



# LEPELLE-NKUMPI LOCAL MUNICIPALITY

www.lepelle-nkumpi.gov.za

Lepelle-Nkumpi Local Municipality is situated in the Capricorn District Municipality of Limpopo Province hereby invites suitably qualified applicants for the following vacant positions

## MUNICIPAL MANAGER'S OFFICE MUNICIPAL MANAGER

**ANNUAL TOTAL REMUNERATION PACKAGE:** R 1 152 941 (minimum) R 1 325 220 (midpoint) and maximum R 1 495 499 (maximum). The offer of remuneration will be determined by competence outcomes read together with the guidelines as set out in Government Gazette No 50737 dated 30 May 2024)

**DURATION:** A fixed term performance-based contract and will not exceed a period of one year after the election of the next council. The successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement and disclosure of financial interest.

**REQUIREMENTS:** B-degree in Public Administration / Political Science/ Social Sciences/ Law or relevant equivalent qualification and minimum competency levels as set out Government Gazette No 50737 dated 30 May 2024. Five (5) years experience at a senior management level in local government environment and have proven successful institutional transformation within public and private sector. Must have completed a certificate in MFMP / CPMD in line with minimum regulation on competency level (or commit to attain such within 18 months of appointment).

**KNOWLEDGE:** Extensive Knowledge on legislation patterning to local government and financial management, Service delivery innovations and services delivery. Critical thinking. Financial management, knowledge and information management. Negotiations and conflict resolutions. People management. Planning and organizing.

**CORE COMPETENCIES:** Customer management, Ethics, Integrity and professionalism. Impact influence. Governance and risk management, services delivery. Critical thinking. Financial management, knowledge and information management. Negotiations and conflict resolutions. People management. Planning and organizing.

**KEY RESPONSIBILITIES:** As the accounting officer and head of Administration, the incumbent will take the responsibility for overall performance in the following areas: Formulating and developing an economically suitable effective and efficient integrated Development plan. Developing and implementing the Municipality's performance management system. Managing the municipal finance management Act, Municipal system act, and other relevant legislations applicable to the municipality. Managing the provision of services to the communities in the affairs of the municipalities. Developing and maintaining a system to assess community satisfaction with municipal services. Managing, appointing and maintain staff discipline. Ensuring effective and efficient utilization of the resources of the municipality. Promoting sound labour relations and compliances by municipality with applicable labour legislation. Advising office bearers with regards to the legal implications of council decisions. Managing communications between office bearers and personnel. Administering and overseeing the implementation of municipal policies, by law and other relevant provincial and national legislation. Ensuring sound management of all assets, income and expenditure of the municipality, managing the municipality in the efficient and effective manner, implementing the strategic goals of the Municipality through cooperative and innovative teamwork.

## EXECUTIVE MANAGER: PLANNING AND LED (PERFORMANCE BASED PERMANENT CONTRACT)

**ANNUAL TOTAL REMUNERATION PACKAGE:** R 965 958 (minimum) R 1 103 953 (midpoint) and maximum R 1 224 083 (maximum). The offer of remuneration will be determined by competence outcomes read together with the guidelines as set out in Government Gazette No 50737 dated 30 May 2024)

**REQUIREMENTS:** A Bachelor of Science Degree in Building Sciences / Architect / Bachelor Degree in Town and Regional Planning or Development Studies, or equivalent. Five (5) years' experience at a middle management level and have proven successful Professional Developmental / Town and Regional Planning experience. Project management certificate or diploma; or Registration as a Professional Planner in accordance with the Planning Profession Act, 2002 (Act 36 of 2002) will be an added advantage. Must have completed a certificate in MFMP / CPMD in line with minimum regulation on competency level (or commit to attain such within 18 months of appointment). A code EB driver's license. Computer literacy.

**KNOWLEDGE AND COMPETENCIES:** Good knowledge and understanding of relevant policy and legislation. Good knowledge and understanding of institutional governance systems and performance management. Good knowledge of SCM Regulations and PPPF Act 2000 (Act No.5 of 2000). Knowledge of geographical information systems. Knowledge of spatial, town and development planning. Must have extensive knowledge of the public office environment. Must possess proven skills in respect of planning and organizing, problem solving, presentation, conflict resolution, communication, strategic leadership, financial management, governance, risk and change management, program and project management, and people management.

**KEY PERFORMANCE AREAS:** Provide strategic leadership in Development and Town Planning directorate. Responsible for development planning, LED, land use management and planning human settlement. Administration and development of Spatial Development Framework and related Town Planning functions. Develop and maintain GIS. Formulation of development policies, strategies and action plans. Stimulate the local economy by promoting job creation, investment and the development of SMME's, marketing and tourism. The successful candidate shall report to the Municipal Manager.

Interested candidates should forward a fully completed application forms indicating the positions they are applying for, a comprehensive CV, certified copies of qualifications and ID to the **Acting Municipal Manager Maphoru L D**, Lepelle-Nkumpi Local Municipality, Private Bag X 07, Chuenespoort, 0745 or hand-deliver applications at 170 BA Civic Centre, Lebowaikgomo 0737 at the registry desk. **Application forms can be downloaded from LNM website or be collected at our offices.** Faxed and E-mailed applications will not be considered. Enquiries should be directed to **Mphahlele RM at 015 633 4530 or Mphahlele CR at (015) 633 3522**. **Lepelle-Nkumpi Local Municipality is committed to the achievement and maintenance of diversity and employment equity, especially in terms of race, gender, and disability.**

Applicants from these designated groups are encouraged to apply. Lepelle-Nkumpi Local Municipality reserves the right to make appointments. If you do not hear from us 6 months after the closing date, kindly accept that your application was unsuccessful. Shortlisted candidate will undergo screening and vetting of their qualifications and criminal records. **FAXED AND E-MAIL APPLICATIONS ARE NOT ACCEPTABLE, LEPELLE-NKUMPI MUNICIPALITY IS AN EQUAL OPPORTUNITY EMPLOYER.** People from the designated group are urged to apply.

**CLOSING DATE: 25 APRIL 2025**

**Mr LD Maphoru**  
**Acting Municipal Manager**