
Sales of goods and services	2 667 609	1 451 802
Grants	235 373 000	165 475 000
Water and Sanitation Agency Fees	6 243 191	4 047 226
Interest received	6 033 189	3 866 631
Other receipts	6 802 365	1 022 172
PAYMENTS	(136 624 640)	(135 033 684)
Employee costs	82 448 895	74 821 112
Suppliers	54 156 791	60 158 538
Interest paid	18 954	54 034
Other payments		
Cash generated from / (utilized in) operations	133 477 658	42 862 068

Initial: Acting Municipal Manager:

Initial: Mayor:

CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property, plant and equipment and other assets	(41 078 714)	(18 837 207)
Proceeds from disposal of assets		332 133
Net cash used in investing activities	(41 078 714)	(18 505 074)
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from borrowings	553 755	10 897 812
(Raising)/payment of finance lease liabilities	(274 545)	(242 810)
Net cash used in financing activities	279 210	10 655 001
Increase/(decrease) in cash and cash equivalents	92 678 154	35 011 996
Cash and cash equivalents at beginning of the year	108 805 865	73 729 126
Cash and cash equivalents at end of June 2015	201 484 019	108 741 122

Initial: Acting Municipal Manager:

Initial: Mayor:

Component D: Statement of changes in net assets for the year ended June 2015			
	Pre GRAP Reserves & Funds	Accumulated Surplus/ (Deficit)	Total: Net Assets
Balance at 30 June 2013		535 275 648	535 275 648
Changes in accounting policy			
Correction of prior period error		29 484 150	29 484 150
Restated balance		564 759 798	564 759 798
Surplus/(deficit) for the period			
<i>Other items</i>			
Correction of prior period error			
Net gains and losses not recognised in the statement of financial performance			
Transfers to / from accumulated surplus/(deficit)			
Surplus / (deficit) for the period		103 644 918	103 644 918
Balance at 30 June 2014		668 404 717	668 404 717

Initial: Acting Municipal Manager:

Initial: Mayor:

Changes in accounting policy			
Correction of prior period error		(43 981 645)	(43 981 645)
Restated balance		624 423 071	624 423 071
Surplus/(deficit) for the period			
Net gains and losses not recognised in the statement of financial performance			
Transfers to / from accumulated surplus/(deficit)			
Surplus / (deficit) for the period		105 059 957	105 059 957
Balance at 30 June 2015		729 483 028	729 483 028

Statement of Comparison Budget for the year ended 30 June 2015

	2015	2015	2015	2015
REVENUE	BUDGET	ACTUAL	VARIANCE	% VARIANCE
Service charges	5 831 443	6 065 861	(234 418)	-4%
Property rates	19 119 703	18 786 098	333 605	2%
Finance income	9 720 361	10 873 634	(1 153 273)	-12%
Rental of facilities and	119 065	218 125	(99 060)	-83%

Initial: Acting Municipal Manager:

Initial: Mayor:

equipment				
Water and Sanitation Agency Fees	7 812 602	50 732 648	(42 920 046)	-549%
Licences and permits: Department of Transport	3 000 000	3 694 649	(694 649)	-23%
Government grants and subsidies received - operating	169 709 126	169 001 090	708 036	0%
Government grants and subsidies received - capital	84 511 628	32 881 981	51 629 647	61%
Other revenue	59 111 826	2 449 509	56 662 317	96%
Traffic Fines	7 603 200	2 665 500	4 937 700	65%
Total Revenue	366 538 954	297 369 095	69 169 859	-448%
EXPENDITURE				
Employee related costs	77 918 687	70 248 841	7 669 846	10%
Remuneration of councillors	17 303 649	15 794 896	1 508 753	9%
Bad debts	29 557 299	20 343 868	9 213 431	31%
Depreciation and amortisation expense	35 178 537	27 262 896	7 915 641	23%

Initial: Acting Municipal Manager:

Initial: Mayor:

Free Basic Services: Electricity	8 220 000	7 216 025	1 003 975	12%
Finance cost	25 000	18 954	6 046	24%
Repairs and maintenance	9 882 036	2 636 164	7 245 872	73%
General expenses	51 291 395	38 995 316	12 296 079	24%
Contracted services	7 373 320	9 035 377	(1 662 057)	-23%
Total Expenditure	236 749 923	191 552 337	45 197 586	183%
Gain/(Loss) on disposal of assets	0	756 802	(756 802)	
NET SURPLUS/(DEFICIT) FOR THE YEAR	129 789 031	105 059 957	23 215 470	-631%
The final budget and financial statements were both prepared on an accrual basis. See Note:38 for explanation of significant variances greater than 10%.				

Assessment by the municipality's Accounting Officer of any arrears on Municipal Taxes and Service Charges.

The municipality adopted the going concern assumption when preparing the annual financial statements for the year under review. This basis presumes that funds will be available to finance future operations and that the realization of assets and settlements of liabilities, contingent obligations and commitments will occur in the ordinary course of business. The municipality also adopted the accrual basis, to account for its revenue and expenditure, while also adopted the approved statements of GRAP to record its financial transactions.

The Municipality reported an operating surplus of R105 million at the end of the financial year under review, as compared to the restated surplus of R103 million in prior financial year, prior any fair value adjustments. Total revenue increased by 2% from the previous year. The increase is mostly driven by tariff increases on service charges, property rates and increase in government grants received.

Initial: Acting Municipal Manager:

Initial: Mayor:

Reported surplus

An increase in the estimated usage within metered areas and failure by the Municipality to implement Debt and Credit Control Policy due to ageing infrastructure has resulted to an increase in debtors, due to high level of non-payment of accounts within the affected areas.

The municipality has also put in place plans to reduce the debtors book value by embarking on property rates adjustments and total interest rate write off, this was due to community concerns raised in previous years regarding high property rates tariffs charged in the 2009/2010, 2010/2011 & 2011/2012 Financial years which were left unresolved for a long time.

At the end of the financial year, debtors amounting to R 20 million were doubtful and had to be impaired. The above stated were budgeted for and as such contributed massively to the reported deficit.

Statement of Financial Performance					
	2013/14	Current year 2014/15			
	Actual	Adjusted Budget	Actual	VARIANCE	% VARIANCE
REVENUE					
Service charges	5 301 681.08	5 831 443.00	6 065 861.33	-234 418.33	-4%
Property rates	19 221 956.77	19 119 703.00	18 786 098.47	333 604.53	2%
Finance income	6 493 850.99	9 720 361.00	10 873 634.38	-1 153 273.38	-12%
Rental of facilities and equipment	212 884.78	119 065.00	218 124.69	-99 059.69	-83%
Water and Sanitation: Commission Earned	36 808 517.48	7 812 602.00	50 732 647.85	-42 920 045.85	-549%

Initial: Acting Municipal Manager:

Initial: Mayor:

Licences and permits: Department of Transport	3 493 939.84	3 000 000.00	3 694 649.10	-694 649.10	-23%
Government grants and subsidies received - operating	143 533 012.25	169 709 126.00	169 001 090.20	708 035.80	0%
Government grants and subsidies received - capital	14 900 006.73	84 511 628.00	32 881 980.63	51 629 647.37	61%
Other revenue	49 896 810.10	59 111 826.00	2 449 508.66	56 662 317.34	96%
Bad debts recovered	7 787 020.00				
Traffic Fines	3 680 706.00	7 603 200.00	2 665 500.00	4 937 700.00	65%
Total Revenue - including capital transfers and contributions	291 330 386.02	366 538 954.00	297 369 095.31	69 169 858.69	-448%
EXPENDITURE					
Employee related costs	62 235 669.26	77 918 687.00	70 248 841.01	7 669 845.99	10%
Remuneration of councillors	14 771 486.65	17 303 649.00	15 794 896.12	1 508 752.88	9%
Bad debts	-	29 557 299.00	20 343 867.83	9 213 431.17	31%

Initial: Acting Municipal Manager:

Initial: Mayor:

Depreciation and amortisation expense	32 325 079.23	35 178 537.00	27 262 895.99	7 915 641.01	23%
Free Basic Services: Electricity	5 477 208.84	8 220 000.00	7 216 025.40	1 003 974.60	12%
Finance cost	54 034.20	25 000.00	18 953.61	6 046.39	24%
Repairs and maintenance	2 660 223.95	9 882 036.00	2 636 164.14	7 245 871.86	73%
General expenses	65 615 344.58	51 291 395.00	38 995 316.12	12 296 078.88	24%
Contracted services	4 112 587.09	7 373 320.00	9 035 376.57	-1 662 056.57	-23%
Total Expenditure - excluding capital expenditure	187 251 633.80	236 749 923.00	191 552 336.79	45 197 586.21	
Gain/(Loss) on disposal of assets	-433 834.00		-756 801.98		
NET SURPLUS/(DEFICIT) FOR THE YEAR	103 644 918.22		105 059 956.54		

Initial: Acting Municipal Manager:

Initial: Mayor:

GRANTS

Operating and Capital Grant Performance

	2013/14	Budget Year 2014/15				
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	YTD variance	% unspent
Operating expenditure of Transfers and Grants						
National Government:	141 754 612	165 453 000	165 526 333	165 526 330	-3	
Local Government Equitable Share	138 190 000	161 207 000	161 207 000	161 207 000		
Municipal Systems Improvement	889 943	934 000	934 000	934 000	-	
Finance Management	1 549 999	1 600 000	1 600 000	1 600 000	-	
EPWP Incentive	1 124 670	1 712 000	1 785 333	1 785 330	-3	0%
Provincial Government:	-	327 926	327 926	-	-327 926	-100%

LED Learnership Grant	-	327 926	327 926	-	-327 926	-100%
District Municipality:	1 778 400	2 667 600	3 928 200	3 474 760	-453 440	-12%
CDM:Other Grants	-		1 260 600	430 960	-829 640	-66%
CDM:Landfill Site	1 778 400	2 667 600	2 667 600	3 043 800	376 200	14%
Total operating expenditure of Transfers and Grants:	143 533 012	168 448 526	169 782 459	7 794 090	-161 988 369	-95%
Capital expenditure of Transfers and Grants						
National Government:	14 650 237	49 920 000	84 381 628	32 788 115	-51 593 512	-61%
Municipal Infrastructure Grant (MIG)	10 602 344	49 920 000	83 370 757	31 777 244	-51 593 513	-61%
DME	4 047 893	-	1 010 871	1 010 871	0	0%
District Municipality:	249 770	-	130 000	93 865	-36 135	-28%
CDM - Capital projects	249 770	-	130 000	93 865	-36 135	-28%
Total capital expenditure of Transfers and	14 900 007	49 920 000	84 511 628	32 881 981	-51 629 647	-61%

Initial: Acting Municipal Manager:

Initial: Mayor:

Grants						
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	158 433 019	218 368 526	254 294 087	40 676 071	-213 618 016	-84%

The Municipality managed to fully spent on its operating grants but only spent 38.11% on the MIG allocation, with committed projects on projects at different implementation stages, to be completed in the 2015/16 financial year. Out of the R 51 593 512 MIG unspent at the end of the 2014/15 financial year, Only R 20 000 000 was approved by National Treasury as roll over.

Supply Chain Management

The Supply Chain Management of Lepelle Nkumpi Local Municipality has been implemented in terms of Chapter 11 of Municipal Finance Management Act No.56 of 2003; SCM Regulations of 2005; and relevant MFMA circulars set out required processes and guidance manuals to help ensure that SCM arrangements provide appropriate goods and services, offer best value for money and minimize the opportunities for fraud and corruption.

The Supply Chain Management Policy was reviewed in May 2013. The purpose of reviewing SCM Policy was to address the inefficiencies noted within the procurement system, also the re-alignment with the legal framework and delegation of systems.

The under mentioned bid committees, were established and are effective:

1. Bid Specification Committee (to formulate the specification, evaluation criteria, budget, sourcing Strategy, Compliance and etc.)
2. Bid Evaluation Committee (to evaluate the received bids and prepare evaluation report as per pre-determined criteria set by Bid Specification Committee and make recommendations to Bid Adjudication Committee)
3. Bid Adjudication Committee (to consider the recommendation from Bid Evaluation Committee and make award).

Assessment by the municipality's Accounting Officer in terms of section 17 (3) (6) for Revenue Collection from each Revenue Source and for each vote in the municipality's approved budget.

Total outstanding service debtors

Refuse	2014	2015	% increase
Gross balance	19 619 334	29 017 911	48%
Less: Provision for Doubtful Debts	15 128 991	18 305 967	21%
Net balance	4 490 343	10 711 944	

Refuse: Ageing

Current (0 – 30 days)	951 203	23 885
31 - 60 Days	442 000	723 067
61 - 90 Days	425 384	608 005
91 - 120 Days	412 902	603 472
121 - 365 Days	3 228 938	4 649 296
+ 365 Days	14 158 907	21 010 186
Total	19 619 334	29 017 911

Rates	2014	2015	% increase
Gross balance	87 199 122	100 354 770	15%
Less: Provision for Doubtful Debts	56 546 421	73 713 312	30%
Net balance	30 652 701	26 641 458	

Rates: Ageing

Current (0 – 30 days)	4 468 931	4 950 279
31 - 60 Days	2 134 091	1 734 745
61 - 90 Days	2 059 291	1 706 983

Initial: Acting Municipal Manager:

Initial: Mayor:

91 - 120 Days	2 024 303	1 680 092
121 - 365 Days	15 313 280	15 000 343
+ 365 Days	61 199 226	75 282 327
Total	87 199 122	100 354 770

The table above shows an increase of 48% and 15% as compared to the previous year from Trade and other receivables from exchange rate (Refuse) and Trade and other receivables from non-exchange rate (Property rates) respectively.

The major challenge on the municipality is the collection of its debt, resulting with most municipal debt being impaired, total debt impairment for the current year amounts to R 20 343 867. (Refuse R 3 176 976: and Property rates: R 17 166 891)

The provision for debt impairment is being adequately funded and is based on the underlying assumption that the provision for debt impairment (doubtful and bad debts) has to be increased to offset under-collection of billed revenues.

This had a huge impact on municipality's ability to fund urgent commitment and sufficiency of current assets to settle instant (current) obligations. There is less dependency on debt, as most projects are funded either with grants and subsidies or own funds.

Councillor's arrear consumer accounts were as follows:

	Total	Outstanding less than 90 days	Outstanding more than 90 days
2013/14	41 802.00	12 356.00	29 446.00
2014/15	11 837.01	3 091.31	8 745.70
	-29 964.99	-9 264.69	-20 700.30

The table above indicates an improvement on the councillor's consumer accounts

Revenue Collection performance per revenue source and for each vote

The main source of own revenue are traffic and licensing, refuse removal, property rates, interest from call deposits and Grants and Transfers from National Treasury.

The Municipality is not a water service authority but has a service level agreement with Capricorn District Municipality wherein Lepelle Nkumpi Municipality as a water service provider, provide water related services to the community on the district's behalf at an agreed commission.

Revenue collection from exchange transaction and non-exchange transaction

2013/14				2014/15			
Revenue source	Amount Billed	Actual collected	%	Revenue source	Amount Billed	Actual collected	%
Refuse	5 301 681.08	-	-	Refuse	6 065 861.33	1 568 078.29	26%
Property rates	19 221 956.77	-	-	Property rates	18 786 098.47	5 304 580.63	28%
Other	2 840 104.75	-	-	Other	5 598 614.47	2 044 686.17	37%
					30 450 574.27	8 917 345.09	29%

Revenue collection from other major sources

REVENUE	2013/14	Current year 2014/15			
	Actual	Adjusted Budget	Actual	VARIANCE	%
Finance income	2 634 913	5 018 112	5 401 182	-383 070	-7.63%
Water and Sanitation:Commission Earned	4 181 672.12	7 812 602.00	9 786 583.16	-1 973 981.16	-25.27%
Licences and permits:Department of Transport	3 493 939.84	3 000 000.00	3 694 649.10	-694 649.10	-23%
Government grants and subsidies received - operating	143 533 012.25	169 709 126.00	169 001 090.20	708 035.80	0.41%

Government grants and subsidies received - capital	14 900 006.73	84 511 628.00	32 881 980.63	51 629 647.37	61%
Traffic Fines	986 500	1 389 500	658 207	731 293	52.63%
Total Revenue - including capital transfers and contributions	169 730 043.94	270 051 468.00	221 423 692.09	50 017 275.91	19%

All available transfers from national and provincial government have been budgeted for. A percentage less than 100 per cent could indicate that not all grants as contained in the Division of Revenue Act (DoRA) have been budgeted for. The Municipality has budgeted for all transfers but did not spend all the allocated Capital Grants

CHAPTER 6: AUDITOR-GENERAL AUDIT FINDINGS

Report of the auditor-general to the Limpopo Provincial Legislature and the council on the Lepelle – Nkumpi Local Municipality

Report on the financial statements

Introduction

1. I have audited the financial statements of the Lepelle - Nkumpi Local Municipality set out on pages ... to ..., which comprise the statement of financial position as at 30 June 2015, the statement of financial performance, statement of changes in net assets, cash flow statement, and statement of comparison budget for the year then ended, and the notes, comprising a summary of significant accounting policies and other explanatory information.

Accounting officer's responsibility for the financial statements

2. The accounting officer is responsible for the preparation and fair presentation of these financial statements in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA), Division of Revenue Act of South Africa, 2014 (Act No. 10 of 2014) (DoRA), and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor-General's responsibility

3. My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA), the general notice issued in terms thereof and International Standards on Auditing. Those standards require that I comply with ethical requirements, and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.
4. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether

Initial: Acting Municipal Manager:

Initial: Mayor:

due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Basis for qualified opinion

Property plant and equipment

Assets to the value of R112 910 604, included in the financial statements of the municipality could not be physically verified. Furthermore, I identified a significant number of assets belonging to the municipality not accounted for in the accounting records and financial statements. I also identified differences between the accounting records and financial statements. The municipality's records did not permit the application of alternative audit procedures. Consequently, I was unable to determine whether any adjustments to property, plant and equipment stated at R517 298 229 (2014: R542 386 628) in the financial statements was necessary.

Cash flow statement

I was unable to obtain sufficient appropriate audit evidence in respect of the movements in cash flows from operating activities as disclosed in note 29 to the financial statements. Consequently, I was unable to determine whether any adjustments to the cash flow statement was necessary.

Irregular expenditure

The municipality made payments in contravention of the supply chain management requirements. The municipality did not include particulars of all irregular expenditure in note 36 to the financial statements as required by section 125(2)(d) of the MFMA. Consequently, I was unable to determine the full extent of the understatement in irregular expenditure stated at R106 357 648 (2014: R95 762 200), as it was impracticable to do so.

Commitments

I identified differences to the amount of R11 759 092 between the supporting documentation and what was recorded in the underlying accounting records of the municipality. Consequently, commitments amounting to R52 786 258 as disclosed in note 33 to the annual financial statements is overstated by R 11 759 092.

Aggregation of immaterial uncorrected misstatements

The financial statements were materially misstated due to the cumulative effect of numerous individually immaterial uncorrected misstatements in the following items making up the statement of financial position, the statement of financial performance and the notes to the financial statements:

- Other receivables reflected at R85 293 302 was understated by R464 715.
- Cash and cash equivalents reflected at R193 807 016 was overstated by R833 116.
- Receivables from exchange transactions reflected at R10 711 944 was overstated by R129 285.
- Receivables from non-exchange transactions reflected at R26 641 458 was understated by R1 668 598.
- Payables reflected at R30 114 298 was understated by R1 745 424.

Opinion

In my opinion, except for the effects of the matters described in the basis for qualified opinion paragraphs, the financial statements present fairly, in all material respects, the financial position of the Lepelle – Nkumpi Local Municipality as at 30 June 2015 and its financial performance and cash flows for the year then ended in accordance with the SA Standards of GRAP and the requirements of the MFMA and DoRA.

Emphasis of matters

I draw attention to the matters below. My opinion is not modified in respect of these matters:

Restatement of corresponding figures

As disclosed in note 31 to the financial statements, the corresponding figures for 30 June 2014 have been restated as a result of an error discovered during 2015 in the financial statements of the municipality at, and for the year ended, 30 June 2014.

Initial: Acting Municipal Manager:

Initial: Mayor:

Material underspending of the conditional grant

As disclosed in note 20 to the financial statements the municipality has materially underspent the budget on Municipal Infrastructure Grant to the amount of R51 593 513.

Unauthorised expenditure

As disclosed in note 36 to the financials, the municipality has incurred unauthorised expenditure amounting to R5 287 088 (2014: R1 257 209), as a result of overspending on the budget.

Fruitless and wasteful expenditure

As disclosed in note 36 to the financials, the municipality has incurred fruitless and wasteful expenditure amounting to R 1 042 234 (2014: 73 878), as a result of overspending on the budget.

Material impairments

As disclosed in note 2 to 4 to the financials, the municipality has consumer debtors totalling R129 372 681 as at 30 June 2015, of which the recoverability of R 84 116 249 is doubtful.

Additional matters

I draw attention to the matters below. My opinion is not modified in respect of these matters:

Unaudited supplementary schedules

The supplementary information set out on pages xx to xx does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

Unaudited disclosure notes

In terms of section 125(2) (e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA. This disclosure requirement did not form part of the audit of the financial statements and accordingly I do not express an opinion thereon.

Report on other legal and regulatory requirements

Initial: Acting Municipal Manager:

Initial: Mayor:

In accordance with the PAA and the general notice issued in terms thereof, I report the following findings on the reported performance information against predetermined objectives for selected development priorities presented in the annual performance report, non-compliance with legislation as well as internal control. The objective of my tests was to identify reportable findings as described under each subheading but not to gather evidence to express assurance on these matters. Accordingly, I do not express an opinion or conclusion on these matters.

Predetermined objectives

I performed procedures to obtain evidence about the usefulness and reliability of the reported performance information for the following selected development objectives presented in the annual performance report of the municipality for the year ended 30 June 2015:

- a. Municipal transformation and organisational development on pages xx to xx.
- b. Basic services and infrastructure development on pages xx to xx.
- c. Good governance and public participation on pages xx to xx.

I evaluated the reported performance information against the overall criteria of usefulness and reliability.

I evaluated the usefulness of the reported performance information to determine whether it was presented in accordance with the National Treasury's annual reporting principles and whether the reported performance was consistent with the planned development objectives. I further performed tests to determine whether indicators and targets were well-defined, verifiable, specific, measurable, time bound and relevant, as required by the National Treasury's *Framework for managing programme performance information* (FMPPI).

I assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.

The material findings in respect of the selected development objectives are as follows:

Development objective 1: Municipal transformation and organisational development

Reliability of reported performance information

The FMPPPI requires auditees to have appropriate systems to collect, collate, verify and store performance information to ensure valid, accurate and complete reporting of actual achievements against planned objectives, indicators and targets. Significantly important targets were not reliable when compared to the source information or evidence provided. This was due to a lack of frequent review of the validity of reported achievements against source documentation.

Development objective 2: Basic services and infrastructure development

Reliability of reported performance information

The FMPPPI requires auditees to have appropriate systems to collect, collate, verify and store performance information to ensure valid, accurate and complete reporting of actual achievements against planned objectives, indicators and targets. Significantly important targets were not reliable when compared to the source information or evidence provided. This was due to a lack of frequent review of the validity of reported achievements against source documentation.

Development objective 5: Good governance and public participation

Reliability of reported performance information

The FMPPPI requires auditees to have appropriate systems to collect, collate, verify and store performance information to ensure valid, accurate and complete reporting of actual achievements against planned objectives, indicators and targets. Significantly important targets were not reliable when compared to the source information or evidence provided. This was due to a lack of frequent review of the validity of reported achievements against source documentation.

Additional matters

I draw attention to the following matters. My conclusion is not modified in respect of these matters:

Achievement of planned targets

Refer to the annual performance report on pages x to x; for information on the achievement of planned targets for the year. This information should be considered in the context of the material findings on the usefulness and reliability of the reported performance information for the selected development priorities reporting in this report

Adjustment of material misstatements

I identified material misstatements in the annual performance report submitted for auditing on the reported performance information for Municipal transformation and organisational development; Basic services and infrastructure development and Good governance and public participation.

Compliance with laws and regulations

I performed procedures to obtain evidence that the municipality has complied with applicable legislation regarding financial matters, financial management and other related matters. My findings on material non-compliance with specific matters in key legislation as set out in the General Notice issued in terms of the PAA are as follows:

Strategic planning and performance management

The annual performance report for the year under review, did not include a comparison of the performance with the previous financial year, as required by section 46(1) of the Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA).

The performance management system did not provide for policies and procedures to take steps of improvement where performance targets were not met, as required by section 41 (1)(d) of the MSA.

The service delivery and budget implementation plan (SDBIP) for implementing the municipality's delivery of municipal services and annual budget, did not indicate projections for each months of the revenue to be collected, by source and/or the operational and capital expenditure and by vote as required by section 1 of the MFMA.

Annual financial statements, performance and annual reports

The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122 of the MFMA. The uncorrected material misstatements and supporting records that could not be provided resulted in the financial statements receiving a qualified audit opinion.

The 2013-14 annual report was not tabled in the municipal council within seven months after the end of the financial year, as required by section 127(2) of the MFMA.

Expenditure management

Reasonable steps were not taken to prevent unauthorised expenditure, irregular expenditure and fruitless and wasteful expenditure, as required by section 62(1)(d) of the MFMA

Asset management

An adequate management, accounting and information system which accounts for assets was not in place, as required by section 63(2)(a) of the MFMA.

An effective system of internal control for assets was not in place, as required by section 63(2) (c) of the MFMA.

Procurement and contract management

Quotations were accepted from prospective providers who are not registered on the list of accredited prospective providers and do not meet the listing requirements prescribed by the Supply Chain Management (SCM) policy in contravention of SCM regulation 16(b) and 17(b).

Contracts were awarded to bidders based on points given for criteria that differed from those stipulated in the original invitation for bidding, in contravention of the SCM regulations 21(b) and 28(1)(a) and the Preferential Procurement Regulations.

Bid adjudication was not always done by committees which were composed in accordance with SCM regulation 29(2).

Awards were made to bidders other than those recommended by the bid evaluation committee without ratification by the accounting officer, as required by SCM regulation 29(5)(b).

Contracts were awarded to bidders based on preference points that were not allocated in accordance with the requirements of the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000) (PPPFA) and its regulations.

Contracts were awarded to bidders that did not score the highest points in the evaluation process, as required by section 2(1)(f) of PPPFA.

Construction projects were not always registered with the Construction Industry Development Board (CIDB), as required by section 22 of the CIDB Act and CIDB regulation 18.

The performance of contractors or providers was not monitored on a monthly basis, as required by section 116(2) (b) of the MFMA.

Sufficient appropriate audit evidence could not be obtained that quotations were only awarded to providers whose tax matters have been declared by the South African Revenue Service to be in order as required by SCM regulation 43.

Consequence management

Unauthorised, irregular as well as fruitless and wasteful expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required section 32(2)(a)(ii) of the MFMA.

Internal control

I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with legislation. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for qualified opinion, the findings on the annual performance report and the findings on non-compliance with legislation included in this report.

Leadership

The accounting officer did not adequately review and monitor financial and performance reporting. This has resulted in the annual financial statements and the annual performance report containing material misstatements.

Financial and performance management

The accounting officer did not adequately review and monitor compliance with laws and regulations resulting in irregular, fruitless and wasteful and unauthorised expenditure.

Governance

The municipality's risk management strategy is not effective enough to prevent the large number of internal control deficiencies identified.

(g)Any Corrective Action taken or to be taken in response to issues raised in the Audit Report.

Key Performance Area	Affected Departments	Corrective Measures
Basic Service Delivery	<ul style="list-style-type: none">• Technical• Community Services	Additional yellow fleet to be procured for Basic Services to our Communities.
Spatial Rational and LED	<ul style="list-style-type: none">• Planning and LED	Training to be provided to Councilors on the importance of Local Spatial Rational and LED strategy before finalization of the IDP.
Financial Management and Basic Services	<ul style="list-style-type: none">• Technical Services• Budget and Treasury	Experienced contractors to be appointed to avoid abandoning of projects.
All six KPA	<ul style="list-style-type: none">• All Department	Forward planning on the appointment of service providers by departmental Heads

		(development of a procurement plan) to avoid late appointments of contractors.
All six KPA	<ul style="list-style-type: none"> • All Department 	Weekly reporting by departmental Heads to Municipal Manager and monthly reporting by Municipal Manager to the Mayor in relation to the service delivery and budget implementation plan (SDBIP).
Spatial Rational and LED	<ul style="list-style-type: none"> • Planning and LED 	Engagement with the stakeholders and other government institutions during the planning phase on services to be rendered within thin the municipality.
Municipal Transformation and Organizational Development	<ul style="list-style-type: none"> • Corporate Services 	Procure a system on performance management to assist with the monthly reporting.
Basic Service Delivery	<ul style="list-style-type: none"> • Technical • Community Services 	More personnel to be appointed in the Technical and community service department for maintenance of internal streets, municipal facilities and storm water

Completed 2014/2015 Auditor General Action Plan

Number	Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Person Responsible	Position	Progress	Narrative to Progress
1	Commitments	Matters affecting the auditor's report	Ex. 49 Commitments incorrectly calculated in the commitment schedule.	Recurring	Lack of Internal Controls to ensure proper review of Commitment Register	Proper review of Commitment/contract Register	14-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	Currently the SCM Officer update the commitment /contract register, The Scm Manager and the CFO review
2	Commitments	Matters affecting the auditor's report	Ex. 50 Retentions were incorrectly calculated in the commitment schedule.	Recurring	Lack of Internal Controls to ensure proper review of Commitment Register	Proper review of Commitment/contract Register	14-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	Currently the SCM Officer update the commitment /contract register, The Scm Manager and the CFO review

3	Commitments	Matters affecting the auditor's report	Ex. 51 Commitments incorrectly calculated in the commitment schedule.	Recurring	Lack of Internal Controls to ensure proper review of Commitment Register	Proper review of Commitment/contract Register	14-Jan-16	Ongoing	Ms. R Ngweni	Chief Financial Officer	In progress	Currently the SCM Officer update the commitment /contract register, The Scm Manager and the CFO review
4	Immovable Assets	Matters affecting the auditor's report	Ex. 44 Assets could not be physically verified	Recurring	Lack of monitoring controls to ensure that all assets on the Fixed Assets Register are accounted for during verification	* Conduct asset verification for all classes and reconcile verification to FAR * Investigate and resolve discrepancies identified	1-Feb-16	31 may 2016	Ms. R Ngweni	Chief Financial Officer	Not yet started	We are currently on a planning stage to conduct verification
5	Immovable Assets	Matters affecting the auditor's report	Ex. 56 Assets could not be traced to the assets register	Recurring	Lack of monitoring controls to ensure that all assets are registered	* Conduct asset verification for all classes and reconcile verification	1-Feb-16	31 may 2016	Ms. R Ngweni	Chief Financial Officer	Not yet started	We are currently on a planning stage to conduct

		report			on the Fixed Assets Register	to FAR * Investigate and resolve discrepancies identified						verification
6	Immovable Assets	Matters affecting the auditor's report	Ex. 15 Presentation and disclosure of property, plant and equipment	Recurring	Lack of proper monitoring control to ensure that AFS are properly presented	December AFS to include the correction	4-Jan-16	29-Jan-16	Ms. R Ngoveni	Chief Financial Officer	In progress	Busy with investigation
7	Immovable Assets	Matters affecting the auditor's report	Ex. 41 Amount for buildings as per the AFS does not agree to the fixed assets register	Recurring	Lack of proper monitoring controls to ensure proper presentation and disclosure of information in the annual financial statements.	The 2nd Financial Statement will be amended to reflect the correct restatement which agrees to the FAR.	4-Jan-16	15-Feb-16	Ms. R Ngoveni	Chief Financial Officer	In progress	Busy with investigation

8	Procurement	Matters affecting the auditor's report	Ex. 72 Tender incorrectly not awarded to a bidder who scored the highest points	New	Non-adherence to Prescribed Legislations, SCM Regulation and SCM Policy	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	The correct BBBEE Certificate was submitted to the offices of Auditor-General but it was rejected due to the fact that it was not certified as per the Tender Document and it was the last day of submission. The certified copy of BBBEE Certificate was requested from the Service
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Initial: Acting Municipal Manager:

Initial: Mayor:

												Provider and it is confirmed that the Mogodi Sand and Bricks is BBBEE Level 3 contributor.
9	Procurement	Matters affecting the auditor's report	Ex. 99 B-BBEE points not awarded to losing bidders despite submitting the BEE certificates	New	Non-adherence to Prescribed Legislations, SCM Regulation and SCM Policy	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	Currently both the BEC and the BAC are checking thoroughly the returnables/ attachments of each bidder before making any recommendation.
10	Procurement	Matters affecting the	Ex. 100 Tender awarded to a disqualified	New	Non-adherence to Prescribed	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	The current AMM appoint the Service providers as

		auditor's report	bidder		Legislations, SCM Regulation and SCM Policy							per BAC recommendations
11	Other Disclosure	Matters affecting the auditor's report	Ex. 82 The cash flow statement was incorrectly calculated.	New	Lack of monitoring controls to ensure that correct calculation of cash flow statements	The 2nd Quarter Financial Statement to include corrected Cash Flow Statements	4-Jan-16	15-Feb-15	Ms. R Ngoveni	Chief Financial Officer		
12	Bank	Other important matters	Ex. 11 Unreconciling items on the bank reconciliation	Recurring	Prior Year receipts(2005-2007)which were incorrectly captured. Engagement of the Service Provider(BCX) did not assist with the alternative	Submission to council for write-off			Ms. R Ngoveni	Chief Financial Officer	Not yet started	

					solution or correction.							
13	Bank	Other important matters	Ex. 12 No valid supporting documents for the differences identified	New	Prior Year receipts(2005-2007) which were incorrectly captured. Engagement of the Service Provider(BCX) did not assist with the alternative solution or correction.	Submission to council for write-off			Ms. R Ngoveni	Chief Financial Officer		
14	Commitments	Other important matters	Ex. 24 The requested supporting documents were not submitted for audit	Recurring	Lack of proper filing system in place and office space	Ensure all documents are properly filled	14-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	Currently all signed appointment letter and Service Level Agreement are electronically

Initial: Acting Municipal Manager:

Initial: Mayor:

												scanned.
15	Procurement	Other important matters	Ex. 126 Management did not review whether or not the objectives of the municipality are better achieved through the use of consultants.	New	Lack of monitoring controls to ensure that gap analysis for the use of consultants is conducted prior and appointment and				Ms. R Ngoveni	Chief Financial Officer		
16	Immovable Assets	Other important matters	Ex. 14 Useful lives for PPE in the FAR not in line with the assets management policy	New	Lack of monitoring controls to ensure that the correct useful lives and description is used as per the approved municipal asset policy	Review FAR and ensure that the correct useful lives are used per the Asset Management Policy	1-Mar-16	31 march 2016	Ms. R Ngoveni	Chief Financial Officer	Not yet started	Investigations to be conducted and FAR will be amended.

Initial: Acting Municipal Manager:

Initial: Mayor:

17	Movable Assets	Other important matters	Ex. 43 Work in progress amount per the register is not complete.	New	Lack of monitoring controls to ensure that wip is accounted correctly on the wip register	Will ensure that the project not complete are included in the work in progress register and included in the assets register after the completion date.	12-Jan-16	30-Jun-16	Ms. R Ngoveni	Chief Financial Officer	In progress	This is an ongoing process and we are communicating with Technical department correct the discrepancies
18	Movable Assets	Other important matters	Ex. 55 Amounts recorded in the assets register could not be agreed to the supporting documents provided for audit.	New	Lack of monitoring controls to ensure that amount recorded on the FAR agree with supporting document	A review will be done on the asset register to ensure that amounts recorded in the register agree to the supporting documents	1-Mar-16	31 march 2016	Ms. R Ngoveni	Chief Financial Officer	Not yet started	Investigations to be conducted and FAR will be amended.
19	Movable	Other important	Ex. 59 Unreasonable	New		Investigation will be done	1-Mar-	31 march 2016	Ms. R Ngove	Chief Financial	Not yet	Investigations will be

	Assets	tant matters	buildings valuation amounts in the assets register.			and amendment will be done on the Assets Register with reliable cost	16		ni	Officer	started	done to find the original cost of the buildings and FAR will be amended accordingly.
20	Inventory	Other important matters	Ex. 64 Differences between the physical items and the stock records	Recurring	Miscapturing of data	Ensure that stock take sheets are updated immediately after the stock take and that proper review of data captured is conducted.	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	The information on the stock sheets counts was updated on the system after stock take has taken place but the two stock items were mistakenly omitted by the time of capturing. Going forward the SCM Manager will

												review the captured information on the system.
21	Inventory	Other important matters	Ex. 66 Inventory written off without a council approval/authorisation	New	Non-adherence to MFMA Section 14	Adhere to prescribed legislations	14-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	For every item that requires council resolution will be implemented after the Council has passed that resolution and is approved by the Honourable Speaker
22	Inventory	Other important matters	Ex. 67 Items identified as obsolete/slow moving during the stock count but not	New	Lack of internal controls to ensure proper recording of	Proper recording of stock listing	14-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	SCM will identify the end-users of the listed stock items and research

			included on the list of items		stock listing							whether the stock items are still in need or not, so that they can be written -off, requested and be issued out of the storeroom.
23	Immovable Assets	Other important matters	Ex. 13 Fixed assets register compliance	Recurring	Lack of monitoring controls to ensure that the fixed assets register complies with the requirements of the MFMA and accounting standard.	FAR will be reviewed to ensure that all the required information is disclosed per asset Accounting S	1-Mar-16	31 March 2016	Ms. R Ngoveni	Chief Financial Officer	Not yet started	FAR will be updated with all required information as per GRAP standard

24	Immovable Assets	Other important matters	Ex. 40 Impairment testing of assets not conducted.	New	Lack of monitoring controls to ensure that impairment test is conducted.	Impairment to be considered once the verification is completed	6-Jun-16	10-Jun-16	Ms. R Ngoveni	Chief Financial Officer	Not yet started	To be done at year end after verification
25	Other Disclosure	Other important matters	Ex. 42 Prior year adjustment amount does not agree to the notes	New	Lack of monitoring controls to ensure proper information are disclosed in the AFS	Amendments of the AFS will be done. Quarterly AFS will be performed.	1-Jan-16	1-Mar-16	Ms. R Ngoveni	Chief Financial Officer		
26	Other Disclosure	Other important matters	Ex. 45 Carrying amounts incorrectly calculated	New	Lack of monitoring controls to ensure that correct useful life and description of the assets are used as per the approved	Fixed Assets Register will be corrected. Quarterly update and review of Fixed Assets Register to ensure compliance to Assets Management	1-Jan-16	1-Jun-16	Ms. R Ngoveni	Chief Financial Officer		

					Assets Management Policy	Policy						
27	Movable Assets	Other important matters	Ex. 57 Residual values for computer equipment not in line with the assets management policy	New	Lack of monitoring controls to ensure that the residual values rate is as per the approved municipal asset policy	Amend Asset Management Policy to include residual values for computer equipment	1-May-16	30-Jun-16	Ms. R Ngoveni	Chief Financial Officer	Not yet started	Allianement will be done between Assets polivcy, Accounting polocy and FAR
28	Movable Assets	Other important matters	Ex. 58 Assets incorrectly depreciated	Recurring	Lack of monitoring controls to ensure that the depreciation rate is as per the approved municipal asset policy	A review will be done on the depreciation calculation for all assets and the FAR will be adjusted.	1-Mar-16	31 March 2016	Ms. R Ngoveni	Chief Financial Officer	Not yet started	Invetigation on the whole population will be done and FAR will be amended accordingly
29	Procurement	Other impor	Ex. 5 The SCM official did not	New	Non-adherence	Adhere to prescribed	4-Jan-16	Ongoing	Ms. R Ngove	Chief Financial	In progre	The SCM Manager will

		tant matte rs	sign the code of conduct		to Prescribed Legislations, SCM Regulation and SCM Policy	legislations			ni	Officer	ss	make sure that the Code of Conduct send to officials are completely signed . The code of conduct for 2015/2016 financial year are all signed by SCM Officials
30	Procurem ent	Other impor tant matte rs	Ex. 6 Roles and responsibilities of officials were not set out in job descriptions	New	Non- adherence to Prescribed Legislations, SCM Regulation and SCM Policy	Adhere to prescribed legislations	4-Jan- 16	Ongoing	Ms. R Ngove ni	Chief Financial Officer	In progre ss	The process of job descriptions of officials are still awaiting for council resolution due to a deadlock between Employer and Trade

												Unions.
31	Procurement	Other important matters	Ex. 8 A retrospective monitoring of the functioning of SCM processes was not performed	New	Non-adherence to Prescribed Legislations, SCM Regulation and SCM Policy	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	The SCM Unit is currently on a process of developing the Client Satisfactory Form that will be submitted concurrently with the invoice to Creditors.
32	Procurement	Other important matters	Ex. 9 Aggrieved bidders were not informed of the available grievance channels	New	Non-adherence to Prescribed Legislations, SCM Regulation and SCM Policy	Adhere to prescribed legislations			Ms. R Ngoveni	Chief Financial Officer		
33	Procurement	Other important matters	Ex. 20 & Ex. 96 & EX.116	Recurring	Non-adherence	Adhere to prescribed	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	SCM Unit will make sure

		tant matte rs	Goods and services were procured from suppliers who are not in the suppliers' list		to Prescribed Legislations, SCM Regulation and SCM Policy	legislations			ni	Officer	ss	that every supplier who does business with the municipality will be provided with our supplier database form if not listed on our supplier database or meet the listing crireria
34	Procurem ent	Other impor tant matte rs	Ex. 21 & Ex. 93 Suppliers did not declare their interests	Recur ring	Non- adherance to Prescribed Legislations, SCM Regulation and SCM Policy	Adhere to prescribed legislations	4-Jan- 16	Ongoing	Ms. R Ngove ni	Chief Financial Officer	In progre ss	The SCM Unit will make sure that every order issued is accompanied by declaration

												form
35	Procurement	Other important matters	Ex. 22 The AGSA, CoGHSTA and Treasury were not informed about irregular expenditure incurred	New	Non-adherence to Prescribed Legislations, SCM Regulation and SCM Policy	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	The Municipality will apply the MFMA definition in identifying irregular expenditure items and will report to the relevant stakeholders.
36	Procurement	Other important matters	Ex. 47 & EX. 117 Written price quotations obtained were not recorded	New	Non-adherence to Prescribed Legislations, SCM Regulation and SCM Policy	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	SCM Unit will make sure that all quotation received are captured on Supplier Database system control purposes.
37	Procurement	Other impor	Ex. 48 Evidence of	Recurring	Lack of appropriate	Adhere to prescribed	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial	In progre	The audit finding was

		tant matters	shadow quoting were evident from the quotations received		internal controls to ensure compliance with SCM Regulation	legislations			ni	Officer	ss	addressed in the action plan of 2013/2014 FY, thou the quotations in question were already sourced by the time of addressing the query and currently we no longer use both service providers at the same time.
38	Payments	Other important matters	Ex. 52 Prior approval was not obtained for official trips undertaken	Recurring	Not a requirement in the approved travel and subsistence policy.	Input during policy review.	1-Jan-16	31 May 2016	Ms. R Ngoveni	Chief Financial Officer	In progress	Gaps identified and inputs to be submitted to Corporate Services

39	Payments	Other important matters	Ex. 53 The trip undertaken was authorized by an undelegated official	New	Trip authorisation form and the travel and subsistence policy not aligned	Input during policy review.	1-Jan-16	31 May 2016	Ms. R Ngoveni	Chief Financial Officer	In progress	Gaps identified and inputs to be submitted to Corporate Services
40	Payments	Other important matters	Ex. 54 The S&T claim was approved for payment more than a month after the expenditure was incurred	New	No time frames set in the travel and subsistence policy	Input during policy review.	1-Jan-16	31 May 2016	Ms. R Ngoveni	Chief Financial Officer	In progress	Gaps identified and inputs to be submitted to Corporate Services
41	Payments	Other important matters	Ex. 62 Fruitless and wasteful interest incurred on overdue account	Recurring	Incomplete reporting	Report the amounts omitted to relevant stakeholders	1-Jan-16	31 March 2016	Ms. R Ngoveni	Chief Financial Officer	In progress	The amounts not reported and to be submitted to portfolio and council
42	Procurement	Other important matters	Ex. 73 Incorrect points were awarded for B-	New	Non-adherence to Prescribed	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	Both BEC and BAC will ensure that BBBEE points

		rs	BBEE level		Legislations, SCM Regulation and SCM Policy							are awarded as per the attached BBBEE Certificates and currently both the BEC and the BAC are checking thoroughly the returnables/ attachments of each bidder before making any recommendation.
43	Procurement	Other important matters	Ex. 74 Points scored for price were not rounded off to two decimals	New	Non-adherence to Prescribed Legislations, SCM Regulation and SCM	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	Not yet started	BEC and BAC will make sure that all the points scored are rounded off to two decimals.

					Policy							
44	Procurement	Other important matters	Ex. 75 & Ex. 97 Functionality specified in the invitation to tender but not used during evaluation and adjudication	New	Non-adherence to Prescribed Legislations, SCM Regulation and SCM Policy	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	Currently all tender documents are prepared by the SCM Officer and be reviewed by the SCM Manager and the CFO.
45	Procurement	Other important matters	Ex. 76 The entries in the bids register and the bid results were not published on the municipal website	New	Non-adherence to Prescribed Legislations, SCM Regulation and SCM Policy	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	Not yet started	SCM Manager will ensure that bid register and Bid Results are captured on the website.
46	Procurement	Other important matters	Ex. 78 The SCM practitioner was not part of the bid adjudication committee	Recurring	Non-adherence to Prescribed Legislations, SCM	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	Currently all the committees consists of scm practitioners

					Regulation and SCM Policy							and after the meeting we make sure that all members sign the minutes, oaths and attendance registers.
47	Procurement	Other important matters	Ex. 94 The declaration of interests submitted preceded the relevant transactions	New	Non-adherence to Prescribed Legislations, SCM Regulation and SCM Policy	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	The SCM Unit will make sure that every order issued is accompanied by declaration form
48	Procurement	Other important matters	Ex. 95 Original valid tax certificates were not submitted	New	Non-adherence to Prescribed Legislations, SCM Regulation	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	Not yet started	Original valid tax certificates will be requested from the Awarded

					and SCM Policy							Service Provider.
49	Procurement	Other important matters	Ex. 104 The reasons for deviation were not justifiable	Recurring	Lack of proper internal controls on SCM Procedures to be followed when procuring	Develop and Implement SCM Procedure Manual	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	Not yet started	Procedure Manual will be developed in terms of clarifying when deviation should occur and to clarify all procurement procedures.
50	Revenue	Other important matters	Ex. 107 Incorrect tariffs were used to bill residential debtors	New	The municipality did not receive tariffs from the district, and we therefore utilized the escalated tariffs from previous	To ensure that the correct water tariffs from the district are utilized and to monitor compliance	1-Jul-15	Continuous	Ms. R Ngoveni	Chief Financial Officer	In progress	Currently we are using the approved tariff structure from CDM.

					financial year.							
51	Procurement	Other important matters	Ex. 108 The invitations for bids were unjustifiably not advertised for at least seven days	New	Lack of proper internal controls on SCM Procedures to be followed when procuring	Develop and Implement SCM Procedure Manual	14-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	Not yet started	Procedure Manual will be developed in terms of clarifying when deviation should occur and to clarify all procurement procedures.
52	Procurement	Other important matters	Ex. 109 Fruitless and wasteful interest not included in the list of UIFEW	New	Lack of monitoring controls that ensure proper disclosure of irregular, fruitless and wasteful expenditure	UIFWE to be reported monthly to relevant stakeholders and properly disclosed in the quarterly Financial statements	14-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer		
53	Procurement	Other	Ex. 123 The	New	Non-	Adhere to	4-Jan-	Ongoing	Ms. R	Chief	Not	SCN Unit will

	ent	important matters	project was not registered in the register of construction contracts with the CIDB		adherence to Prescribed Legislations, SCM Regulation and SCM Policy	prescribed legislations	16		Ngoveni	Financial Officer	yet started	ensure that all construction projects are registered in the register of construction contracts with the CIDB
54	Procurement	Other important matters	Ex. 124 The BAC did not include a technical expert	Recurring	Non-adherence to Prescribed Legislations, SCM Regulation and SCM Policy	Adhere to prescribed legislations	4-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer	Not yet started	Expects will be invited to be part of the BAC Meetings on bids relating to them.
55	Payments	Other important matters	Ex. 71 The requested supporting documents were not submitted for	New	Lack of monitoring control to ensure proper filling of documents	Journals and supporting documentation for all prior period corrections are properly	30-Jan-16	ongoing	Ms. R Ngoveni	Chief Financial Officer	In progress	File for prior year adjustment already opened

			audit		for ease of reference when requested by AG	filled						
56	Payments	Other important matters	Ex. 80 The supplier statements were not used in calculating the accrued payables amount	New	Unavailability of statements from suppliers and non-adherence to the year-end cut-off timelines	adhere to year-end cut-off time lines	1-May-16	30-Jun-16	Ms. R Ngoveni	Chief Financial Officer	Not yet started	
57	Predetermined Objectives	Other important matters	Ex. 31 Budget adjustments were not made available to public within 10 days after council approval	New	Lack of monitoring controls to ensure compliance to section 26 (1) of Municipal Budget and reporting regulation GN 393 of 17	Adherence to the MBRR	10-Mar-16	10 March 2016	Ms. R Ngoveni	Chief Financial Officer		The 2015/16 Municipal Adjustments Budget must be made public 10 days after council approval

					April 2009							
58	Other Disclosures	Other important matters	Ex. 79 No adjustment to prior year provision for landfill site to reflect current best estimate	New	Lack of monitoring controls to ensure that the appointed services for the rehabilitation of the landfill site provide the municipality with the current best estimate to allow adjustment to the prior year provision for landfill site	Monthly progress reports by Technical Services and Community services Managers to be submitted to the CFO.	30-Jan-16	Ongoing	Ms. R Ngoveni	Chief Financial Officer		Still awaiting old landfill site rehabilitation costs
59	Receivables	Other important matters	Ex. 69 Residential not disconnected with arrears	Recurring	Unavailability of water restrictors to restrict	To ensure that restrictors purchased by	1-Mar-16	Continuous	Ms. R Ngoveni	Chief Financial Officer	In progress	Reminder letters have already been issued to

		rs	more than 90 days		supply of water to residential consumers, Constant Nature of Non-Payment of services by Lebowakgo mo residence. We are unable to cut the refuse collection due to the nature of the service(Health)	the district are utilized. Engagement with the community to encourage residents to pay municipal services.						Residential Consumers.
60	Revenue	Other important matters	Ex. 106 An incorrect tariff was used to bill for refuse removal	New	Lack of Monitoring Controls to ensure correct approved tariffs as per	To ensure that the correct tariff is used in billing of refuse removal to	1-Jul-15	Continuous	Ms. R Ngoveni	Chief Financial Officer	In progress	2015/16 billing to be corrected and the correct tariff set in the

					their type.	the hospital						system
61	Revenue	Other important matters	Ex. 110 An incorrect tariff was used to charge for water services	New	The municipality did not receive tariffs from the district, and we therefore utilized the escalated tariffs from previous financial year.	To ensure that the correct water tariffs from the district are utilized and to monitor compliance	1-Jul-15	Continuous	Ms. R Ngoveni	Chief Financial Officer	Completed	Currently we are using the approved tariff structure from CDM.
62	Revenue	Other important matters	Ex. 118 Differences were noted between the e-Natis report and the annual financial statements	New	The payments for licensing revenue received was incorrectly captured in the licensing department	A reconciliation to be performed between Licensing section and Revenue Section	1-Feb-16	31 March 2016	Ms. R Ngoveni	Chief Financial Officer	Not yet started	Reconciliations are still to be performed
63	Other Disclosures	Other important	Ex. 131 Prior year	Recurring	Exception was never	Engage AGSA to give clarity	18-Jan-16	30-Jun-16	Ms. R Ngoveni	Chief Financial	In progress	AGSA was engaged

	e	tant matte rs	misstatements not corrected		communicat ed to the Municipality	on the query.			ni	Officer	ss	telephonically and through email and they are making follow up and will inform Municipality
1	Other Disclosur e	Other impor tant matte rs	Ex. 70 Legal confirmations were not received	New	Non- cooperation by the municipal attorneys of record	Confirmation s on the contigent liabilities to be confirmed wwith attorneys prior Exrternal Audit	1-Jul- 16	31-Aug-16	Ms. M Matshi vha	Executive Manager Corporate Services		
2	Human Resource s	Other impor tant matte rs	Ex. 129 Non- submission of the consolidated report on compliance of staff	Recur ring	This was an oversight on the part of the municipality. The report was	The report on compliance of staff competency levels to be prepared and submitted to	Apr-16	Oct-16	Ms. M Matshi vha	Executive Manager Corporate Services		

			competency levels to Treasury		submitted but late.	Treasury on time						
3	Human Resources	Other important matters	Ex. 130 No Masterfile amendments reports to the standing data on the master file	Recurring	Lack of capacity by Human Resources	Training to be solicited from Payday on how to work on the Masterfile. Reports on the Masterfile to be prepared.	1-Mar-16	Ongoing	Ms. M Matshiva	Executive Manager Corporate Services		
4	Payments	Other important matters	Business kilometers claimed were not reasonable	Recurring	Lack of reference document on the estimated kilometres	Schedule of distances per kilometres to be prepared for reference for by claimants	1-Sep-15	28-Feb-16	Ms. M Matshiva	Executive Manager Corporate Services		
1	Information Technology	Other important matters	Ex. 1 Information Technology Governance	New	Lack of communication between Supply Chain Management and ICT	The municipality to enter into a Service Level Agreement	15-Jan-16	31 June 2016	Ms. M Matshiva	Executive Manager Corporate Services		

					divisions.	with Predicate Service Provider.						
2	Information Technology	Other important matters	Ex. 2 User Access Management	New	There was never a communicate from the user Department to inform ICT on the changes or adjustments made internally. There was nothing to inform ICT to remove assigned excessive access rights on the e-Venus application.	The ICT Manager with the help of the CFO to carry out the duties of the System Administrator on a quarterly basis..	15-Jan-16	Ongoing	Ms. M Matshiva	Executive Manager Corporate Services		

3	Information Technology	Other important matters	Ex. 3 Review of system administrator's activities has not been conducted	Recurring	The issue of the System Administrator's position for the size of this municipality was never clear from the AGSA from the beginning, hence the confusion that led to the position not filled and its review thereof.	The ICT Manager with the help of the CFO to carry out the duties of the System Administrator on a quarterly basis..	30-Jan-16	Quarterly	Ms. M Matshiva	Executive Manager Corporate Services		
4	Information Technology	Other important matters	Ex. 4 No evidence to confirm Service Level Agreements of Business Connexion is	Recurring	Management do not adhere and commit to the SLA meetings. ICT ends up attending	Management will improve on the approach or strategy of monitoring BCX SLAs.	30-Jan-16	Quarterly	Ms. M Matshiva	Executive Manager Corporate Services		

			monitored		meetings alone.							
1	Procurement	Other important matters	Ex. 10 The accounting officer was not notified of any SCM disputes received	New	Non-adherence to Prescribed Legislations, SCM Regulation and SCM Policy	To record all SCM disputes received and compile monthly reports which will be submitted to Acting MM	1-Jan-16	Ongoing	Mr. T Baloyi	Risk Officer		
2	Predetermined Objectives	Matters affecting the auditor's report	Ex. 83 The annual report tabled to council with outstanding components.	Recurring	The report was done inline with the guidelines from CoGHSTA	2014/15 Annual report included all the components of the annual report	1-Jan-16	31-Jan-16	Mr. D Maphoru	PMS Manager	Completed	
3	Predetermined Objectives	Other important matters	Ex. 128 No performance evaluation was done for 2014/15 financial year	Recurring	postponements of the meetings and shortage of personnel within the unit causes the delays in	Accounting Officer to plan assessments intime and Prioritisation of positions for PMS unit	2-Jan-16	30-Jun-16	Mr. O Mashane	Acting Municipal Manager		

					the assessment of the executives							
4	Procurement	Other important matters	Ex. 125 Management did not implement the external audit findings on the use of consultants	Recurring	Lack of knowledge on how to address the finding.	AGSA to be consultat to assist with the approach of addressing the finding. Address the finding as per advise from AGSA.	1-Feb-16	30-Jun-16	Mr. O Mashi ane	Acting Municipal Manager		
5	Procurement	Other important matters	Ex. 7 & 134 The performance of contractors was not monitored on a monthly basis	New	It was an oversight.	Monthly report on Contractors performance to be developed by the affected Departments and submitted to Acting Municipal	1-Jan-16	Ongoing	Mr. O Mashi ane	Acting Municipal Manager		

Initial: Acting Municipal Manager:

Initial: Mayor:

						Manager						
6	Procurement	Other important matters	Ex. 23 The accounting officer did not report to council on the implementation of the SCM policy	New	It was an oversight	Quarterly reports on the implementation of SCM Policy to be compiled quarterly and submitted to Council	1-Feb-16	Ongoing	Mr. O Mashane	Acting Municipal Manager		
7	Procurement	Other important matters	Ex. 38 The SCM risk assessment did not properly prioritise the identified risks	New	It was an oversight	2015/2016 Risk Assessment report covers SCM Risk To perform Quarterly SCM Risk Assessment to detect Emerging Risks for SCM Processes.	1-Apr-16	Ongoing	Mr. T Baloyi	Risk Officer		
8	Procurement	Other impor	Ex. 101 The accounting	New	The finding is a result of	Management will ensure	1-Jan-16	Ongoing	Mr. O Mash	Acting Municipal		

		tant matters	officer did not ratify the appointment of a different bidder		omission by the AMM to sign the report but the Acting Accounting Officer has signed the appointment letter and the SLA of the said tender.	compliance to SCM Regulations and policies at all the times. Acting Municipal Manager will sign all the reports for validity to ratify the appointment of service providers			ane	Manager		
9	Procurement	Other important matters	Ex. 132 Disciplinary board not established	New	It was an oversight	Establishment of Disciplinary Board	1-Feb-16	1-Apr-16	Mr. O Mashiane	Acting Municipal Manager		
10	Predetermined Objectives	Other important matters	Ex. 28 Policy and procedure manual do not contain the steps to guide where	New	It was an oversight	The steps will be included during the review of the policy and procedure	1-Jan-16	1-Apr-16	Mr. D Maphoru	PMS Manager	Not yet started	

			performance targets are not met.			manual						
11	Predetermined Objectives	Other important matters	Ex. 29 The SDBIP did not specify monthly projections for revenue sources and expenditures	New	It was an oversight	It was done correct during the drafting of 2015/16 SDBIP	1-Jul-15	30-Jun-16	Mr. D Maphoru	PMS Manager	Completed	
12	Predetermined Objectives	Other important matters	Ex. 30 The approved SDBIP was not made available to public within 10 working days after approval	New	The report was send to communications office in time for publication but could not reach SITA in time due to system failer	Communications office to be reminded to make the document available on the website within the prescribed period..	2-Jul-16	14-Jul-16	Mr. D Maphoru	PMS Manager	In progress	
13	Predetermined Objectives	Other important matters	Ex. 32 The executive summary in the 2014/15	New	It was an oversight	It will be corrected during the 2015/16 SBIP	1-Jan-16	1-Apr-16	Mr. D Maphoru	PMS Manager	Not yet started	

		rs	SDBIP did not cover the effect of the adjustment budget			and budget review						
14	Predetermined Objectives	Other important matters	Ex. 33 The mid-year performance assessment report was not submitted to treasury in time	New	The date for submission was on Sunday and the report was submitted the following day	Council will be requested to approved documents in time so that the reports can be submitted to relevant Stakeholders within the prescribed period.	1-Jan-16	25-Jun-16	Mr. D Maphoru	PMS Manager	Completed	
15	Predetermined Objectives	Other important matters	Ex. 34 The approved SDBIP was not submitted to National Treasury in time	New	It was an oversight	The approved SDBIP to be submitted within 14 days to all relevant stakeholders after the approval by	1-Jul-16	14-Jul-16	Mr. D Maphoru	PMS Manager	Not yet started	

						Council						
16	Predetermined Objectives	Other important matters	Ex. 35 The 2014/15 first-half performance assessment report did not take into account the 2013/14 performance	New	It was considered but done in a form of analysis in terms of percentage	To be done as advised by office of the auditor-general	1-Jan-16	30-Jun-16	Mr. D Maphoru	PMS Manager	Not yet started	
17	Predetermined Objectives	Other important matters	Ex. 36 The 2014/15 annual performance report did not include the 2013/14 comparison	New	It was considered but done in a form of analysis in terms of percentage	To be done as advised by office of the auditor-general	1-Jan-16	30-Jun-16	Mr. D Maphoru	PMS Manager	In progress	
18	Predetermined Objectives	Other important matters	Ex. 37 The mid-year performance report did not include monthly budget	New	It was an oversight	it will be done during the drafting of 2015/16 mid-year report	1-Jan-16	25-Jan-16	Mr. D Maphoru	PMS Manager	In progress	

			statement comparisons with the SDBIP									
19	Predetermined Objectives	Other important matters	Ex. 84 Standard operating procedures did not contain the indicator input, processing and output of indicators	New	The standard operating procedure was done inline with the treasury regulation on performance information	To be done inline with the advise from the AG	1-Jan-16	30-Jun-16	Mr. D Maphoru	PMS Manager	Not yet started	
20	Predetermined Objectives	Other important matters	Ex. 85 Inconsistencies between planned and reported targets	Recurring	It was an oversight	To be corrected during the quarterly reporting	1-Jan-16	30-Jun-16	Mr. D Maphoru	PMS Manager		
21	Predetermined Objectives	Other important matters	Ex. 86 No Logical link between strategic targets and indicators	New	It was an oversight	To be corrected during the quarterly reporting	1-Jan-16	30-Jun-16	Mr. D Maphoru	PMS Manager	In progress	

22	Predetermined Objectives	Other important matters	Ex. 87 Overstatements of achievement in the annual performance report	New	It was an oversight	The executive managers together with the PMS unit to continuously meet before the report is submitted to stakeholders	1-Jan-16	30-Jun-16	Mr. D Maphoru	PMS Manager	In progress	
23	Predetermined Objectives	Other important matters	Ex. 88 Understatements of achievement in the annual performance report	New	It was an oversight	The executive managers together with the PMS unit to continuously meet before the report is submitted to stakeholders	1-Jan-16	30-Jun-16	Mr. D Maphoru	PMS Manager	In progress	
24	Predetermined Objectives	Other important matters	Ex. 89 & 122 Insufficient information on corrective measures taken to address non-	New	It was an oversight	Action Plan to form part of the annual report for detailed information on the	1-Jan-16	30-Jun-16	Mr. D Maphoru	PMS Manager	In progress	

			performance			corrective measures						
25	Predetermined Objectives	Other important matters	Ex. 90 Sufficient supporting documents not submitted	New	User departments could not provide with enough evidence to support what was reported	Workshop to be conducted with all the departments on how to do their reporting in terms of Performance Information	1-Jan-16	30-Jun-16	Mr. D Maphoru	PMS Manager	In progress	
26	Predetermined Objectives	Other important matters	Ex. 91 The same project reported in 2013/14 and 2014/15 financial year as achieved	New	It was an oversight	User department to take in to consideration when reporting	1-Jan-16	30-Jun-16	Mr. D Maphoru	PMS Manager	In progress	
27	Predetermined Objectives	Other important matters	Ex. 92 & Ex. 121 Unauthorised supporting documents	New	It was an oversight	PMS unit to ensure that the supporting documents are authorised	2-Jan-16	1-Jul-16	Mr. D Maphoru	PMS Manager	In progress	

28	Predetermined Objectives	Other important matters	Ex. 119 Overstatements of targets reported	New	It was an oversight	The executive managers together with the PMS unit to continuously meet before the report is submitted to stakeholders	1-Jan-16	30-Jun-16	Mr. D Maphoru	PMS Manager	In progress	
29	Predetermined Objectives	Other important matters	Ex. 120 Understatements of targets reported	New	It was an oversight	The executive managers together with the PMS unit to continuously meet before the report is submitted to stakeholders	1-Jan-16	30-Jun-16	Mr. D Maphoru	PMS Manager	In progress	
30	Other Disclosure	Other important matters	Ex. 133 UIFWE and financial misconducts not investigated, recovered nor reported to	New	It was an oversight	We will ensure that all UIFWE and financial misconducts are reported	30-Feb-16	Ongoing	Mr. O Mashane	Acting Municipal Manager		

			SAPS			to SAPS.						
1	Immovable Assets	Matters affecting the auditor's report	Ex. 16 Land registered in the name of the municipality is not recorded in the FAR	Recurring	Insufficient funds to register properties in to the name of the Municipality	R1.1 Million is budgeted to register properties in the name of the MunicipalityThe Planning and Local Economic Development department is in process of registering 500 individual properties into municipal name that will then align both the valuation roll with the deeds office.	28-Feb-15	30-Jun-16	Mr. O Mashane	Executive Manager Planning & LED		
2	Immovable Assets	Other important matter	Ex. 18 Information in the valuation roll not	New	Insufficient funds to register	R1.1 Million is budgeted to register properties in the	28-Feb-15	30-Jun-16	Mr. O Mashane	Executive Manager Planning & LED		

		rs	accurate		properties in to the name of the Municipality	name of the MunicipalityThe Planning and Local Economic Development department is in process of registering 500 individual properties into municipal name that will then align both the valuation roll with the deeds office.						
3	Other Disclosure	Other important matters	Ex. 25 The public and CDM were not notified about the proposed amendments to the 2014/15 IDP	New	It was an oversight	Acceding to legislative requirements in future if there are any sort of amendments are to be made on the IDP.	Should the IDP be amended		Mr. O Mashane	Executive Manager Planning & LED		
4	Other Disclosure	Other important	Ex. 26 The 2014/15 IDP did not take	New	CDM approved its IDP	Management to liaise with CDM to arrange on	31-May-	Ongoing	Mr. O Mashane	Executive Manager Planning		

	e	matte rs	into account proposals from Capricorn District Municipality		on the 27th May 2015 and their projects were received on the 28th May 2015 when Agenda for Council meeting of the 29 May 2015 had been issued.	getting their proposal on time and further effect the proposals (CDM IDP) in LNM IDP.	15		ane	& LED		
5	Other Disclosur e	Other impor tant matte rs	Ex. 27 A copy of the amended 2014/15 IDP was not submitted to	New	It was an oversight	Acceding to legislative requirements in future if there are any sort of amendments are	Should the IDP be amme nded	N/A	Mr. O Mashi ane	Executive Manager Planning & LED		

			the COGHSTA			to be made on the IDP.						
6	Revenue	Other important matters	Ex. 114 Service level agreement not submitted for audit	New	It was an Oversight	Service level Agreement between LNM and Emmanuel Construction will be located and safely kept for future references. Management will ensure that SLA are safely kept and provided for Audit purposes in future.	1-Feb-16	30 March 2016	Mr. O Mashiane	Executive Manager Planning & LED		
1	Receivables	Other important matters	Ex. 103 The listed indigent debtors were not approved	New	Lack of capacity due to resignation of the Indigent Clerk	Indigent Clerk was appointed. Indigent register will be updated annually	1-Jul-15	Ongoing	Ms. L Modiba	Executive Manager Community Services		

Initial: Acting Municipal Manager:

Initial: Mayor:

2014/2015 AUDIT COMMITTEE ANNUAL REPORT IN TERMS OF SECTION 121, SUB SECTION (3)

It is an honour to present the report of the Audit Committee to Council of Lepelle-Nkumpi Local Municipality (LNLN). The purpose of this report is to provide the Council with an update regarding the activities carried out by the Audit Committee in 2014/2015 Financial year. The report should serve as a tool to enable Council to take resolutions and corrective actions on areas where the Audit Committee has made recommendations, as this report articulates clearly the findings in terms of all the factual observations, weaknesses and discrepancies identified as well as practical recommendations to improve the situations.

Purpose

The purpose of the report is to give Council a summary of work performed by Audit Committee in 2014/2015 Financial year.

Audit Committee Responsibility

Audit Committee reports that, it has partially managed to comply with its roles and responsibilities as outlined by section 166 of the MFMA and the approved charter. This notwithstanding, the Audit Committee was adopted appropriate formal terms of reference as contained in the Audit Committee charter approved by the Municipal Council and has regulated its affairs in compliance with the charter and has discharged some of its responsibilities as contained therein.

The Audit Committee is supported by the Internal Audit unit of the Municipality in order to discharge and fulfil its responsibilities.

In terms of section 166 of the Municipal Finance Management Act, the Audit Committee shall:

- a) advise the Municipal Council, the political office bearers, the accounting officer and the management of the municipality, on matters relating to:
 - i. internal financial control and internal audit
 - ii. risk management
 - iii. accounting policies
 - iv. the adequacy, reliability and accuracy of the financial reporting and information
 - v. performance management
 - vi. effective governance
 - vii. Compliance with the MFMA and any other applicable legislation.

Initial: Acting Municipal Manager:

Initial: Mayor:

- viii. performance evaluation
 - ix. Any other issues referred to it by the municipality or municipal entity.
-
- b) Review the annual financial statements to provide the municipal council and the management with an authoritative and credible view of the financial position of the municipality, its overall level of compliance with MFMA or any other applicable legislation.
 - c) Respond to council on any issues raised by the Auditor General in the audit report.
 - d) Carry out such investigations into the financial affairs of the municipality as requested by the municipal council.
 - e) Perform such other functions as may be prescribed

Audit Committee Members and Attendance

The Audit Committee was appointed with effect from 01 February 2014. It consists of the members listed hereunder and meets at least four times a year or more when the need arise. During 2014/2015 financial year 8 meetings were held, four (04) ordinary meetings on and four (04) special meetings by the committee. The Audit Committee was able to comply with section 166 (4) (b) of the Municipal Finance Management Act and the approved Audit Committee charter.

Date of Appointment	Name of Member	Portfolio	Ordinary Meetings attended	Special Meetings attended	Total Meeting Attended
01 February 2014	Mr. PK Legodi	Chairperson	2	3	5
01 February 2014	Mr. S Ngoben	Member	4	2	6
01 February 2014	Mr. MP Mongalo	Member	4	4	8
01 February 2014	Mr. MG Mathabathe	Member	3	5	5
01 February 2014	Ms. NJ Manthata	Member	4	4	8

Initial: Acting Municipal Manager:

Initial: Mayor:

Attendance of Audit Committee Meetings by Officials

Meetings held on 5 May 2015 and 26 May 2015 was in line with MFMA and audit committee charter, intended objectives were **partially met**, and attendance was **no satisfactorily**. Attendance of the meeting scheduled for 5 May 2015 was poor, Acting Municipal Manager, CFO, Executive Manager Corporate Services and Acting Executive Manager Technical Services were not available. The meeting was postponed due to unavailability of key personnel.

The Effectiveness of Internal Control

The system of internal control is designed to manage risk in the municipality and to ensure that the municipality is able to achieve its objectives and goals. **Scrutiny of Internal Auditor's reports indicates that there are serious weaknesses in the implementation of the designed internal control system of the municipality. We further determined that although Municipality has established a mechanism to ensure that Internal Audit findings are addressed that mechanism is not adhered to by Management. Furthermore there is no system in place to ensure that the approved policies are implemented hence majority of the Internal Audit Findings are for Non - Compliance.** A review of the risk profile was conducted by the Risk Management unit and management to review the risk exposure to the municipality in order to update the risk profile of the municipality. **Quarterly Risk Management reports reflect the poor implementation of risk mitigation measures by the following departments:**

- **Municipal Manager's Office**
- **Corporate Services**
- **Planning & LED**
- **Technical Services**
- **Community Services**

The effectiveness of the Internal Audit Activity

The Internal Audit unit consists of the Chief Audit Executive and Senior Internal Auditor. The unit is encountering the following challenges:

- **Late submission of the supporting documents and information by some of Executive Managers.**
- **Slow response to Internal Audit Findings (Non – adherence to the agreed submission dates).**
- **Unavailability of funds to cater for the trainings/development of Internal Audit staff which leads to non compliance to IIA Standards.**
- **Delays in addressing Internal Audit Findings by Management.**
- **Inability to Implement Internal Audit Plan due to shortage of staff in the Unit.**

It is the view of the Audit Committee that the effectiveness of the Unit is not satisfactory due to Shortage of Staff, late submission of documents and delay in responding to management comments which affects the progress on implementing the approved Audit plan.

The positions of the internal auditor which was approved in 2011/2012 financial year should be budgeted for in 2015/2016 financial year.

Council should establish a system to monitor the implementation of Internal Audit and External Audit findings as part of operation clean audit campaign and Combined Assurance e.g. MPAC or Executive Committee to monitor performance of management in addressing Internal Audit, AGSA Findings and Audit Committee Resolutions.

Audit Committee recommendations on Infrastructure and Service Delivery

- Management should improve in planning to avoid delays in the appointments of the service providers which lead to withdrawal of GRANTS and it hampers service delivery which is the core function of the Municipality.
- Municipality should ensure that all the service providers start with the implementation of the project in the first quarter of the year by implementing forward planning.
- Performance of the service providers should be regularly monitored to ensure that the outputs are as per the SLA and scope of work.
- Performance of the Municipality on Service delivery is unsatisfactory, it need continuous monitoring by relevant authority as it expose the Municipality to a reputational risk and Community dissatisfaction. Audit Committee recommends that performance of Service provider be reported to Council on quarterly basis
- Council should ensure that strict measures are taken against poor and non performance as part of Consequence Management.
- The causes for re – advertisements of 2014/2015 financial year should be investigated.
- Root causes for re – advertisements of tenders should be addressed accordingly and wasteful expenditure should be recovered from the affected officials. Necessary disclosure in the AFS should be effected.
- Project risk assessment should be performed regularly and attention should be given to PaxAir project to ensure that the scope of work is adhered to.
- Acting Municipal Manager should discuss Bid Specification Committee report with the affected Executive Manager prior certifying for advertisement to avoid re-advertisements.
- Management should ensure compliance with SCM processes prior to reappointing Shumba Construction as Consultants for refurbishment of Cultural Centre.

Audit Committee inputs on Land Matters

- Management should consider having awareness campaign on the matter of land.
- Management should outline the areas on the Land Matters report which they need advice from Audit Committee as the presented report was not clear and it was difficult for Audit Committee to advise.
- Validity of the contracts attached to the report presented to Audit Committee should be verified by Municipal Legal department.
- Council should implement recommendations from the service provider appointed for Land Matters.

Audit Committee recommendations on SCM report

- Fruitless expenditures should be identified and report should be submitted to the relevant authority. e.g (Re- advert of tenders).
- Municipality should ensure compliance to MFMA when dealing with Fruitless and Wasteful expenditure.
- Municipality should improve on planning to avoid deviations from SCM processes.
- Management should account for poor planning.
- Strict Measures should be taken against non compliance to SCM Processes.

Audit Committee inputs on progress report on implementation of previous audit committee resolutions

Management should ensure that all outstanding Audit Committee resolutions should be implemented. **Refer to the below information for status of implementation of Previous Audit Committee resolutions:**

RESOLUTIONS FOR PREVIOUS AUDIT COMMITTEE (2011 – 2013)

PERIOD	NUMBER OF RESOLUTIONS RAISED	NUMBER OF RESOLUTIONS ADDRESSED	NUMBER OF RESOLUTIONS OUTSTANDING	% ADDRESSED
2011 - 2013 August	205	191	7	97%

Note: 7 resolutions were rescinded.

Initial: Acting Municipal Manager:

Initial: Mayor:

Summary of outstanding Resolution

Department	Number Outstanding
Municipal Manager	1
Corporate	6
Total	7

AUDIT COMMITTEE RESOLUTIONS FROM FEBRUARY 2014 to JUNE 2015

PERIOD	NUMBER OF RESOLUTIONS RAISED	NUMBER OF RESOLUTIONS IN PROGRESS	NUMBER OF RESOLUTIONS ADDRESSED	NUMBER OF RESOLUTIONS OUTSTANDING	%
February 2014 to December 2015	217	22	152	43	70%

Summary of outstanding resolutions

Department	Number Outstanding
Municipal Manager	23
Corporate	15
Planning & LED	4

Initial: Acting Municipal Manager:

Initial: Mayor:

Budget & Treasury	6
Technical	None
Community	None
All Executive Managers	6
CAE	3
Risk Officer	8
Adjudication committees	None
COGHSTA	None
All Attending AC Meeting	None
Audit Committee	None
Total	65

Audit Committee inputs on Risk Management

- Management should take accountability on risk issues.
- Audit findings and Mitigation of risk should be included in the performance agreements of the Executive Managers.
- Municipal Council should ensure that resources are increased in the Risk Unit as there is a shortage of staff. Only one employee with two Interns appointed, responsible to facilitate risk processes within the Municipality and also conduct investigations and monitor implementation of mitigation measures.
- Majority of the risks are not mitigated, as a result the Audit Committee recommends that the municipality should improve on the action to mitigate these risks and furthermore Council should monitor the mitigation of top ten risks.

Initial: Acting Municipal Manager:

Initial: Mayor:

- **Audit Committee recommends that Official from Council support should be appointed to assist MPAC with Secretariat work while waiting for appointment of MPAC Researcher as Risk Unit is struggling to execute their duties due to workload.**
- Management in the Municipality hold meetings that will provide the management adequate time to address both conceptual and practical risk issues before reporting to the Audit Committee.
- Management should ensure that Audit Findings on Risk Management processes should be addressed prior AGSA Audit.
- Management should identify strategic risk during the review of Municipal strategies.

Audit Committee recommendations on Investigation reports

- All the crime related investigations should be reported to SAPS.
- Acting Municipal Manager should ensure that investigations proceed even when the affected employees rendered his/her resignation letter.
- Management should make regular follow – ups with SAPS to trace progress on the case reported regarding fraud on Fuel and other cases.
- Management should ensure that the matter related to fraudulent letter written to Lebowakgomo Hospital is reported to SAPS.
- Management should proceed with the disciplinary process of the official forwarded fraudulent letter to Lebowakgomo Hospital.
- Allegation of injury on duty should be reported in terms of Compensation Occupational Injuries Diseases Act and the investigation should be finalized.

Audit Committee recommendations on 2013/2014 AGSA Report

- Council and Management is congratulated for the improved Audit Opinion and encouraged to keep the good work up.
- Management should resuscitate Audit Steering Committee meetings to monitor the progress.
- Assets Management should be given attention.
- Management should investigate all the assets that could not be located in the assets register by AGSA and further update the assets register accordingly.
- Land matter raised by AGSA should be attended to avoid recurring of finding.
- Consequence Management should be implemented by Council.
- Excessive Deviations, Irregular and Fruitless expenditure should be avoided.
- Bid Committees should be appointed as per SCM regulations.
- Accounting Officer should take action against non – Compliance to SCM POLICY and regulations.
- Accounting Officer should ensure that 2013/2014 and 2014/2015 Performance Assessments are conducted as there are long overdue.
- Executive Manager Planning & LED should ensure that Annual Performance report is aligned to quarterly performance reports and further address Internal Audit Findings raised regarding PMS.

- Management should improve on performance information.
- Council and Management should budget and mitigate the strategic risks reflecting in the risk profile of the Municipality to ensure effective risk management within the Municipality.
- Emerging Risks should be regularly identified and addressed.
- Management should strengthen record management within the Municipality, Record management policies should be implemented.
- All Internal Audit findings should be addressed prior AGSA audits.
- MPAC resolutions should be implemented.
- Management should improve on planning.
- Strict Measures should be taken against delays in Filling of vacant posts as it affect Performance of the Municipality.

Audit Committee inputs on Progress Report on Appointment of Staff

- Management should accelerate the appointment processes.
- Vacant Positions for Internal Audit Unit should be appointed by 30 June 2015.
- **Audit Committee observed a culture of delays in appointment of staff, it takes months to fill the advertised positions, Acting Municipal Manager should ensure that the appointment processes are as per the timeframes reflecting in the approved policies.**

Audit Committee recommendation on ICT Report

- ICT risk assessment should be performed.
- Municipality purchased 150 licenses but the users are 188. It was resolved that Municipality should purchase licenses for every User during second quarter, as the practice is against the law which will lead to penalties.
- **Risk areas of the municipality covered in the scope of internal audit work.**

<u>Section</u>	<u>Total Number of Findings</u>	<u>Non – Compliance Findings</u>	<u>Best Practice Findings</u>	<u>Recurring Findings</u>
Leave & Overtime	19	18	1	2 raised by AGSA
SCM - Tenders	19	19	-	4 raised by Internal Audit in previous years and AGSA
SCM - Quotations	8	8	-	-

Risk Management Processes	24	21	3	14 raised by Internal Audit in previous years
Audit of Performance Information – First quarter of 2014/2015 financial year	8	7	1	All raised by Internal Audit in previous years and AGSA
Follow – Up Audit on Subsistence & Travel	19	14	5	6 raised by Internal Audit in previous years
Review of 2015/2016 SDBIP				

Audit Committee Recommendations on Internal Audit Report

- All the findings raised by Internal Audit should be addressed prior AGSA Audit.
- **We have noted that most of the findings raised by Internal Audit is for non – compliance, Acting Municipal Manager should take strict measures against Non – Compliance.**

Internal Audit Plan for 2014/ 2015 financial year was reviewed and amendments were approved by Audit Committee on 5 May 2015. The following Audits could not be performed in 2014/2015 financial year due to shortage of staff:

- IT Review
- Retention of Staff

Initial: Acting Municipal Manager:

Initial: Mayor:

- Assets Management – Critical areas will be covered when reviewing Progress report on Implementation of AGSA Findings.
- 2014/2015 Third Quarter SDBIP Report

Accounting and auditing matters

- Municipality should put more effort on implementing issues raised by Auditor General.
- Management should address matters raised by Internal Audit Unit as Auditor General will report what reported as such.

Audit Committee inputs on 2014/2015 Mid-*year Performance Report

- Audit Committee was unable to exercise their responsibility effectively of reviewing the 2014/2015 Draft Mid-year Performance report as they were sent to them during the meeting.
- Audit Committee was unable to provide opinion or adequately advise on the information distributed during the meeting.

Audit Committee inputs and recommendations on 2014/2015 first quarter audited performance report

Overall performance

<i>Department</i>	<i>Indicators to be achieved in the third quarter</i>	<i>Achieved Indicators</i>	<i>Indicators not achieved</i>	<i>%</i>
Municipal Manager's Office	20	13	7	65
Corporate Service	30	14	16	47
Planning & LED	29	10	19	35
Budget & Treasury	22	12	10	55

Initial: Acting Municipal Manager:

Initial: Mayor:

Technical Services	61	9	52	15
Community Services	29	15	14	52
Institutional performance	191	73	118	38

Note: Municipal Manager's Office excludes Internal Audit Indicators.

Audit Committee inputs and recommendations on 2014/2015 Second quarter audited performance report

Overall performance

<i>Department</i>	<i>Indicators to be achieved in the first quarter</i>	<i>Achieved Indicators</i>	<i>Indicators not achieved</i>	<i>%</i>
Municipal Manager's Office	23	14	9	61%
Corporate Service	36	14	22	39%
Planning & LED	22	5	17	23%
Budget & Treasury	20	12	8	60%
Technical Services	55	9	46	16%
Community Services	30	17	13	57%
Institutional performance	186	71	115	38%

Note: Technical Services – 7 of the indicators are the one not achieved in the first quarter.

Initial: Acting Municipal Manager:

Initial: Mayor:

Municipal Manager's Office excludes Internal Audit indicators.

Audit Committee Recommendations on Performance Management System

- Municipal Manager should ensure that strict measures are taken against poor performance.
- Performance by departments should be monitored on a monthly basis and challenges be addressed on time.
- Acting Municipal Manager should ensure that all Internal Audit and AGSA findings raised regarding PMS are addressed.
- Municipal Manager should ensure that there is no poor planning to avoid delays in appointment of service providers and implementation of projects which lead to withdrawal of grants and compromise service delivery which is the core function of the Municipality.
- **Performance of the Municipality on Service delivery is unsatisfactory, it need continuous monitoring by relevant authority as it expose the Municipality to a reputational risk and Community dissatisfaction.**
- Executive Manager Planning and LED should ensure that the submitted quarterly reports are reviewed for completeness and all supporting documents are submitted.
- Performance of Service Providers should be monitored monthly and quarterly Performance reports should be presented to Audit Committee and Council.

Audit Committee inputs on 2014/2015 Draft Annual Performance Report

- Acting Municipal Manager should perform the assessment of the departments not PMS Manager.
- Quality assurance on the report should be performed by the Executive Managers.
- Departmental performance should be in line with the actual performance of the Municipality.
- Evidences should be in place to substantiate reported information.
- Departmental performance should be incorporated in the report.
- Service providers' performance report should cover all the service providers rendered service within the Municipality in 2014/2015 financial year not only for Infrastructure Department.
- Expenditure reported in the Service Providers performance report should correspond with the expenditures in the AFS.
- Rating of service providers should be defined. (E.g Explanation of 5 point).
- Project risk Assessment should be performed regularly.
- Physical work performed should be outlined in the Service Providers' performance report
- Explanation of variances and mitigations should talk to each other.
- Root causes for non performance should be stated in the report and mitigation completed should address the root cause.

Initial: Acting Municipal Manager:

Initial: Mayor:

- Information completed on note 16 should be re-visited, management should ensure that the information reported correspond with the information reflecting in the valuation roll.

Audit Committee inputs on 2014/2015 Reviewed SDBIP

- Audit Committee was unable to exercise their responsibility effectively of reviewing the 2014/2015 Draft Reviewed SDBIP as it was sent to them during the meeting.
- Audit Committee was unable to provide opinion or adequately advise on the information distributed during the meeting.

Audit Committee inputs on 2014/2015 Adjustment Budget

- Audit Committee was unable to exercise their responsibility effectively of reviewing the 2014/2015 adjustment Budget as it was sent to them during the meeting.
- Audit Committee was unable to provide opinion or adequately advise on the information distributed during the meeting.
- **Budget and SDBIP are the main documents on which Audit Committee have to give advice to Council but late submission limit their scope.**

Audit Committee inputs on 2015/2016 IDP, Budget and SDBIP

- Audit Committee was unable to exercise their responsibility effectively of reviewing the 2015/2016 Draft IDP, Budget and SDBIP as they were sent to them day before the meeting and SDBIP during the meeting.
- Audit Committee was unable to provide opinion or adequately advise on the information distributed day before the meeting and during the meeting.
- Management should compile documents (IDP, Budget & SDBIP) on time to allow internal Audit to review the documents prior submission to Audit Committee and to Council for approval.

Audit Committee inputs on 2013/2014 Draft Annual Report

- Audit Committee was unable to exercise their responsibility effectively of reviewing the 2013/2014 Draft Annual report as they were sent to them during the meeting.
- Audit Committee was unable to provide opinion or adequately advise on the information distributed during the meeting.
- Page 111 of the draft 2013/2014 Annual Report - Separate Internal Audit and Risk as it is not clear of how many employees and vacancies in risk and in audit.

- Page 112 of the draft 2013/2014 Annual Report, financial performance of Internal Audit and Risk – Expenditure not completed. The following votes in the Budget affect Internal Audit and Risk: Internal Audit Services, Risk Management.
- The Acting Municipal Manager should sign the 2013/2014 Annual Report when the above missing components prescribed in Section 121 of MFMA are attached.
- **The following components outlined in Section 121 (3) of the MFMA should be included in the Annual Report as they were not incorporated in the report presented to Audit Committee:**
 - 2013/2014 AGSA Report. (MFMA Section 3 (b))
 - Any recommendations of the Municipality's Audit Committee. (MFMA Section 3 (j))
 - Risk Report. (Section 9.2 of the approved Risk Management Strategy)
 - An Assessment by the Municipality's Accounting Officer of the Municipality's performance against the measurable performance against the measurable performance objectives referred to in section 17 (3)(b) for revenue collection from each revenue source and for each vote in the Municipality's approved budget for the relevant financial year. (MFMA Section 3 (f))
 - An assessment by the Municipality's Accounting Officer of Arrears on Municipal taxes and service charges. (MFMA Section 3 (e))
 - Auditor- General's audit report in terms of section 45 (b) of the Municipal systems Act. (MFMA Section 3 (d))
 - Attached document is not corrective action taken or to be taken in response to issues raised in the audit report but a summary progress report on implementing them. Kindly attach the Action Plan. (MFMA Section 3 (g)) .
 - Provide any explanations that may be necessary to clarify issues in connection with the financial statements. (MFMA Section 3 (h))
 - **MPAC Recommendations when reviewing 2012/2013 Annual Report** - Provide any information as determined by the Municipality e.g Progress report on implementation of previous year Action plan on Auditor General findings, Progress report on implementation of internal auditor's findings and all MPAC resolutions outlined in the oversight report.

Audit Committee Inputs on quarterly AFS:

- Information completed on the AFS should correspond with the balances reflecting in the Section 71 report.
- Information completed on note 16 should be re-visited, management should ensure that the information reported correspond with the information reflecting in the valuation roll.
- Debtors' information reflecting on page 38 should be recalculated.
- Notes to substantiate information relating to comparative figures should be included in the AFS.

Initial: Acting Municipal Manager:

Initial: Mayor:

Audit Committee inputs on 2014/2015 Draft Annual Financial Statement

- Align water issues with what is reported in CDM
- Ensure that the inventory reconciliations are in order
- Revisit the grants amounts
- Agree the opening balances with the previous year closing balances
- Make notes for prior year adjustments
- Ensure that the amounts on the AFS agree with the amounts on notes and GL.
- Ensure that Salaries suspense Account challenges are addressed
- Management should ensure that supporting documents are in place and Executive Managers are available during Audit Processes.
- Management should ensure that Actuaries variation information and calculations are in order.
- AFS be submitted to Auditor General on 31 August 2015.

Internal Audit Plan

Audit Committee approved 3 years rolling plan and annual Internal Audit plan for 2015/2016, 2016/2017 and 2017/2018 financial year.

Review of documents

Audit Committee reviewed the following documents and recommended approval by Council:

- Internal Audit Methodology
- Internal Audit Charter
- Audit Committee Charter

Challenges that need immediate attention

- Unavailability of Executive Managers during Audit Committee meetings which affect the effectiveness of Audit Committee. Audit Committee was unable to advise Management during fourth quarter due to unavailability of Key personnel
- Non – Compliance to SCM Processes
- Late submission of documents to Audit Committee by Management which results to limitation of Audit Committee Scope.
- Executive Management reluctant in implementing Internal Audit recommendations.
- Delays in appointment of service providers.
- Delays in appointment of staff.

Initial: Acting Municipal Manager:

Initial: Mayor:

- Re – Advertisement of tenders.
- Shortage of staff in Risk Unit.
- Delays in conducting 2013/2014 Annual Assessments and Mid – Year Assessments of Executive Managers.
- Unavailability of plan to perform 2014/2015 Annual Assessment of Executive Managers.

The Quality of the Reports

The Audit Committee is concern about late submission of reports and documents to Audit Committee as it is limiting them to provide quality service to the Municipality.

Audit Committee Recommendation

We recommend that Council note 2014/2015 Annual Audit Committee report, and enforce implementation of Audit Committee resolutions. Council should intervene on the challenges raised by Audit Committee specifically unavailability of Executive Managers during Audit Committee meetings.

The report may be attached as the component of 2014/2015 Municipal Annual report as prescribed by

Conclusion

We would like to thank Management and Internal Audit for their continuous support. Their support has certainly made our job easier. We also thank members of Council for your support in advance.

On behalf of the Audit Committee

Mr. PK Legodi (Chairperson)

CHIEF FINANCIAL OFFICER

DATE

Initial: Acting Municipal Manager:

Initial: Mayor: