



LEPELLE-NKUMPI LOCAL MUNICIPALITY

www.lepelle-nkumpi.gov.za

Lepelle-Nkumpi Local Municipality is situated in the Capricorn District Municipality of Limpopo Province. The Municipality boost great tourism development potential and also ever increasing discovery of both underground and surface mineral deposits. It is also the seat of the Limpopo Provincial Legislature and situate south east of Polokwane.

THE FOLLOWING VACANT POST EXIST FOR FILLING BY SUITABLY QUALIFIED AND EXPERIENCED CANDIDATE

MUNICIPAL MANAGER

(The employment contract will be in consistent with the Municipal Systems Act for a fixed term that does not exceed a period ending one year after the election of the next council of the municipality)

Remuneration: (R 817 679 – R 939 861- R 1 062 043) In line with Government Notice No. 348 of 25 April 2015 on packages payable to Municipal Managers and Managers directly accountable to Municipal Manager. **Minimum**

Requirements: Bachelor degree in Public Administration/Political Science/Law or equivalent. A Certificate Programme in Municipal Development (CPMD) / Municipal Finance Management Programme (MFMP) / Executive Leadership Municipality Development Programme (ELMDP), and a postgraduate qualification would be added advantage. Five (5) years experience at Senior Management level in a Local Government environment and have proven successful institutional transformation within public and private sector. The incumbent must have the following competencies as per notice 21 published in Government Gazette No. 37245, dated 17 January 2014. The successful candidate will be required to sign the performance agreement.

Knowledge: Extensive knowledge on legislation pertaining to Local Government and financial management, service delivery innovations and strategic capabilities. Good knowledge of Local Government Performance Management System. Proven ability to communicate and negotiate at all levels of Government. Good knowledge of council operations and delegation of powers. King III Code. Advanced understanding of institutional governance systems and performance management. Advance understanding of council operations. Good governance. Audit and Risk management establishment and functionality as well as budget and finance management.

Core Competencies: Customer Management. Ethics, Integrity and professionalism. Impact influence. Governance and Risk Management. Service Delivery. Critical thinking. Financial Management, knowledge and information management. Negotiation and conflict resolution. People management. Planning and organising.

Key Performance Areas: As the Accounting Officer and Head of Administration, the incumbent will take the responsibility for overall performance in the following areas: Formulating and developing an economically sustainable, effective and efficient Integrated Development Plan. Developing and implementing the Municipality's Performance Management System. Managing the Municipality's administration in accordance with the Constitution of the Republic, Local Government Municipal Finance Management Act, Municipal Systems Act, and other relevant legislations applicable to the Municipality. Managing the provision of services to the communities in a sustainable and equitable manner. Facilitating the participation of local communities in the affairs of the Municipality. Developing and maintaining a system to assess community satisfaction with municipal services. Managing, appointing and maintain staff discipline. Ensuring effective and efficient utilization of the resources of the Municipality. Promoting sound labour relations and compliance by the Municipality with applicable labour legislation. Advising office-bearers with regard to the legal implications of Council decisions. Managing communication between office-bearers and personnel. Administering and overseeing the implementation of Council resolutions. Administering and overseeing the implementation of municipal policies, by-laws and other relevant provincial and national legislation. Ensuring sound management of all assets, income and expenditure of the Municipality. Managing the liabilities of the Municipality in an efficient and effective manner. Implementing the strategic goals for the Municipality through cooperative and innovative teamwork.

Applications for Senior Managers posts must be submitted on the official application form (Annexure C) as prescribed in terms of Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) published in Government Gazette No. 37245, dated 17 January 2014 for Regulation on Appointment and Conditions of Employment of Senior Managers, also obtainable from our municipal website. The form must be accompanied by a detailed CV, certified copies of certificates, ID and other relevant supporting documents. The applications must be submitted or hand delivered to the Registry Office Lepelle-Nkumpi Municipality, 170 BA Civic Centre Unit F, Lebogakgomo, 0737 or they can be posted for the **attention of the Office of the Mayor, Lepelle-Nkumpi Municipality, Private Bag x07, Chuenespoort, 0745.** An application which is not made on the prescribed form will not be considered.

All enquiries must be directed to Ms. M.V Muparutsa - 015 633 4533 and Mr. C.R Mphahlele – 015 633 4522.

NB: If you do not hear from us within two months after the closing date, please accept that your application was unsuccessful and correspondence will be entered into with shortlisted candidates only.

The shortlisted candidates will be subjected to screening and vetting process to determine suitability.

The Municipality reserves the right not to make any appointment.

V.M Phahla

Mayor

LEPELLE-NKUMPI IS AN EQUAL OPPORTUNITY EMPLOYER. FAXED AND E-MAIL APPLICATIONS ARE NOT ACCEPTABLE

People from the designated group are urged to apply.

CLOSING DATE: 30 OCTOBER 2015

"Motho ke motho ka batho"